

**AGENDA FOR THE REGULAR MEETING
DUNSMUIR CITY COUNCIL
COUNCIL CHAMBERS
5902 DUNSMUIR AVE, DUNSMUIR, CA
MAY 18, 2017
CLOSED SESSION: 5:30 PM
REGULAR SESSION: 6:00 PM**

As a courtesy, please turn off cell phones and electronic devices while the meeting is in session. Thank you.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT ON CLOSED SESSION ITEM**
- 4. ADJOURN TO CLOSED SESSION**
 - 1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(GOV. CODE SECTION 54956.8)**

Property: 5621 Dunsmuir Ave and 5616 Shasta Ave
City Negotiator: Mark Brannigan
Property Owners: Iskra and Meyer
Under Negotiation: Price, terms and conditions of purchase
- 5. CALL REGULAR MEETING BACK TO ORDER**
- 6. REPORT FROM CLOSED SESSION**
- 7. FLAG SALUTE**
- 8. APPROVAL OF AGENDA**
- 9. APPROVAL OF MINUTES**
 - A. April 20, 2017
- 10. COMMITTEE REPORTS**
 - a. Economic Development/Tourism
 - b. Finance
 - c. Public Facilities and Services
 - d. Public Safety
 - e. Airport
 - f. Emergency Plan Task Force
 - g. Veteran's Memorial
 - h. Mossbrae Trail
 - i. Broadband

11. ANNOUNCEMENTS AND PUBLIC COMMENT

Regular City Council meetings are televised on Channel 15 to keep City residents informed of City Council actions and deliberations that affect the community. Meetings are scheduled

to be televised on the 1st and 3rd Thursday of each month. Meetings that take place on dates other than the 1st and 3rd Thursday will not be televised.

This time is set aside for citizens to address the City Council on matters listed on the Consent Agenda as well as other items **not** included on the Regular Agenda. If your comments concern an item noted on the Regular Agenda, please address the Council when that item is open for public comment. **Each speaker is allocated three (3) minutes to speak. Speakers**

may not cede their time to another speaker. Comments should be limited to matters within the jurisdiction of the City. Speaker forms are available from the City Clerk, 5915 Dunsmuir Ave, Dunsmuir, on the City's website, or on the podium. The City Council can only take action on matters that are on the Agenda, but may place matters brought to their attention at this meeting on a future Agenda for consideration. If you have documents to present to members of the City Council, please provide a minimum of seven (7) copies.

12. ANNOUNCEMENTS AND REPORTS FROM COUNCIL AND STAFF:

Members of the Council or staff may ask questions, request reports for a later meeting, or ask that an item be placed on a future agenda on any subject within the Council's jurisdiction.

- A. House of Glass (Best Choice Inn)
- B. Amtrak

13. PRESENTATION:

- A. Aria Nova: bicycle donation at Easter Egg Hunt

14. CONSENT AGENDA

The Consent Agenda consists of proposed actions on business matters which are considered routine and for which approval is based on previously approved City policy or practice. The Consent Agenda will be approved by a single motion to "Adopt the Consent Agenda" and Council Members will vote without debate. Council Members may remove a Consent Agenda matter for any reason and request that it be placed on the Agenda for discussion and consideration. Matters removed from the Consent Agenda will be placed on the agenda as an item of "New Business" for discussion and consideration.

- A. Check Register
- B. Event: River Run traffic control
- C. Event: Railroad Days Parade street closures
- D. Event: Dunsmuir Dogwood Daze street closures

PUBLIC HEARING:

Public Hearing Protocol:

- a. Mayor will describe the purpose of the Public Hearing.
 - b. City Staff will provide the Staff Report.
 - c. City Staff will respond to questions from the City Council.
 - d. Mayor will open the Public Hearing.
 - e. Citizens wanting to comment will come to the podium, provide the City Clerk with their name and address and provide their comments.
 - f. Mayor will close the Public Hearing.
- A.** Discussion of possible applications for funding under next year's CDBG Program and solicit citizen input on possible competitive and supplemental activities to be included in the application

15. OLD BUSINESS

- A. Review of Goals
- B. Beautification Committee
- C. Marijuana Task Force
- D.

16. NEW BUSINESS

- A. Beautification of Green Space: Mayor Craig
- B. Annual street report contract services
- C. Resolution 2017- accepting easement - Dollar General
- D. League of California cities – Designation of voting delegate and alternate
- E.

17. ADJOURNMENT:

Copies of this agenda were posted at City Hall, Dunsmuir City Library, Dunsmuir Park and Recreation District Office and at the Post Office on or before 5:30 0 PM, May 15, 2017.

The City of Dunsmuir does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disability or any other legally protected classes in employment or provision of services. Persons who need accommodations for a disability at a public meeting may call City Hall at (530) 235-4822 for assistance. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to accommodate participation in the meeting.

CERTIFICATION

This is the official Dunsmuir City Council Agenda, created and posted in accordance with the Dunsmuir City Council Protocols.



Julie Iskra, Deputy City Clerk

05-15-2017

Date

**DUNSMUIR CITY COUNCIL
APRIL 20, 2017
MINUTES**

1. CALL TO ORDER

Meeting was called to order at 6:00 pm by Mayor Craig

2. ROLL CALL

Council members present: Keisler, Shanta, Spurlock, Deutsch, Craig

Staff present: City Manager Brannigan, Deputy City Clerk Iskra

3. FLAG SALUTE

4. APPROVAL OF AGENDA

Motion by Keisler to approve the agenda of April 20, 2017, seconded by Spurlock.

Voice vote: AYES: Shanta, Deutsch, Keisler, Spurlock, Craig

NOES: None

ABSENT: None

ABSTAIN: None 5-0-0-0

5. APPROVAL OF MINUTES

A. March 2, 2017

B. March 16, 2017

Motion by Deutsch to approve the minutes of March 2, 2017 and March 16, 2017,

seconded by Shanta. Voice vote: AYES: Keisler, Deutsch, Shanta, Spurlock, Craig

NOES: None

ABSENT: None

ABSTAIN: None 5-0-0-0

6. COMMITTEE REPORTS

a. Economic Development/Tourism

No meeting. Next meeting May 30, 6:00 pm

b. Finance

No meeting.

c. Public Facilities and Services

No meeting. Next meeting May 16, 4:00 pm

d. Public Safety

No meeting.

e. Airport

Moving forward with Pavement Management Plan and Airport Layout Plan. Next meeting May 9 at noon.

f. Emergency Plan Task Force

No meeting.

g Veteran's Memorial

Rotary Club will sponsor the Veteran's Memorial Day event on May 28. 11:00 am cemetery flag raising, 12:00 pm parade, barbeque (\$5 per person or \$3 with canned food donation), beer/soda, games, Veteran's dinner paid by Rotary

h Mossbrae Trail

Weather has caused challenges with Union Pacific discussion

i. Broadband

Meeting with consultants

7. ANNOUNCEMENTS AND PUBLIC COMMENT

Ann Powers asked about the possibility of losing the AMTRAK depot and suggested the City should look into it.

8. ANNOUNCEMENTS AND REPORTS FROM COUNCIL AND STAFF:

Mayor Craig introduced City Manager Mark Brannigan. He is on week 3, attended the LOLA dinner, is from Lakeport as a Public Works Director, an Interim City Manager and has had his own business.

Mayor Craig also asked about having another goal setting workshop for 2017 as an open discussion possibly at a City Council meeting.

Shanta welcomed Mark and asked about a Meet and Greet for the citizens to meet him CM Brannigan thanked the City Council. His wife and family loves the mountains and water. The people and staff have been great.

Deutsch said the employees have a smile on their faces. He and a group of citizens are meeting to look at hunger in the community. The next meeting will be May 9 at 6:00 pm in the DHS gym for a town hall style meeting. A meal will be served.

Mayor Craig said the City has a facilitation role, but is not the leader.

Keisler welcomed back Sgt. Mero. He also reminded the community of many upcoming dates including DHS graduation, Citizen of the Year, Opening fishing day, Dogwood Days, and the Veteran's Memorial celebration. He asked for recognition from the City of a young man who won at bicycle at the Easter Egg Hunt and donated it back for another child.

Spurlock reminded the community about Neighborhood Watch, the Drug take back day, and the Dunsmuir Fire Department Fisherman's Pancake breakfast.

Sgt. Mero reported that he is back after completing training out of town. He confirmed the involvement of the Sheriff's Department with the teacher who abducted the student in Tennessee and was found in Callahan. He also acknowledged the explosion in a Dunsmuir house caused by making honey oil. The male responsible is in the hospital. The Fire Department and Building Inspector are both involved. There was also some vandalism in the cemetery where Veteran's markers and crosses were kicked up. Sgt Mero also asked citizens who were a victim of a crime to let him know of good and back experiences.

Shanta asked if the Sheriff's Dept was writing speeding tickets. Mero said not currently because the department needs to update their training.

Sgt Mero also reminded citizens to be aware of changes in their neighborhood with the vacation season upon us. Let the Sheriff's Dept know of any concerns.

Keisler asked to add an agenda item to the next meeting about fencing the cemetery.

Craig reported that he attended the SCORE Board Meeting (City insurance). The City is getting money back and it is on this agenda to discuss. He also attended the League of Local Agencies meeting in Yreka and listened to the Economic Development Council presentation. Melissa Cummins gave a presentation on the improvements to the STAGE bus stops. There

is \$100,000 to spend on improvements. Craig also reported on the IRWM monthly meetings regarding Prop 1 funding that the City may receive for technical assistance. On April 26 there will be a presentation about the Prop 84 funding at the Sisson Museum at 6:00 pm.

9. PRESENTATION:

A. Mayor recognition of members of City Manager Recruitment Committee
Mayor Craig read the letter of recognition for each of the volunteers, Dennis DellaBona, Richard Dinges and Mario Rubino and thanked them for their work in hiring Mark Brannigan as the new Dunsmuir City Manager

B. Siskiyou County Economic Development Council
Tonya Dowse gave a power point presentation encouraging the City of Dunsmuir to support the Economic Development Council with a suggestion of a \$10,000 financial contribution.

10. CONSENT AGENDA

A. Consider and authorize Mayor to sign 'Citizen of the Year' certificates.

B. Approval of Resolution authorizing submittal of application for payment programs and related authorization to CalRecycle.

Motion by Keisler to approve items A and B of the Consent Agenda, seconded by Spurlock.

Voice vote: AYES: Shanta, Deutsch, Keisler, Spurlock, Craig

NOES: None

ABSENT: None

ABSTAIN: None 5-0-0-0

11. PUBLIC HEARING: None

Public Hearing Protocol:

- a. Mayor will describe the purpose of the Public Hearing.
- b. City Staff will provide the Staff Report.
- c. City Staff will respond to questions from the City Council.
- d. Mayor will open the Public Hearing.
- e. Citizens wanting to comment will come to the podium, provide the City Clerk with their name and address and provide their comments.
- f. Mayor will close the Public Hearing.

12. OLD BUSINESS

A. Consider Tree removal and trimming services and provide direction
CM Brannigan reported that he drove through town with Public Works Supervisor Bill Willman to review the trees scheduled for trimming and removal. He is concerned about addressing safety issues and prioritizing trees. The trees that are scheduled for removal also need to be marked as requested by City Council.

Public Comment:

Michael Bush asked if this contract had already been awarded or where the City was in the process.

Council Comment:

Mayor Craig asked if it was recommended to award the bid to Cut Above as the lowest bidder. We need to get an opinion from our City Manager if this bid will be charged against the Solid Waste fund.

CM Brannigan stated he did not know enough about it.

Motion by Keisler to award bid for tree removals and trimmings to A Cut Above Tree Service, Inc., in accordance with February 23, 2017 bid package, with the money therefore to be appropriated from solid waste fund, seconded by Deutsch.

Roll call vote:

Shanta	yes	
Deutsch	yes	
Keisler	yes	
Spurlock	yes	
Craig	yes	5-0-0-0

13. NEW BUSINESS

A. Purchase 1999 Fire Engine to replace 1971 model

CM Brannigan reported that Chief Padilla saw the engine and thinks it is good value compared with similar engines at about \$40,000. It needs painting to match the other engines and needs tools. It will be paid with a dedicated fund for equipment for the Dunsmuir Fire Department. Attorney Kenny approved the purchase.

Public Comment: None

Council Comment: Motion by Keisler to approve the purchase of the fire engine, from State of California Office of Emergency services, for \$20,000; and approve the funding needed to repaint the fire engine to match the existing fleet and equip it with required tools at a cost not to exceed \$25,000, seconded by Deutsch. Roll call vote:

Deutsch	yes	
Shanta	yes	
Spurlock	yes	
Keisler	yes	
Craig	yes	5-0-0-0

Spurlock stated the sister engine is currently housed at the Crag View station.

B. Request SCORE Loss Control Grant Fund for sidewalk repairs

CM Brannigan reported the City of Dunsmuir has funds in the amount of \$3687.57 in a fund with SCORE. It can be used for sidewalk repairs and the City will lose the funds if the money is not used. The money will be reimbursed to the City once receipts are provided. Pictures of City trees are included as a suggested use for this money.

Public Comment:

Michael Bush asked if the downtown stumps will be ground down with this money.

Council Comment:

Mayor Craig stated that Candace Miller provided a report of downtown trees. This money from SCORE is for sidewalk repairs and the City needs to address our own sidewalks. The City is looking for additional funds.

Motion by Spurlock to authorize staff to request Loss Control Grant Funds from SCORE to be used to repair and replace sections of sidewalk located in front of City Hall and around the Fire Department in the amount of \$3,687.57, seconded by Shanta. Voice

vote: AYES: Keisler, Spurlock, Deutsch, Shanta, Craig

NONES: None

ABSENT: None

ABSTAIN: None 5-0-0-0

C. Defense Attorney Fees – Ron LaRue

CM Brannigan reported that the defense attorney for employee Ron LaRue requested additional funds in the amount of \$5,000. City Attorney Kenny approved the request.

Public Comment: None

Council Comment:

Mayor Craig stated the attorney may not need all the funds if he is successful

Shanta stated that it does not appear that the DA wants to resolve this case

Deutsch said the State is changing how issues are handled

Motion by Keisler to authorize the expenditure of \$5,000 for the defense of employee Ron LaRue with Defense Attorney Borges Law Office, Inc., seconded by Shanta. Roll

call vote:	Shanta	yes	
	Deutsch	yes	
	Keisler	yes	
	Spurlock	yes	
	Craig	yes	5-0-0-0

D. Notice of opposition to AB1250: Contract for Personal Services

CM Brannigan reported that this item was brought to the City by League of California Cities. They are looking for support against Assembly Bill 1250. This bill makes it more difficult to contract for professional services. Small cities have a small staff and are challenged financially.

Mayor Craig reported that the legislature recently passed this in the private sector.

Public Comment: None

Council Comment: Motion by Keisler to authorize the Mayor to sign the Notice of opposition to AB1250, seconded by Shanta. Voice vote:

AYES: Deutsch, Spurlock, Shanta, Keisler, Craig

NOES: None

ABSENT: None

ABSTAIN: None 5-0-0-0

E. Proclamation supporting May 2017 Startup Weekend

Mayor Craig reported that at the recent LOLA dinner, council member Stearns asked for support from the other cities for the May 2017 Startup Weekend sponsored by the City of Mt. Shasta to help entrepreneurs turn their ideas into a business plan of action.

Public Comment: None

Council Comment:

Deutsch supports the idea and encourages people to participate.

Motion by Keisler to adopt the proclamation expressing support for the May 2017 Startup Weekend and encouraging other cities to do the same, seconded by Deutsch.

Voice vote: AYES: Keisler, Spurlock, Deutsch, Shanta, Craig

NONES: None

ABSENT: None

ABSTAIN: None 5-0-0-0

Mayor Craig asked for input from the Council regarding future agenda items. He would like a commendation for the young man who donated back his bicycle at the Easter Egg Hunt and another item exploring the idea of fencing the cemetery.

CM Brannigan asked if the Planning Commission should also discuss the idea of fencing the cemetery. The Council said yes, the idea should go to the Planning Commission.

Deutsch asked for a report on Amtrak. Craig stated that there was not much control at the City level.

Spurlock asked about a report on the House of Glass.

Mayor Craig confirmed that the Beautification Committee and the Marijuana Task Force would be on the agenda. He would also like to discuss the idea of beautification of a green space.

14. ADJOURNMENT:

Motion by Keisler to adjourn at 8:10 pm, seconded by Deutsch. Voice vote:

AYES: Deutsch, Spurlock, Shanta, Keisler, Craig

NOES: None

ABSENT: None

ABSTAIN: None 5-0-0-0

Mayor Craig

ATTEST:

Julie Iskra, Deputy City Clerk

Date

Check Register Report

APRIL '2017 A/P

Date: 04/28/2017

Time: 11:33 am

City of Dunsmuir

BANK: U.S. BANK

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Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
U.S. BANK Checks							
49501	04/01/2017	Printed		1225	ACME COMPUTER	APR '17 MO BILLING	833.00
49502	04/01/2017	Printed		1215	ALSCO	PW&WWTP CVRALL RNTL 3-24-17	38.10
49503	04/01/2017	Printed		1910	AT&T	MAR '17 PHONE SVC	1,116.33
49504	04/01/2017	Printed		9447	AUS SACRAMENTO MC LOCKBOX	C.H.MATS,WKLY LNDRY 3-29-17	101.27
49505	04/01/2017	Printed		2635	BASIC LABORATORY, INC.	FRENCH DRAIN/LEACH LINE	573.80
49506	04/01/2017	Printed		9999999174	BENSON & SONS ROOFING	SEALED ARND FIRPLC 4837 DUNS	150.00
49507	04/01/2017	Printed		5325	REBECCA CATLETT	CLN SVC 3-15,19,20,26,27-17	165.00
49508	04/01/2017	Printed		6325	CLEMENS WASTE REMOVAL	DMPSTR RNTAL	13,800.20
49509	04/01/2017	Printed		9885	DUNSMUIR TIRE	DISMNT/MNT 4 TIRES&BAL	50.00
49510	04/01/2017	Printed		12122	EMERGENCY MEDICAL PRODUCTS,INC	MICROFLX GLOVE	162.36
49511	04/01/2017	Printed		9303	FASTENAL COMPANY	12-TWL 55CT, CORDED EARPLUG100	188.70
49512	04/01/2017	Printed		5219	FERGUSON ENTERPRISES INC,1423	WATERMETERS (12)	797.30
49513	04/01/2017	Printed		17013	GOLD NUGGET PRINTING CO.	BRANNIGAN BUSINESS CARD	134.22
49514	04/01/2017	Printed		22145	INTERSTATE SALES	POST DRVR, POST STARTR,TAPE	1,000.00
49515	04/01/2017	Printed		23425	JIM WILSON MOTORS	12-ADDITIVE FOR DIESEL PICKUPS	108.49
49516	04/01/2017	Printed		24875	LILLY JONES	MAR '17 CEMETERY MAINT	583.33
49517	04/01/2017	Printed		26425	KEN ELGIN	LUBE & OIL CHANGE	63.41
49518	04/01/2017	Printed		35505	NORTHLAND CABLE TELEVISION	APR '17 HIGH SPEED INTERNET	147.58
49519	04/01/2017	Printed		39015	PACIFIC POWER & LIGHT	FEB 17 TO MAR 16, 2017 ELEC SV	10,221.53
49520	04/01/2017	Printed		39062	PATRICK & CO	300 PET LICENSE TAGS	171.32
49521	04/01/2017	Printed		47520	SHASTA AUTO SUPPLY	TANK RENTAL, MAR '17	15.05
49522	04/01/2017	Printed		48255	SOUSA READY MIX, LLC.	24.42 TONS BASE	393.24
49523	04/01/2017	Printed		9999996530	TEAM POWER	FUEL PUMP, O-RING	103.94
49524	04/07/2017	Printed		9447	AUS SACRAMENTO MC LOCKBOX	C.H.MATS, WKLY LNDRY 4-5-17	101.27
49525	04/07/2017	Printed		2635	BASIC LABORATORY, INC.	GENEAL TESTING	1,397.60
49526	04/07/2017	Printed		2800	BAXTER AUTO PARTS, INC.	PM PWR STRNG, WD40, BRK FLUID	24.79
49527	04/07/2017	Printed		10450	MARK E. BRANNIGAN	REIMB FOR RV SPACE	540.00
49528	04/07/2017	Printed		12705	CENTURY COMTEL, INC.	APR '17 HOSTED PBX&HYBRD CLD	664.11
49529	04/07/2017	Printed		5915	CHEM QUIP, INC.	6-SULFUR DIOX, 3-CHLOR, 9 DEP	3,102.61
49530	04/07/2017	Printed		9820	CITY OF DUNSMUIR	APLY DEP T. MONTAGUE #7038	528.60
49531	04/07/2017	Printed		6325	CLEMENS WASTE REMOVAL	COD 20 YRD, WEIGHT/DMP FEES	5,077.56
49532	04/07/2017	Printed		9603	ANTHONY CONGI	REIMB FOR 3 BALES STRAW	135.85
49533	04/07/2017	Printed		12752	DENNIS DELLA BONA	1ST QTR REIMB PHONE CHRGS	90.00
49534	04/07/2017	Printed		10317	DUNSMUIR INN & SUITES	2-8/3-6-17 STAY FOR R. JOHNSEN	1,159.20
49535	04/07/2017	Printed		9850	DUNSMUIR TRUE VALUE	MAR '17 SUPPLIES/MATRL'S	314.89
49536	04/07/2017	Printed		11255	ELECSYS INTERNATIONAL CORP	MAY '17 MO MAINT CHRGS	223.50
49537	04/07/2017	Printed		10445	FIREFIGHTERS BOOKSTORE	CAL FIRE INSPC GUIDE	23.01
49538	04/07/2017	Printed		10097	JAMES C. COOK, DBA	13-CDBG-8968	4,485.00
49539	04/07/2017	Printed		26425	KEN ELGIN	RPL AIR FLTR&RESET COMPUTER	152.84
49540	04/07/2017	Printed		1224	LONGHAIR COLLISION WORKS	REMV&REPL FRNT BUMPER 2015 FRD	7,926.81
49541	04/07/2017	Printed		10446	LUSTRE CAL CORPORATION	2-APPLICATON ROLLER, BOTTLE CL	356.07
49542	04/07/2017	Printed		31218	MARKET PLACE INSURANCE	INS PREM #16000621	4,016.00
49543	04/07/2017	Printed		31625	MEYER & SONS HEATING	MISC PIPE	281.10
49544	04/07/2017	Printed		10447	TIFFANI MONTAGUE	REFND DEP T. MONTAGUE	171.20
49545	04/07/2017	Printed		33120	MOUNTAIN COUNTIES SUPPLY CO.	FEB '17 VEH FUEL	1,591.97
49546	04/07/2017	Printed		39005	PACE ENGINEERING, INC.	CWSRF WWTP PLN PROJ	19,104.35
49547	04/07/2017	Printed		39853	PURCHASE POWER	MTR REFILL	503.50
49548	04/07/2017	Printed		47676	SMITH BUILDING SERVICES, LLC	MAR '17 BLD INSP, PLANNING	1,661.01
49549	04/07/2017	Printed		57680	SONSRAY MACHINERY LLC	EDGE,CUTTING,BOLT,PLOW,NUT	1,390.77

Check Register Report

APRIL `2017 A/P

Date: 04/28/2017

Time: 11:33 am

Page: 2

City of Dunsmuir

BANK: U.S. BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
U.S. BANK Checks							
49550	04/07/2017	Printed		48724	STATE CONTROLLER'S OFFICE	ANNUAL STREET RPT 7-16/6-30-17	1,796.54
49551	04/07/2017	Printed		9413	STATEWIDE TRAFFIC SAFETY	COLD PTCH, 7-SIGNS	316.96
49552	04/07/2017	Printed		10448	SHAY STEMM	REFND DEP S. STEMM #5013	151.20
49553	04/07/2017	Printed		21085	BRIAN TAYLOR	REIMB EMERG MED TECH CERT	222.99
49554	04/07/2017	Printed		50850	VERIZON WIRELESS	FEB `17 CELL SVC	241.04
49555	04/14/2017	Printed		1215	ALSCO	PW&WWTP CVRALLS RNTL	38.10
49556	04/14/2017	Printed		9447	AUS SACRAMENTO MC LOCKBOX	C.H.MATS&WKLY LNDRY 4-12-17	101.27
49557	04/14/2017	Printed		2635	BASIC LABORATORY, INC.	WASTEWATER TESTING	2,682.00
49558	04/14/2017	Printed		2800	BAXTER AUTO PARTS, INC.	8G8MP, 8G8FPX	56.41
49559	04/14/2017	Printed		9437	BLUE STAR GAS	5902 DUNS AVE	733.61
49560	04/14/2017	Printed		10450	MARK E. BRANNIGAN	REIMB FOR LOLA DINNER	32.00
49561	04/14/2017	Printed		5221	CANTRELL, E. PETTY CASH	COFFEE	122.37
49562	04/14/2017	Printed		5325	REBECCA CATLETT	CLN SVC 4-2,3,9,10-17	181.50
49563	04/14/2017	Printed		9820	CITY OF DUNSMUIR	APLY DEP J. MC CARTHY #19085	56.84
49564	04/14/2017	Printed		8640	DICK'S LOCK SERVICE	AIRPORT DR. "A"	134.83
49565	04/14/2017	Printed		10185	ARLENE DINGES	3-6-17/4-8-17 PLN SVC	168.75
49566	04/14/2017	Printed		10334	DOT FHWA	PRELIM. ENG 3-31-17	1,647.42
49567	04/14/2017	Printed		15650	GAMETIME	PLAYGRND EQUIPMNT	657.77
49568	04/14/2017	Printed		26425	KEN ELGIN	LUB & OIL CHANGE #200	70.00
49569	04/14/2017	Printed		31212	MANFREDI'S DEPOT	FEB/MAR `2017 VEH FUEL	483.67
49570	04/14/2017	Printed		10451	JOHN MC CARTHY	REFND DEP J. MC CARTHY #19085	123.16
49571	04/14/2017	Printed		33120	MOUNTAIN COUNTIES SUPPLY CO.	MAR `17 VEH FUEL	1,774.24
49572	04/14/2017	Printed		33151	MT SHASTA RECREATION	MAR `2017 SENIOR MEALS	261.00
49573	04/14/2017	Printed		10432	OFFICE DEPOT	SORTER,PEN,GEL,RT,MED,NOTE S,	74.11
49574	04/14/2017	Printed		47100	S.C.O.R.E.	2016/17 QTRLY WRKR'S COMP	30,212.40
49575	04/14/2017	Printed		9253	SHASTA COUNTY CLERK	NOTICE OF EXEMPTION PROC FEE	50.00
49576	04/14/2017	Printed		9918	SISKIYOU MEDIA COUNCIL	2-PUB	550.00
49577	04/14/2017	Printed		47669	SISKIYOU OPPORTUNITY CENTER	BRDCSTINCCMTGS3-12,16-17 BLUE BAG PROG	497.57
49578	04/14/2017	Printed		48726	ST. WATER RESOURCES	R. LA RUE GRADE II RENEWAL CER	230.00
49579	04/14/2017	Printed		53810	US BANK EQUIPMENT FINANCE	COPIER, PRINTERS 3-20/4-20-17	770.33
49580	04/21/2017	Printed		1223	ADAMS ASHBY GROUP, INC.	LABOR COMPLIANCE	487.50
49581	04/21/2017	Printed		514	ADVANCE INFOSYSTEMS	APR `17 PRE-PROC DATA& SUPPLIE	408.12
49582	04/21/2017	Printed		9447	AUS SACRAMENTO MC LOCKBOX	C.H.MATS, WKLY LNDRY 4-19-17	101.27
49583	04/21/2017	Printed		10353	GARY BENSON	CHILDREN'S PARK RENT APRIL `17	725.00
49584	04/21/2017	Printed		3572	BLUE CROSS OF CALIF	5-1-17/6-1-17 LIFE INS PREM	217.05
49585	04/21/2017	Printed		4050	BORGES & MAHONEY	2-BUFFER SOLUTION	884.46
49586	04/21/2017	Printed		10454	BORGES LAW OFFICES, INC.	REPRESENTATION FOR RON LARUE	5,000.00
49587	04/21/2017	Printed		6675	JAMES B. CARLSON	JAN,FEB,MAR `17 CALL OUTS	282.50
49588	04/21/2017	Printed		10001	CED-REDDING	30-CLF LMP	64.35
49589	04/21/2017	Printed		6630	ANTHONY CONGI	JAN,FEB,MAR `17 CALL OUTS	289.00
49590	04/21/2017	Printed		9972	COWLEY D & L, INC.	TRAINING (3)	300.00
49591	04/21/2017	Printed		7899	JOHN A. DELGADO	JAN,FEB,MAR `17 CALL OUTS	68.00
49592	04/21/2017	Printed		12750	DELL COMPUTER CORPORATION	2-DELL N7DWF TONER	130.03
49593	04/21/2017	Printed		10149	DIVISION OF THE STATE ARCHITECT	1 QTR `2017 DISABILITY ACCESS	2.40
49594	04/21/2017	Printed		9830	DUNSMUIR VOL. FIREMAN'S ASSOC	JAN,FEB,MAR `17 DUES	672.00
49595	04/21/2017	Printed		5219	FERGUSON ENTERPRISES INC,1423	1" COPPER	353.93
49596	04/21/2017	Printed		9999999515	FORD AVIATION CONSULTANTS, INC	MARCH `2017 MO INSTALMNT	800.00
49597	04/21/2017	Printed		17015	GOLDEN STATE FLOW MEASUREMENT	REBLD KIT FOR 2" MTR	317.96

Check Register Report

APRIL '2017 A/P

Date: 04/28/2017

Time: 11:33 am

Page: 3

City of Dunsmuir

BANK: U.S. BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
U.S. BANK Checks							
49598	04/21/2017	Printed		10433	FAWN A. GOOCH	JAN,FEB,MAR`17 CALL OUTS	8.50
49599	04/21/2017	Printed		9273	RONALD L. GRIFFITH	JAN,FEB,MAR`17 CALL OUTS	48.50
49600	04/21/2017	Printed		18200	HACH COMPANY	1-RGT SET, TNT AMVER HR 50 TST	124.52
49601	04/21/2017	Printed		18600	JOSEPH HATTEN	JAN,FEB,MAR`17 CALL OUTS	152.50
49602	04/21/2017	Printed		18610	A.C. HEILMAN	JAN,FEB,MAR`17 CALL OUTS	256.50
49603	04/21/2017	Printed		19590	ED HINES	JAN,FEB,MAR`17 CALL OUTS	7.50
49604	04/21/2017	Printed		19592	MARLENE HINES	JAN,FEB,MAR`17 CALL OUTS	42.00
49605	04/21/2017	Printed		19597	MARTIN HINES	JAN,FEB,MAR`17 CALL OUTS	152.50
49606	04/21/2017	Printed		19595	PATRICK J. HINES	JAN,FEB,MAR`17 CALL OUTS	48.50
49607	04/21/2017	Printed		19500	TOM HONEY	JAN,FEB,MAR`17 CALL OUTS	175.50
49608	04/21/2017	Printed		21809	NICHOLAS B. IMHOFF	JAN,FEB,MAR`17 CALL OUTS	29.00
49609	04/21/2017	Printed		26425	KEN ELGIN	SCAN TRK FOR RUNNING PROB	165.00
49610	04/21/2017	Printed		25317	KENNY, SNOWDEN & NORINE	MAR`17 LEGAL SVCS	1,520.14
49611	04/21/2017	Printed		28650	RON LA RUE	JAN,FEB,MAR`17 CALL OUTS	6.50
49612	04/21/2017	Printed		10453	IRISA LINGEMAN	REFND DEP I. LINGEMANN	150.00
49613	04/21/2017	Printed		31605	EUGENE MEYER	JAN,FEV,MAR`17 CALL OUTS	250.00
49614	04/21/2017	Printed		31610	LOU MEYER	JAN,FEB,MAR`17 CALL OUTS	178.50
49615	04/21/2017	Printed		9274	WILLIAM R. O'CONNOR	JAN,FEB,MAR`17 CALL OUTS	8.50
49616	04/21/2017	Printed		39005	PACE ENGINEERING, INC.	TAUHINDAULI PARK	22,784.63
49617	04/21/2017	Printed		9468	JOSHUA S. PAULUS	JAN,FEB,MAR`17 CALL OUTS	185.00
49618	04/21/2017	Printed		44241	RAY-MAC MECHANICAL	RPR CITY HALL COOLING&HEATNG U	1,007.19
49619	04/21/2017	Printed		45110	MARIO J. RUBINO	APR`17 TREASURER MO STIPEN	50.00
49620	04/21/2017	Printed		10455	SALT AND SAVOR	2,700 16OZ FLT TALL MAYO,12PK,	1,398.70
49621	04/21/2017	Printed		46747	SISKIYOU COUNTY	LAFCO FY 2016/2017	1,392.87
49622	04/21/2017	Printed		47673	SNOQUIP	12-FILTER (2-PK)	73.58
49623	04/21/2017	Printed		10077	JOSHUA M. SPURLOCK	JAN,FEB,MAR`17 CALL OUTS	321.50
49624	04/21/2017	Printed		9497	MATTHEW A. STANFORD	JAN,FEB,MAR`17 CALL OUTS	29.00
49625	04/21/2017	Printed		21016	BRIAN A. TAYLOR .	JAN,FEB,MAR`17 CALL OUTS	458.00
49626	04/21/2017	Printed		5050	THOMPSON, DAVE	JAN.FEB.MAR`17 CALL OUTS	555.50
49627	04/21/2017	Printed		53813	US BANK CORP PAYMENT SYSTEMS	NFPA NATL FIRE PROT	361.69
49628	04/21/2017	Printed		53806	USA BLUE BOOK, INC	THERMOMETR,TRYPTOSE BRTH,	288.05
49629	04/21/2017	Printed		58075	BRIAN WITHERELL	JAN,FEB,MAR`17 CALL OUTS	6.50
49630	05/01/2017	Printed		1225	ACME COMPUTER	MO MAY BILLING COMP SVC	833.00
49631	05/01/2017	Printed		1215	ALSCO	PW& WWTP CVRALL RNTLS	38.10
49632	05/01/2017	Printed		1910	AT&T	APR`17 PHONE SVC	936.45
49633	05/01/2017	Printed		9447	AUS SACRAMENTO MC LOCKBOX	C.H.MATS&WKLY LNDRY 4-26-17	293.07
49634	05/01/2017	Printed		2635	BASIC LABORATORY, INC.	DRINKING WATER MONITORING	530.80
49635	05/01/2017	Printed		5325	REBECCA CATLETT	CLN SVC 4-16,17,20,22,23-17	165.00
49636	05/01/2017	Printed		6325	CLEMENS WASTE REMOVAL	RECYCLING/SORTING	13,790.48
49637	05/01/2017	Printed		5219	FERGUSON ENTERPRISES INC,1423	REPAIR CLAMPS	261.62
49638	05/01/2017	Printed		17013	GOLD NUGGET PRINTING CO.	BUSINESS CARD 250	124.29
49639	05/01/2017	Printed		17015	GOLDEN STATE FLOW MEASUREMENT	2-MAGNET SHART & GEAR	283.02
49640	05/01/2017	Printed		9424	I-5 RENTALS	TRNSPORT BCKHOE FRM DUNS,SONRA	406.25
49641	05/01/2017	Printed		10456	J & J PUMPS INC.	FLYGT REBUILD KIT	5,556.13
49642	05/01/2017	Printed		24875	LILLY JONES	CEMETERY MAINT AGRMNT APR`17	583.33
49643	05/01/2017	Printed		9999992088	NORTH VALLEY DISTRIBUTING	BASE LAMP, ONAN, NCC K1K	604.60
49644	05/01/2017	Printed		35505	NORTHLAND CABLE TELEVISION	APR`17 HIGH SPEED INTERNET	147.58
49645	05/01/2017	Printed		10432	OFFICE DEPOT	ENVELOPE 3	1,417.54
49646	05/01/2017	Printed		29853	PITNEY BOWES INC	POSTAGE RFL RESTS, ADV,WIRETRA	105.00
49647	05/01/2017	Printed		44240	RAMSHAW'S ACE HARDWARE	STRTR ROPE, TUBE V ,ELBO,FSTNR	29.38
49648	05/01/2017	Printed		9999992009	SCHWAAB, INC.	ENGRVD NAME PLATE	17.97
49649	05/01/2017	Printed		9999999473	SISKIYOU CO. SHERIFF DEPT	3RD QTR`17 & OVRTIME PROF SVC	100,179.50

Road Closure Plan for River Run
(race starts at 8:00)

7:30 - Close Dunsmuir Ave. from Branstetter St. to Spring St.

This means barricades at the following locations:

- Close south end of Dunsmuir Ave at Branstetter St.
- Close north end of Dunsmuir Ave at Spring St.
- Close side streets along Dunsmuir Ave. at:
 - Oak (both sides)
 - Cedar (east side only)
 - Pine (both sides – depending on what else is closed here)
 - Spruce (west side only)
 - Willow (both sides)
 - Ash (both sides)

8:30 – Open the portion of Dunsmuir Ave. north of Spruce St.

I'll have a volunteer at Spring St. (near Dunsmuir Inn & Suites). When the last runners are out of the area north of Dunsmuir Inn & Suite, he will remove barricades at Spring, Ash, and Willow. He will then move the barricade at Spruce to block Dunsmuir Ave. at Spruce until 9:15.

9:15 – Open all of Dunsmuir Ave. (including the barricade at Spruce)

All runners should be off the roads by this time.

Safety Items (info for Sheriff Dept.)

“Caution – Runners on the Road” signs will be placed at the following locations:

- West end of Stagecoach Rd. where the road drops down to Tauhindauli Park.
- North end of S. 1st. Street (intersection with Bridge St.)
- S. 1st St. about ¾ mile south of Bridge St. at the turnaround point.
(These are the areas of concern. I have 3 more signs available if there are other areas.)

Safety Instructions to Runners

- Before the race starts, runners will be informed that Dunsmuir Ave between Branstetter and Spring Streets is the only road that will be closed to traffic.
- Runners will be instructed to stay on the sidewalk across the 800 ft. bridge until they pass under the freeway.
- At all other times they will be asked to run on the left edge of the road where they can see oncoming traffic.

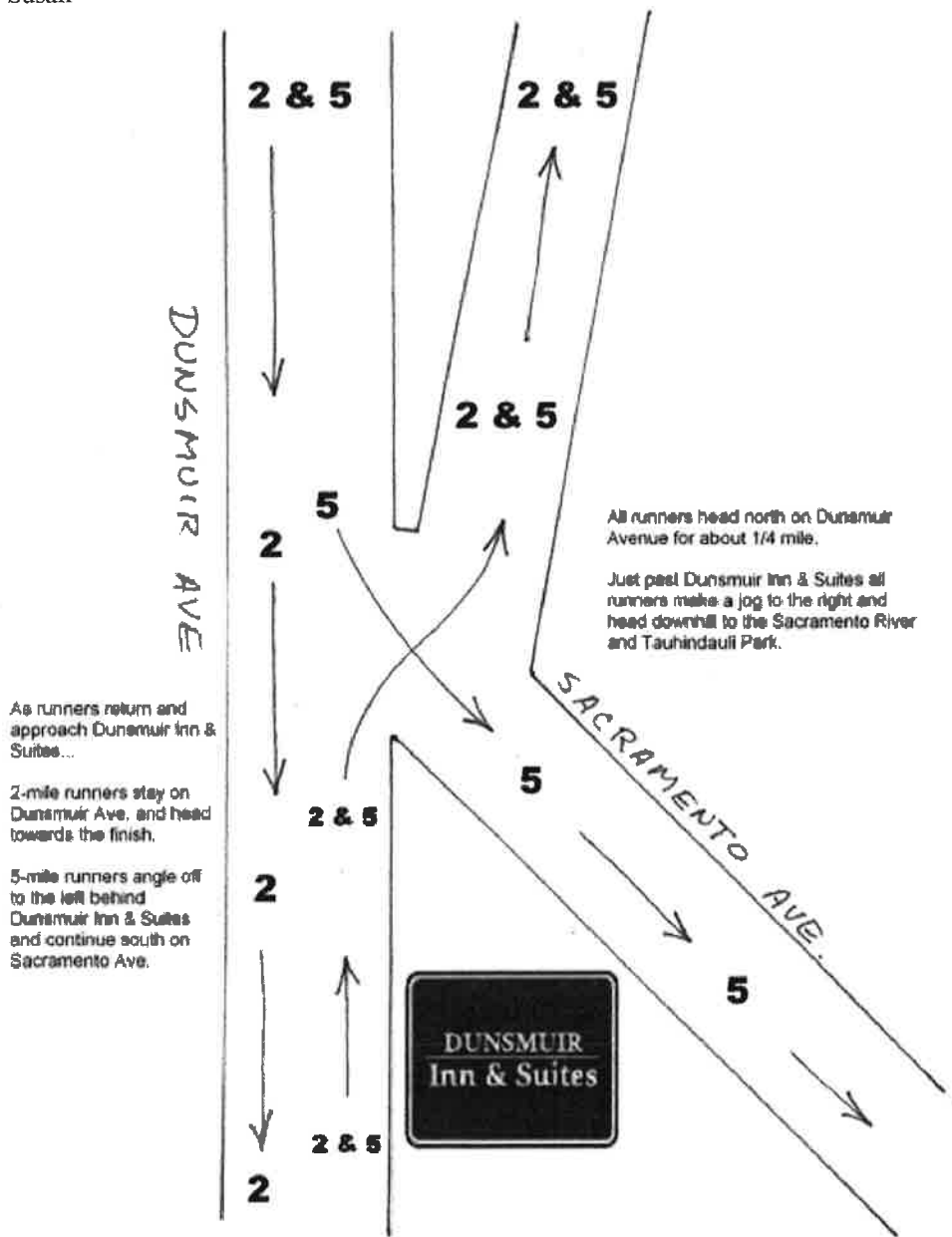
Julie Iskra

From: Susan Keeler <skeeler@dunsmuir.k12.ca.us>
Sent: Monday, May 08, 2017 6:30 PM
To: Julie Iskra
Subject: River Run
Attachments: Dunsmuir River Run Course Notes.docx

Hi Julie,

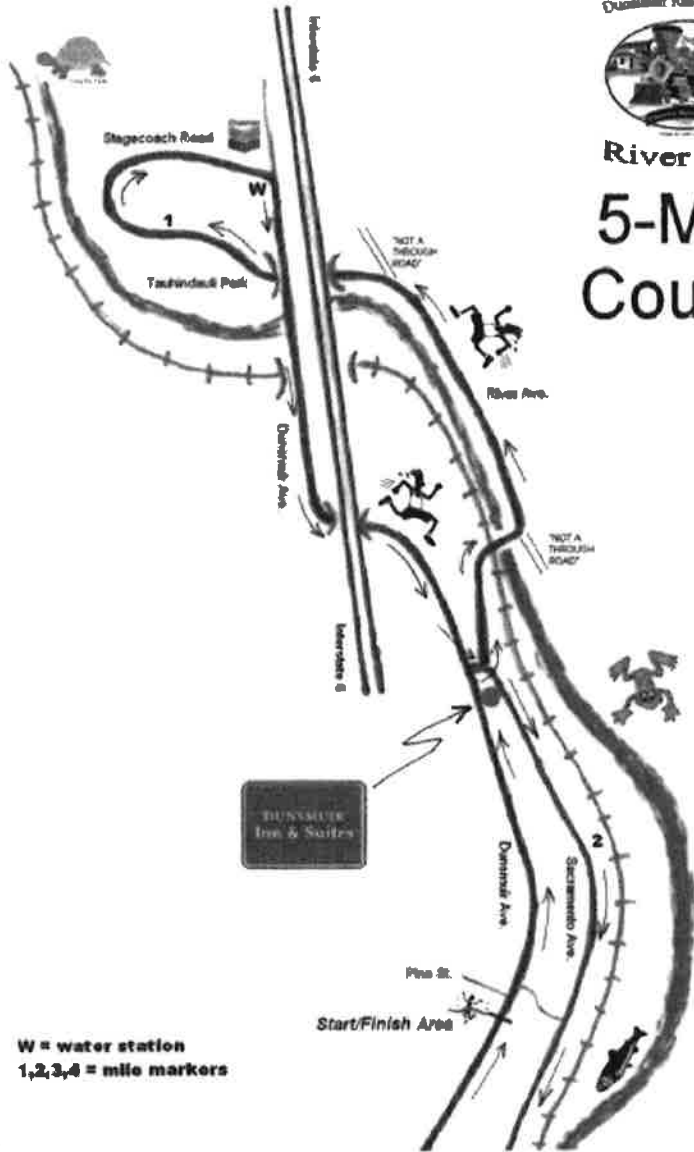
The River Run will be held June 10 this year. I'm sending the maps and road closure requests for this year. They are the same as always. Will they be able to get on this month's agenda?

Thanks,
Susan

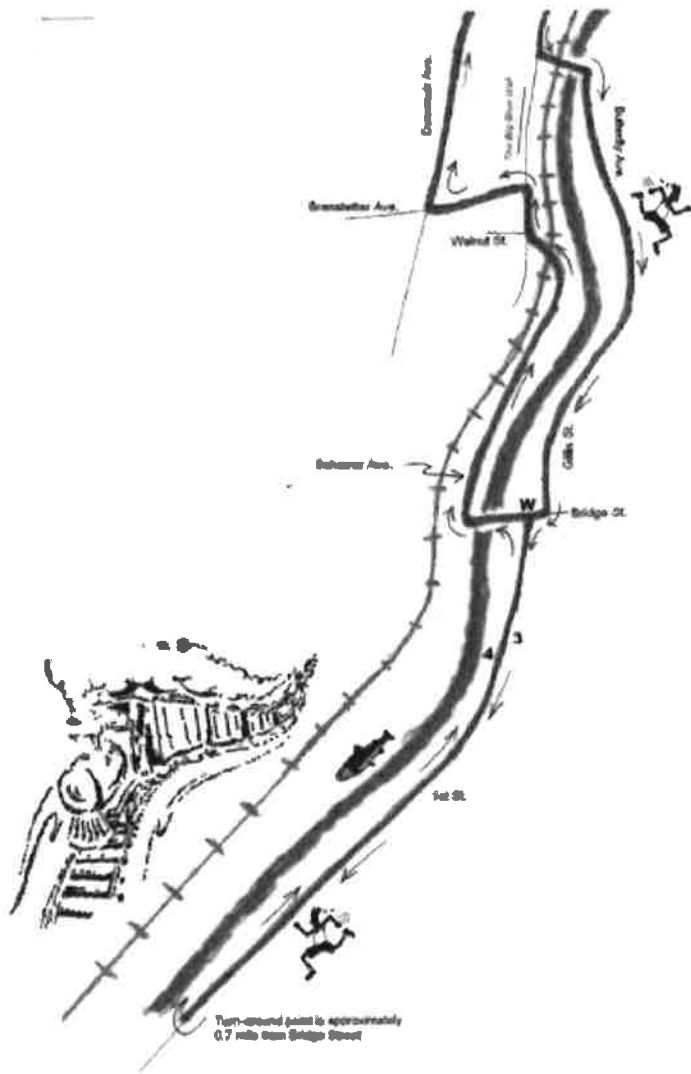




River Run 5-Mile Course



W = water station
1,2,3,4 = mile markers



Dunsmuir River Run Course Description

Both 2 and 5 mile races begin at the north crosswalk line on Dunsmuir Avenue at Pine Street.

Both races head north on Dunsmuir Avenue.

At Dunsmuir Inn & Suites, both races make a jog to the right and head down the steep hill to the Sacramento River.

After crossing the railroad tracks and the Sacramento River, both races turn left onto River Ave.

Both races continue north on River Ave. – under the freeway – through Tauhindauli Park – up the steep hill – and onto Stagecoach Road.

Both races turn right at the Chevron station and head south on Dunsmuir Ave.

Course Split - As they approach Dunsmuir Inn & Suites, 2-mile runners continue south on Dunsmuir Ave. to the finish line in front of The Cornerstone. 5-mile runners angle off to the left behind Dunsmuir Inn & Suites and continue south on Sacramento Ave.

Left onto Butterfly Ave. and across the railroad tracks and the river – then Butterfly Ave. turns right and heads south.

At some point Butterfly Ave. becomes Gillis St.

At the end of Gillis St., turn right onto Bridge St. for a short distance – then take the first left onto First St.

Head south on First St. for approximately $\frac{3}{4}$ mile to the turnaround point.

Return north on First Street to Bridge St.

Left at Bridge Street and across the river.

Right onto Scherrer. Continue north on Scherrer Ave. and across the railroad tracks.

Head up the hill and turn left onto Brandstetter Ave.

Right on Dunsmuir Ave. and continue north on Dunsmuir Ave. to the finish line at Pine St.

Notes on Dunsmuir River Run Course Measurements
May 29, 2011

All measurements were made with a measuring wheel and follow USATF guidelines for measuring courses using the "shortest possible route". These guidelines can be found online at <http://www.usatf.org/events/courses/certification/manual/>.

Measurements for both races begin at the north crosswalk line on Dunsmuir Avenue at Pine Street.

5-Mile Course

1 Mile Mark

The 1-mile mark is in Tauhindauli Park west of the freeway. Where the course begins to head up hill there is an asphalt driveway to the left. There is a telephone pole at the start of this drive way with "#4749" on a yellow metal tag. The 1-mile mark is 100 ft. west (uphill) of this telephone pole. There is a small 4-5" diameter dogwood at this spot.

2-Mile Mark

The 2-mile mark is on Sacramento Ave. along the Benson Roofing building – a large tan building about midway between Willow St. and Pine St. Find the metal water valve covers in the sidewalk near the north end of the building. This is the 2-mile location.

3-Mile Mark

The 3-mile mark is on the east edge of First St. at the property line between 400 & 416 First Street.

Turn-around Point

The turn-around point is on First St. about $\frac{3}{4}$ mile south of Bridge Street. There is a tall corrugated metal shed on the east side of the road. There is a manhole cover in the road just south of this metal shed. The turn-around point is 25 ft. south of this manhole cover.

[Actual measurements to the turn-around point are 3832 ft. south of Bridge Street or 2668 ft. south of the 3-mile mark.]

4-Mile Mark

The 4-mile mark is on the west edge of First St. and 53 ft. south of the 3-mile mark

Finish Line

The finish line is the south crosswalk line on Dunsmuir Avenue at Pine Street.

2-Mile Course

1 Mile Mark

The 1-mile mark is the same as described above for the 5-Mile course.

Finish Line

The finish line is the north crosswalk line in front of The Cornerstone.

[The finish line is actually 225 ft. past the 2-mile mark but at the most convenient location. The actual 2-mile point is near the north end of the buildings that includes the theater. So distance is actually 2.04 miles if anyone wants to make the adjustment.]

DUNSMUIR RAILROAD DAYS PARADE MAP 2017

PARADE ROUTE:

Start lining up just North of the Dunsmuir Inn. Parade starts at noon. Lineup starts at 10:30 a.m.

As indicated by the red line, the parade will proceed South to Branstetter. Make a left to Sacramento Ave.

Proceed North on Sacramento to Pine.

At this point parade participants on foot can take a right turn off into the railroad parking lot.

Horses and vehicles will continue up Sacramento back to the starting point. That way the parade doesn't stall out on Sacramento Ave.

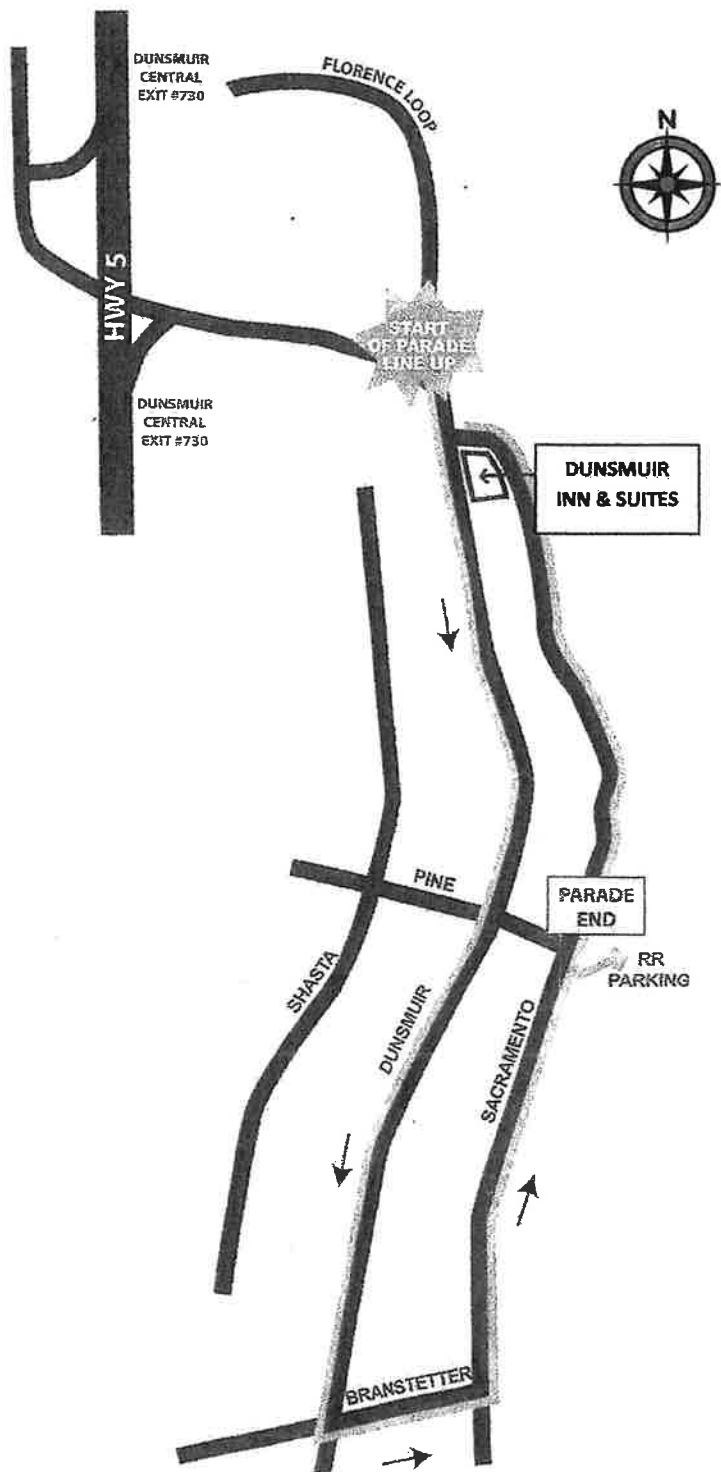
From the beginning of the parade to Pine St. is 1.1 miles.

If you have young children or other walking participants who may find this too long, please see Ester for shortcut details.

See you on June 10th.

Ester McClendon 530-500-1972
Parade Coordinator

**IT'S OK TO THROW CANDY
TO THE KIDS!!!**



MAP NOT TO SCALE



Dunsmuir Chamber of Commerce & Visitors Center

5915 Dunsmuir Avenue, Suite #100

Dunsmuir, CA. 96025

Phone: 530-235-2177, FAX: 530-235-0911

May 3, 2017

City of Dunsmuir
5915 Dunsmuir Avenue
Dunsmuir, CA 96025

RE: Dunsmuir Dogwood Daze Street Closure

The Dunsmuir Dogwood Daze Committee requests the closure and use of Pine Street between Dunsmuir Avenue and Shasta Street Saturday between 8 am and 6 pm On May 27,2016. Dunsmuir Avenue will be Temporarily Closed for the Doggie Parade from 10:30 am to 12:30 pm, Along Dunsmuir Avenue from Pine Street to Cedar Street.

Street Closure for The Soap Box Race will be begin on Dunsmuir Ave at 12:00 Across from the Brewery and will continue to 4:00 pm.

Dunsmuir Ave will be closed from 12:30 pm to 4:00 pm, from the brewery to the Siskiyou Arts Museum. A barricade will be placed at the Museum to stop traffic.

Thank you for considering our request.

Richard A. Dinges

Executive Director,

Dunsmuir Chamber of Commerce & Visitors Center



STAFF REPORT	
RE: Public Meeting Re: Possible State CDBG Application	MEETING DATE: 5/18/2017
SUBMITTED BY: Mark Brannigan, City Manager	
PURPOSE OF REPORT: <input checked="" type="checkbox"/> Information only <input type="checkbox"/> Discussion <input type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL:

The City Council is being asked to receive requests from the public and staff for Council consideration of possible application to the State of California for Community Development Block Grant funds.

BACKGROUND/DISCUSSION:

This public meeting is being held as part of a required process needed for the application for planning/project funding under the States CDBG program. This first step in the process is to determine if the City wants to consider an application. No direction on this agenda item is to be given from Council. A second public meeting will be held to determine what the application will be exactly after a 30 day period.

OPTIONS:

N/A

FISCAL IMPACT:

None Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$

Affected fund(s): General Fund Water OM Fund Sewer OM Fund Other:

Comments:

SUGGESTED MOTIONS:

Move to approve the

Attachments:

NOTICE OF PUBLIC MEETING FOR DISCUSSION OF POSSIBLE STATE CDBG APPLICATION

Notice is hereby given that the City of Dunsmuir will conduct a Public Meeting on May 4, 2017 at or after 6:00 pm at the City of Dunsmuir Council Chambers, 5902 Dunsmuir Ave, Dunsmuir, CA in order to discuss possible applications for funding under the next fiscal year's (July 1 to June 30) State Community Development Block Grant (CDBG) Program and to solicit citizen input on possible competitive and supplemental activities to be included in the application.

The Community Development and Economic Development Allocations of the State CDBG program will publish a combined "Notice of Funding Availability" (NOFA) each program year. Eligible cities and counties may submit applications for CDBG funds under the NOFA.

It is estimated that up to \$3,000,000 will be available in total. The Economic Development "Over-the-Counter" (OTC) Allocation requires a separate application with a maximum limit of \$3,000,000 per year. The NOFA also includes the Native American and Colonia's Allocations. The Native American Allocation is only for areas with high concentrations of low-income Native American residents, who are not part of a federally recognized Native American Indian tribe or Rancheria. The Colonia's funding is only for designated communities within 150 miles of the Mexican-American border.

ELIGIBLE ACTIVITIES UNDER THE ABOVE ALLOCATIONS IN THE NOFA CONSIST OF:
HOMEOWNERSHIP ASSISTANCE AND HOUSING REHABILITATION PROGRAMS;
PUBLIC FACILITY AND PUBLIC IMPROVEMENTS PROJECTS (INCLUDING PUBLIC IMPROVEMENTS IN SUPPORT OF NEW HOUSING CONSTRUCTION);
PUBLIC SERVICE PROGRAMS,
PLANNING STUDIES,
ECONOMIC DEVELOPMENT BUSINESS ASSISTANCE AND MICROENTERPRISE ACTIVITIES.
ELIGIBLE ACTIVITIES PAID FOR WITH STATE CDBG FUNDS MUST MEET ONE OR MORE OF THE THREE NATIONAL OBJECTIVES LISTED IN CDBG FEDERAL STATUTES AS FOLLOWS:
BENEFIT TO LOW INCOME HOUSEHOLDS OR PERSONS; ELIMINATION OF SLUMS AND BLIGHT; OR MEETING URGENT COMMUNITY DEVELOPMENT NEED.

The City of Dunsmuir anticipates submitting an application under the NOFA published during the next program year.

The City of Dunsmuir has or anticipates receiving approximately \$30,000 in CDBG Program Income that must be expended prior to expending awarded grant funds.

The purpose of this Public Hearing is to give citizens an opportunity to make their comments known regarding what types of eligible activities the City of Dunsmuir should apply for under the State CDBG program.

A separate Public Hearing will be held to discuss and approve the application prior to submittal to the State.

If you require special accommodations to participate in the Public Hearing, please contact the City Manager, Mark Brannigan at 530.235.4822 x103.

If you are unable to attend the Public Hearing, you may direct written comments to the City Manager, Mark Brannigan, City Manager, 5915 Dunsmuir Ave, Dunsmuir, CA 96025 or you may telephone 530.235.4822 x103. In addition, information is available for review at the City of Dunsmuir, 5915 Dunsmuir Ave, Dunsmuir, CA between 9:00 am and 4:30 pm Monday – Friday.

The City of Dunsmuir promotes fair housing and makes all its programs available to low and moderate income families regardless of age, race, color, religion, sex, national origin, sexual preference, marital status or handicap.



STAFF REPORT

RE: Review of Adopted Goals 2017

MEETING DATE: 5/4/2017

SUBMITTED BY: Mark Brannigan, City Manager

PURPOSE OF REPORT: Information only Discussion Action Item

WHAT IS BEING ASKED OF THE CITY COUNCIL:

The City Council has requested that a review of the adopted goals for 2017 (Resolution 2017-02) be brought to the May 4th, 2017 Council meeting for review and discussion.

BACKGROUND/DISCUSSION:

On December 12, 2016 Steve Baker and Ron Stock presented to the City Council over 20 topics that were reviewed as possible goals and provided guidance on identifying the highest priority goals for 2017. The following are the six goals were selected by the Council with a summary report of action that has taken place recently to work towards goal completion.

1. Identify infrastructure needs. The City of Dunsmuir currently has consultants working on the Airport Pavement Management Plan, and the Airport Layout Plan. The City also has a water and sewer master plan. The City has also updated the Housing Element of the General Plan. The City is working with a contractor to trim trees throughout the City of Dunsmuir with hazard trees to be removed. The City is also working to repair selected sidewalks (City Hall, Fire Department, Cemetery, and Veteran Fountain area).
2. Address marijuana (Prop 64). Staff has advertised in the local paper on April 12th and 19th for applicants to apply to be on a Marijuana Taskforce. One application was received. The City Manager would like to discuss the actions that the County has taken to target an open and diverse group for the Committee and increasing notification sources.
3. Develop sidewalk maintenance program. During the April 20th Council meeting direction was given to staff to request SCORE grant funds to be used to repair city sidewalks in front of city facilities (City Hall and the Fire Department). This project is being looked at as a pilot project for how to address the trees that are lifting the sidewalks.
4. Investigate options for annexation.
5. Investigate feasibility of green waste recycling.
6. Investigate options for improving law enforcement. Sgt. Louie Mero and myself are working together to formulate programs that establish a greater presence and understanding of law enforcement needs for the City of Dunsmuir. Sgt. Mero and I are scheduled to meet each Wednesday at 5pm to discuss activities and share ideas. Sgt. Mero has also mentioned that he is working with the Chamber of Commerce to schedule a community "Coffee with Cops", and is looking to work with Public Service Groups in Dunsmuir.

OPTIONS:

Open for discussion and direction from Council

FISCAL IMPACT:

None Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$

Affected fund(s): General Fund Water OM Fund Sewer OM Fund Other:

Comments:

SUGGESTED MOTIONS:

Attachments:

The City of Dunsmuir invites interested persons to submit an application to participate in an advisory committee for the Dunsmuir Marijuana Task Force. The application must be submitted to Mark Brannigan, City Manager, 5915 Dunsmuir Avenue, Dunsmuir, CA 96025 by 4:00 pm April 26, 2017. For additional information, please call 530.235-4822.

The City of Dunsmuir invites interested persons to submit an application to participate in an advisory committee for the Dunsmuir Beautification Committee. The application must be submitted to Mark Brannigan, City Manager, 5915 Dunsmuir Avenue, Dunsmuir, CA 96025 by 4:00 pm April 26, 2017. For additional information, please call 530.235-4822.

Advertised April 12, April 19

**INTEREST/APPLICATION FORM
TO SERVE ON COMMISSIONS OR COMMITTEES**

City of Dunsmuir

1. Are you at this time over 18 years of age? Yes No

2. Are you are resident of the City of Dunsmuir? Yes No

If yes, please provide address where you reside 4308 Wood St

3. Please indicate the commission/committee on which you are willing to serve

Beautification

4. Please indicate why you wish to serve on the commission/committee you have indicated above.

I feel there is valuable work to be done.

5. Please indicate why you feel qualified to serve on the commission/committee you have indicated above.

I love Dunsmuir!

Name: KATHRYN WALLACE

Signature: Kathryn Wallace

R E C E I V E D
MAR 27 2017

CITY OF DUNSMUIR

March 27, 2017

City of Dunsmuir

Dear Sir:

Please consider me for working on the Beautification Committee.

I feel there is valuable work to be done.

Thank you,

Kathryn Wallace

Kathryn Wallace

4308 Wood Street

Dunsmuir, CA 96025

925-5820

**INTEREST/APPLICATION FORM
TO SERVE ON COMMISSIONS OR COMMITTEES**

CITY OF DUNSMUIR

City of Dunsmuir

1. Are you at this time over 18 years of age? Yes No

2. Are you are resident of the City of Dunsmuir? Yes No *area of influence*

If yes, please provide address where you reside 669 So. 1st St.

3. Please indicate the commission/committee on which you are willing to serve

Beautification Committee

4. Please indicate why you wish to serve on the commission/committee you have indicated above.

I wish to represent the Planning Commission to beautify the City of Dunsmuir for the residents, visitors and business communities. We all love our town and there are many ways to enhance its beauty and comfort and safety.

5. Please indicate why you feel qualified to serve on the commission/committee you have indicated above.

My 9 years on the Planning Commission as well as involvement in the Dunsmuir Beautification Committee, Art Walk, Dogwood Daze, and SAM have given me a knowledge & sympathy of our town's assets and needs, as well as its liabilities. I think I understand the feelings of Dunsmuir citizens.

Name: Barbara Cross

Signature: Barbara Cross

**INTEREST/APPLICATION FORM
TO SERVE ON COMMISSIONS OR COMMITTEES**

City of Dunsmuir

4-21-2017

1. Are you at this time over 18 years of age? Yes No

2. Are you are resident of the City of Dunsmuir? Yes No

If yes, please provide address where you reside 4214 Branstetter St.
APT B.

3. Please indicate the commission/committee on which you are willing to serve

Beautification Committee

4. Please indicate why you wish to serve on the commission/committee you have indicated above.

I Am retired and have time to help. I love my city of Dunsmuir. I see many places that dont need much then just clean up

5. Please indicate why you feel qualified to serve on the commission/committee you have indicated above.

I have experience in remodelling jobs where I help my husband. I can paint and work with stains. I take seed work in flower beds & containers, and I am familiar with a hammer or a shovel. I work as a volunteer at our Chamber as well. I am on other committees also.

Name:

CAROLYN S. Rivard

Signature:

Carolyn Rivard

RECEIVED
MAR 23 2017

INTEREST/APPLICATION FORM
TO SERVE ON COMMISSIONS OR COMMITTEES
CITY OF DUNSMUIR

City of Dunsmuir

1. Are you at this time over 18 years of age? Yes No

2. Are you are resident of the City of Dunsmuir? Yes No

If yes, please provide address where you reside

6235 Hill St.

3. Please indicate the commission/committee on which you are willing to serve

Beautification Committee

4. Please indicate why you wish to serve on the commission/committee you have indicated above.

In the 21 years I've lived here, there have been many improvements in the city's appearance, and I'd like to see this progress continue

5. Please indicate why you feel qualified to serve on the commission/committee you have indicated above.

Over the past 20 years I've been involved in various beautification efforts in all their manifestations, from murals

Name:

Tim Holt

Signature:

[Handwritten Signature]

to facade inspections, so I have some familiarity and commitment to the issues involved

**INTEREST/APPLICATION FORM
TO SERVE ON COMMISSIONS OR COMMITTEES**

City of Dunsmuir

R E C E I V E D
APR 25 2017
CITY OF DUNSMUIR

1. Are you at this time over 18 years of age? Yes No

2. Are you are resident of the City of Dunsmuir? Yes No

If yes, please provide address where you reside 6015 Dunsmuir Ave D

3. Please indicate the commission/committee on which you are willing to serve

Beautification

4. Please indicate why you wish to serve on the commission/committee you have indicated above. I'd like to be involved in part of the community that encourages people to enjoy their home area of visitation.

5. Please indicate why you feel qualified to serve on the commission/committee you have indicated above. I have served on several non-profit boards and businesses, and would like to be involved in the community here. I am new to the area, and would like to immerse myself into the community.

Name: Julia Monson

Signature: 

**INTEREST/APPLICATION FORM
TO SERVE ON COMMISSIONS OR COMMITTEES**

City of Dunsmuir

1. Are you at this time over 18 years of age? Yes No

2. Are you are resident of the City of Dunsmuir? Yes No

If yes, please provide address where you reside 6109 Butterfly

3. Please indicate the commission/committee on which you are willing to serve

Beautification

4. Please indicate why you wish to serve on the commission/committee you have indicated above.

I want to improve the downtown.

5. Please indicate why you feel qualified to serve on the commission/committee you have indicated above.

I have been involved in gardening and planning for quite some time.

Name: Ann Powers

Signature: Ann Powers

**INTEREST/APPLICATION FORM
TO SERVE ON COMMISSIONS OR COMMITTEES**

City of Dunsmuir

1. Are you at this time over 18 years of age? Yes No

2. Are you are resident of the City of Dunsmuir? Yes No

If yes, please provide address where you reside 4325 Branstetter

3. Please indicate the commission/committee on which you are willing to serve

Beautification

4. Please indicate why you wish to serve on the commission/committee you have indicated above.

See attached

5. Please indicate why you feel qualified to serve on the commission/committee you have indicated above.

See attached

Name: Susan Brooke Cottman

Signature: _____

Dear Dunsmuir Beautification
People,

I am zealous to join you

I bought a 1904 farmhouse
on Branstetter ^{Street} in 2013. I had
travelled the World (East Coast
France/Italy/Great Britain/Ca)
and . . . Here I dwell. No mistake
I have chosen DUNSMUIR for
it's ① Ecology ② Civic Cha
③ Pure H₂O.

I would earnestly like to

~~improve~~ work on the Pine St Gardens.
Would like to see more Old World stalls at the fair
market / murals & public promenades.

I have a Master Degree in
Scenic Design - Costumery (1991
Humboldt State), a Bachelor of Arts in art

I have been a ^{community} garden member for 4 yrs. & I have tended the Roses @ the Stone Church also for the duration.

I am competent, resourceful & Obsess with Beauty. I Love murals/gard and public plazas.

Please figure me In
Respectfully

SOC.

The charm of Dinsmuir is decidedl
Olde World: Homemade pies, resin
who Walk, residents who fish, reside
farm/can/preserve. We grow grapes, f
wheat ... the Sky's The Limit

MEMORANDUM

TO: Siskiyou County Board of Supervisors
Terry Barber, County Administrator
James Underwood, County Counsel

FROM: Lisa L. Nixon, District 4 Supervisor
Brandon Criss, District 1 Supervisor

DATE: March 7, 2017

RE: Ad Hoc Cannabis Committee Formation

Title of Committee: Ad Hoc Committee to Address Possible Revision of Siskiyou County Cannabis Ordinances in Light of Recent Legislation (for short, the “Ad Hoc Cannabis Committee”).

Purpose: To develop recommendations relating to the regulation of cannabis in Siskiyou County, with cognizance of and respect for the laws of the United States and California, and the intent of the voters of Siskiyou County.

Objective: To present to the Board of Supervisors and for public review a small and defined list of alternative recommendations for the Board to consider in connection with updating Siskiyou County's cannabis ordinances.

Topics and Questions

Considered: Topic 1: Cultivation Allowances for Recreational Cannabis Under the Adult Use of Marijuana Act (“Prop 64” or “AUMA”).

Question A: Should the County allow greenhouse cultivation?

Question B: If so, under what general conditions?

Question C: Should the County allow small outdoor gardens?

Question D: If so, under what general conditions?

Topic 2: Licensing, Taxation, and Regulation of Medical Cannabis Under the Medical Cannabis Regulation and Safety Act (“MCRSA”).

Question A: Should the County revise its ordinances to allow the licensing, taxation, and/or further regulation of medical cannabis under MCRSA?

Question B: If so, under what general criteria should the County:

- (i) Offer licenses for cultivation and/or distribution, if any;
- (ii) Tax cultivation and/or distribution, if at all; and
- (iii) Regulate cultivation and/or distribution, if at all?

Committee
Members:

Two (2) Supervisors, appointed by the Board.
Brandon Criss, District 1
Lisa Nixon, District 4

Two (2) County residents having knowledge of the needs of local cannabis users, appointed by the Supervisors on the committee based on their expressions of interest and knowledge.

Katina Davis
Elizabeth Tabor

Two (2) County residents having knowledge of the needs of residents living in or near outdoor cannabis grows, appointed by the Supervisors on the committee based on their expressions of interest and knowledge.

Darrell Hook
Peter Ritt

One (1) Siskiyou County Sheriff’s Office representative, appointed by the Supervisors on the committee.

Consultations:

The committee will consult with representatives from the following agencies:

Planning/County Code Enforcement
Cal Fire
County Counsel
Environmental Health
Agriculture

Supervisors’
Responsibilities:

The Supervisors on the committee will:

- (i) establish meeting dates and times (in consultation with committee members);
- (ii) conduct at least three (3) meetings of the committee;

- (iii) establish agendas and rules of order for meetings;
- (iv) give a brief report to the Board at its next meeting following each meeting of the committee; and
- (v) ensure the development and presentation of a full report to the Board (anticipating a presentation, or at least an update, on or before the first Board meeting in May).

**INTEREST/APPLICATION FORM
TO SERVE ON COMMISSIONS OR COMMITTEES**

City of Dunsmuir

1. Are you at this time over 18 years of age? Yes No

2. Are you are resident of the City of Dunsmuir? Yes No

If yes, please provide address where you reside 6011 Sacramento Av

3. Please indicate the commission/committee on which you are willing to serve

Marijuana regulation

4. Please indicate why you wish to serve on the commission/committee you have indicated above.

Natural medicine has always been important to me.
Access to cannabis is a compelling issue for many
who feel as I do.

I am not/nor do I plan to be personally needing or
using Cannabis or by products

5. Please indicate why you feel qualified to serve on the commission/committee you have indicated above.

I have been reading and researching the
topic, including the legal aspects for several
years.

Name: Barbara Marden

Signature: Barbara Marden

**INTEREST/APPLICATION FORM
TO SERVE ON COMMISSIONS OR COMMITTEES**

City of Dunsmuir

1. Are you at this time over 18 years of age? Yes No

2. Are you are resident of the City of Dunsmuir? Yes No

If yes, please provide address where you reside 5512 Dunsmuir Ave

3. Please indicate the commission/committee on which you are willing to serve

marijuana

4. Please indicate why you wish to serve on the commission/committee you have indicated above.

Not having a strong opinion on the issue, I believe I can be fair and impartial looking at this issue and helping to come up with solutions that take all into account, including the city in general.

5. Please indicate why you feel qualified to serve on the commission/committee you have indicated above.

My experience on the Planning Commission.

Name: Kenna Lee Conway

Signature: 

**INTEREST/APPLICATION FORM
TO SERVE ON COMMISSIONS OR COMMITTEES**

City of Dunsmuir

1. Are you at this time over 18 years of age? Yes No

2. Are you are resident of the City of Dunsmuir? Yes No

If yes, please provide address where you reside 4149 PROSPECT ST

3. Please indicate the commission/committee on which you are willing to serve

MARIJUANA SUB COMMITTEE


4. Please indicate why you wish to serve on the commission/committee you have indicated above.

CONCERNED ABOUT ISSUES & FUTURE LAND

5. Please indicate why you feel qualified to serve on the commission/committee you have indicated above.

LIVED IN SISKIYOU COUNTY OVER 40 YEARS,
IN DUNSMUIR OVER 15 YEARS WITH BUSINESS
& FAMILY TIES.

Name: DON PHILIPS

Signature: 



BETTY T. YEE
California State Controller

April 26, 2017

Pamela Stock
Acting City Manager
City of Dunsmuir
5915 Dunsmuir Avenue
Dunsmuir, CA 96025

The State Controller's Office, Division of Audits, is available to assist in preparing your fiscal year 2016-17 Annual Street Report on a cost-recovery basis. The estimated cost for our assistance should not exceed \$2500. This preparation fee may be charged to your Special Gas Tax Street Improvement Fund.

If you would like our office to provide this service, please complete and return:

- The Contract for Services to Prepare the Annual Street Report (three copies); and
- The Contract Information Sheet for scheduling assistance.

Please return the above documents by June 01, 2017, to the attention of Lisa Tam at the State Controller's Office, Division of Audits, Post Office Box 942850, Sacramento, California 94250-5874.

Due to limited staff, scheduling priority will be given to those who respond promptly. If you have any questions, please contact Lisa Tam at (916) 323-5932.

Sincerely,

A handwritten signature in cursive script that reads "Jeffrey V. Brownfield".

JEFFREY V. BROWNFIELD
Chief, Division of Audits

JVB/vb

Enclosures



BETTY T. YEE
California State Controller

**CONTRACT FOR SERVICES TO PREPARE
THE ANNUAL STREET REPORT**

This contract is executed in triplicate, between the Office of the State Controller, Division of Audits, and the City of Dunsmuir.

Whereas Section 2151 of the California *Streets and Highways Code* requires the cities to file an Annual Street Report;

Whereas Section 2151 of the California *Streets and Highways Code* requires this Report to be filed with the Controller on or before October 1 of each year; and

Whereas the Controller is able to furnish and the city wishes to receive the services of the Controller to prepare its report; now therefore, in consideration of the following promises and conditions, the parties hereby agree that:

- I. For the fiscal year ended June 30, 2017, the Controller shall assist in the preparation of the city's report.
- II. The report shall be in the form prescribed by the Controller.
- III. The report shall include a statement of all revenues and expenditures concerning city streets, and shall be prepared from the city's records made available to the Controller.
- IV. The report will be prepared from the city's unaudited records, and no determination shall be made at time of preparation regarding the accuracy of the records or the legality of the expenditures reported herein. The city understands that the report is subject to subsequent review by the Controller and exceptions may be taken at the time regarding the legality of expenditures contained in the report or the accuracy of the records from which the report was prepared.
- V. The Controller will furnish sufficient personnel to complete the report on or before October 1, 2017, except that the Controller is excused from such date if the city's accounting records and personnel are not ready for the preparation of the report at the time scheduled by the Controller and the city or if circumstances beyond the control of the parties prevent completion.
- VI. The city will designate a management-level individual to be responsible and accountable for overseeing the non-audit service.
- VII. The city will establish and monitor the performance of the non-audit service to ensure that it meets management's objectives.



BETTY T. YEE
California State Controller

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- VIII. The city will make any decision that involves management functions related to the non-audit service and accepts full responsibility for such decisions.
- IX. The city will evaluate the adequacy of the services performed and any findings that result.
- X. This contract is subject to the Controller's charges for services rendered, and such charges shall be computed in accordance with Sections 8755 and 8755.1 of the *State Administrative Manual*. Charges shall include both direct and indirect costs, and shall be expressed in dollars per unit time whenever possible.
- XI. Except as provided in paragraph XII, the aggregate cost of services provided under this agreement shall not exceed \$2500.
- XII. If unforeseen circumstances develop during the course of the Controller's preparation of the report and additional time is needed to complete preparation, the parties will confer; and if it is agreed that the preparation of the report is to continue, the Controller is to be compensated for any additional time required. In any case, the Controller shall be compensated for services rendered prior to the development of such unforeseen circumstances.
- XIII. Upon completion of the report, the Controller will furnish one copy to the city and will retain one copy.
- XIV. The city will pay the Controller for services rendered in a timely manner (including additional time pursuant to paragraph XII) and hereby warrants that funds are available from which payment may be made.
- XV. Either party may terminate this contract by giving seven days written notice. Notice may be served in person or by mail on the officer at the following address and is effective upon receipt. During the seven-day period, the Controller may continue with the preparation of the report then in progress.

Efren Lose, Interim Chief
 Local Government Audits Bureau
 Division of Audits
 Post Office Box 942850
 Sacramento, CA 94250-5874

City of Dunsmuir

BETTY T. YEE
 STATE CONTROLLER

By: _____
 Signature

By: _____
 JEFFREY V. BROWNFIELD
 Chief, Division of Audits

Printed Name: _____

Title: _____

Date: _____

Address: _____

Date: _____



BETTY T. YEE
California State Controller

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- VII. The city will establish and monitor the performance of the non-audit service to ensure that it meets management's objectives.

- VIII. The city will make any decision that involves management functions related to the non-audit service and accepts full responsibility for such decisions.
- IX. The city will evaluate the adequacy of the services performed and any findings that result.
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- XV. Either party may terminate this contract by giving seven days written notice. Notice may be served in person or by mail on the officer at the following address and is effective upon receipt. During the seven-day period, the Controller may continue with the preparation of the report then in progress.

Efren Lose, Interim Chief
 Local Government Audits Bureau
 Division of Audits
 Post Office Box 942850
 Sacramento, CA 94250-5874

City of Dunsmuir

BETTY T. YEE
 STATE CONTROLLER

By: _____
 Signature

By: _____
 JEFFREY V. BROWNFIELD
 Chief, Division of Audits

Printed Name: _____

Title: _____

Address: _____

Date: _____

Date: _____



BETTY T. YEE
California State Controller

STREETS/ROADS REPORT CONTRACT INFORMATION SHEET

PLEASE PRINT OR TYPE

CITY OR COUNTY NAME: _____

FINANCE DIRECTOR / AUDITOR-CONTROLLER:

NAME: _____

PUBLIC WORKS DIRECTOR:

NAME: _____

ANNUAL STREET/ROAD REPORT CONTACT PERSON:

NAME: _____ TITLE: _____

MAILING ADDRESS: _____

BILLING ADDRESS (IF DIFFERENT FROM ABOVE): _____

E-MAIL ADDRESS: _____

TELEPHONE NUMBER: _____

FAX NUMBER: _____

THE ANNUAL STREET/ROAD REPORT IS DUE ON **OCTOBER 1**. AN SCO AUDITOR WILL CONTACT THE CITY/COUNTY TO SCHEDULE THE REPORT PREPARATION UPON RECEIPT OF THE SIGNED CONTRACTS.

MAILING ADDRESS P.O. Box 942850, Sacramento, CA 94250-5874
SACRAMENTO 3301 C Street, Suite 700, Sacramento, CA 95816 (916) 324-8907
LOS ANGELES 901 Corporate Center Drive, Suite 200, Monterey Park, CA 91754 (323) 981-6802

RESOLUTION 2017-

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF DUNSMUIR ACCEPTING EASEMENT DEED
FOR PUBLIC RIGHT OF WAY AND UTILITIES**

WHEREAS, the City of Dunsmuir identified sidewalks and underground utilities in the Dollar General project area where an easement is needed; and

WHEREAS, in order to complete the project, the City hired a Right of Way consultant to establish, negotiate, and secure necessary easements; and

WHEREAS, Government Code §27281 provides that no deed conveying any interest in or easement upon real estate to a public agency may be recorded without being accompanied by a Certificate or Resolution of Acceptance; and

WHEREAS, a Certificate of Acceptance can be executed by the City Manager if authorized by Resolution of the City Council.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The City Council of the City of Dunsmuir hereby authorizes the City Manager to execute Certificate of Acceptance to facilitate the recording of easement deed as described in Exhibit A and shown on Exhibit B conveying easement deed for permanent non-exclusive easement necessary for the Dollar General project; and

2. The Dunsmuir City Council hereby authorizes staff to facilitate recordation of said deed.

* * * * *

IT IS HEREBY CERTIFIED that the foregoing Resolution was introduced and duly adopted by the City Council of the City of Dunsmuir at a regular meeting held on the 18th day of May, 2017 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Bryce Craig, Mayor

ATTEST:

Deputy City Clerk

RECORDING REQUESTED BY:
City of Dunsmuir

WHEN RECORDED RETURN TO:
City of Dunsmuir
5915 Dunsmuir Avenue
Dunsmuir, CA 96025

Documentary Transfer Tax -

THE AREA ABOVE IS RESERVED FOR RECORDER'S USE

City of Dunsmuir: EXEMPT
Rev. & Tax. C.A. ' 11922

NO FEE - CITY BUSINESS
Gov. Code ' 6103

APN 058-013-040, 058-013-150, 058-016-170

**CERTIFICATE OF ACCEPTANCE
GOVERNMENT CODE, SECTION 27281**

THIS IS TO CERTIFY that the EASEMENT DEED dated May 18, 2017, from DG-DUNSMUIR, CA-1-UT, LLC, A UTAH LIMITED LIABILITY COMPANY Grantors, to the City of Dunsmuir, a Municipal Corporation, Grantee, is hereby acknowledged by the undersigned City Manager of the City of Dunsmuir on behalf of the City Council of the City of Dunsmuir. Pursuant to Resolution No. _____ of said City Council adopted _____, the Grantee hereby consents to the recordation of said easement.

DATED: _____, 2017

ATTEST:

City Manager
City of Dunsmuir



- File
- Chron

TO: City of Dunsmuir-Building
 5915 Dunsmuir Avenue
 Dunsmuir, Ca 96025

DATE: April 19, 2017
 RE: Dollar General Public
 Service Easement

ATTN: Mark Brannigan

PROJECT
 NO.: 2444.05

FROM: Fred Lucero

COPIES TO:

WE ARE SENDING THE FOLLOWING MATERIAL TO YOU:

- First Class Mail Hand Delivered Express Pick Up Email

No. Copies ITEM

1

Signed original easement exhibits and deed to be recorded with a City signed Certificate of Acceptance.

Mark,

Please proceed with having the enclosed easement recorded. This easement has been reviewed and approved by the City Engineer, Jim Elkins of PACE Engineering.

If you have any questions feel free to call and discuss with myself or Jim Elkins.

Thank You.

Fred Lucero

RECORDING REQUESTED BY:
City of Dunsmuir

WHEN RECORDED RETURN TO:
City of Dunsmuir
5915 Dunsmuir Avenue
Dunsmuir, CA 96025

APN. 058-013-040, 058-013-150,
058-016-170

THE AREA ABOVE IS RESERVED FOR RECORDER'S USE

EASEMENT DEED

THE UNDERSIGNED GRANTOR DECLARES:

Documentary Transfer Tax - NONE

City of Dunsmuir EXEMPT - Rev. & Tax. C.A. ' 11922

NO FEE - CITY BUSINESS - Gov. Code ' 6103

FOR VALUABLE CONSIDERATION, the receipt of which is hereby acknowledged, **DG-DUNSMUIR, CA-1-UT, LLC, A UTAH LIMITED LIABILITY COMPANY**, Grantor, **HEREBY GRANTS** to the **CITY OF DUNSMUIR**, a Municipal Corporation, Grantee, a permanent nonexclusive easement in and to the real property situate, lying and being in the City of Dunsmuir, County of Siskiyou, State of California, described in Exhibit A and shown on Exhibit B attached and made a part hereof by reference. To the extent, Grantor's building or other improvements (or any parts thereof) encroach upon said easement, the encroachment is hereby consented to by Grantee and this grant of easement shall in no event allow or permit the removal of said improvements from the easement area. Grantee shall be responsible for repairing any damage to Grantor's property which is damaged as a result of exercising the rights granted herein.

THE PURPOSE(S) OF THE EASEMENT shall be to install, construct, remove, repair, replace, reconstruct, maintain and use, for public service purposes, sidewalks, any and all materials, fixtures, appliances, equipment, pipes, pipelines, wires and cables (including fiber optics) necessary for underground transmission, distribution and delivery of electricity, water, sewer, storm water, gas, cable television, communication and information service utilities upon, under and across the parcel of real property described in Exhibit A and shown on Exhibit B.

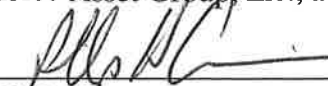
GRANTOR FURTHER GRANTS TO GRANTEE the right to:

1. Grant said easement or a portion thereof to other public utilities or public agencies;
2. Enter upon said easement for the purpose of construction, replacement, maintenance and repair of any and all public service facilities and appurtenances within said easement. Grantee shall have the further right to pass through the contiguous real property of Grantor for access to the easement.

DATED: April 14, 2017.


DG-DUNSMUIR, CA-1-UT, LLC, A UTAH LIMITED LIABILITY COMPANY

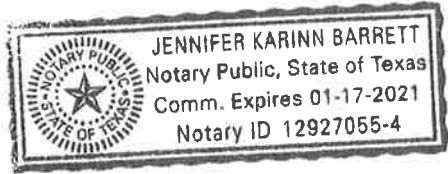
By Embree Asset Group, Inc., a Texas corporation, Member

By 
Philip H. Annis, President

THE STATE OF TEXAS §
 §
COUNTY OF WILLIAMSON §

This instrument was acknowledged before me this 14th day of April, 2017, by Philip H. Annis, President of Embree Asset Group, Inc., a Texas corporation, Member of DG-Dunsmuir, CA-1-UT, LLC, a Utah limited liability company, on behalf of said corporation.


Notary Public, State of Texas
My: Commission expires:



[S E A L]

EXHIBIT "A"

THAT CERTAIN PARCEL OF LAND BEING A PORTION OF THE LANDS DESCRIBED WITHIN A DOCUMENT RECORDED AS DOCUMENT NO. 2017-0002846 IN THE OFFICE OF THE COUNTY RECORDER, IN THE CITY OF DUNSMUIR, COUNTY OF SISKIYOU, STATE OF CALIFORNIA, LYING SOUTHWESTERLY, WESTERLY AND NORTHWESTERLY OF THE FOLLOWING DESCRIBED LINE:

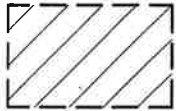
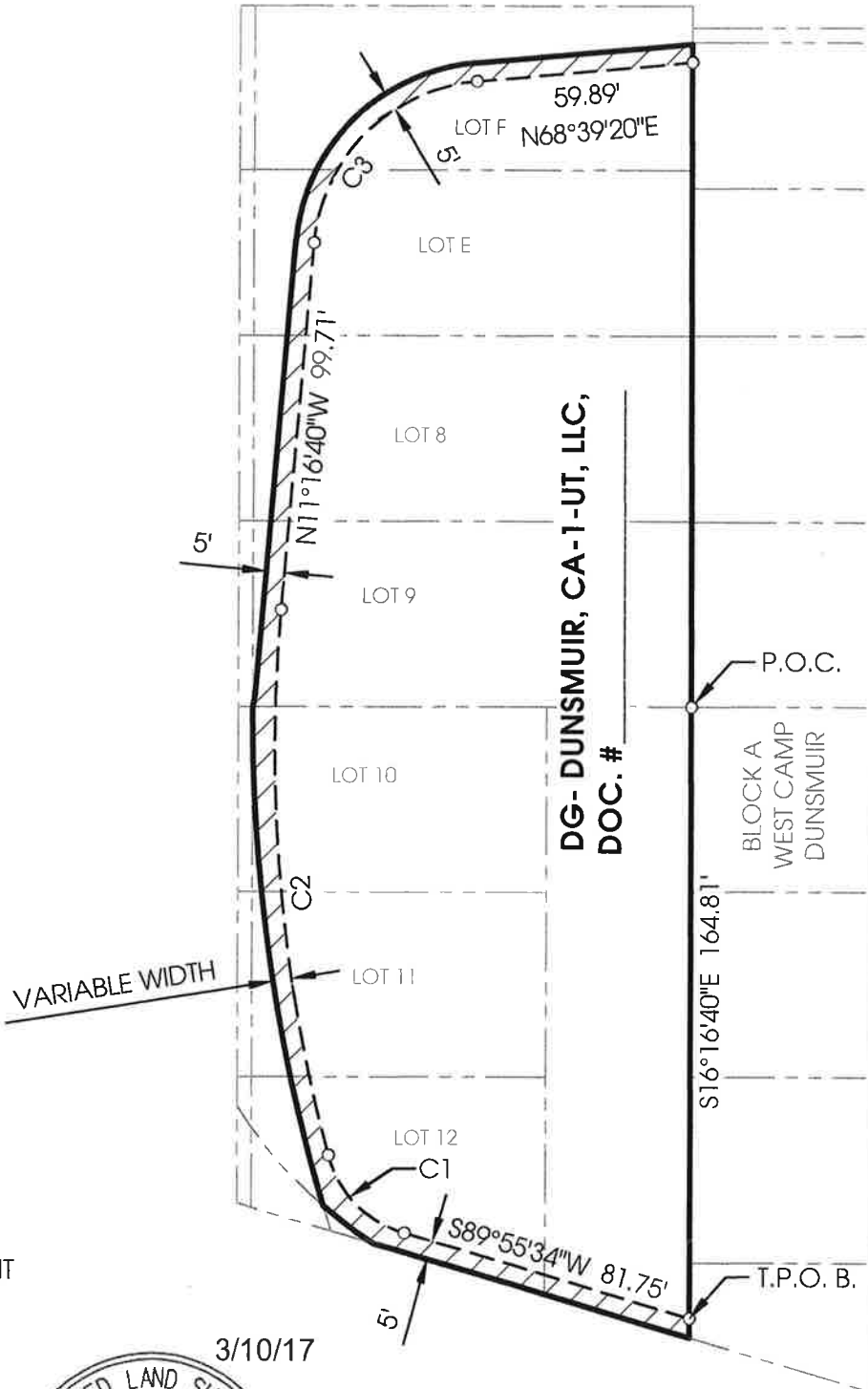
COMMENCING AT THE NORTHEAST CORNER OF LOT 10 OF BLOCK "A" ACCORDING TO THE MAP OF WEST CAMP, DUNSMUIR, ON FILE IN THE OFFICE OF THE SISKIYOU COUNTY RECORDER; THENCE ALONG THE EASTERLY LINE OF LOTS 10, 11, AND 12 OF SAID MAP, SOUTH 16°16'40" EAST, A DISTANCE OF 164.81 FEET (*SHOWN AS S.15°59'E. PER HANGING MAP NO. 14218, BY ALBERT F. PARROT, DATED DECEMBER 10, 1957*) TO A POINT BEING 5 FEET DISTANT NORTHERLY, AT RIGHT ANGLES, TO THE SOUTHERLY LINE OF SAID LOT 12, SAID POINT BEING THE **TRUE POINT OF BEGINNING**; THENCE PARALLEL TO SAID SOUTHERLY LINE, SOUTH 89°55'34" WEST, A DISTANCE OF 81.75 FEET TO A POINT OF CURVE TO THE RIGHT, HAVING A RADIUS OF 30.00 FEET AND A CENTRAL ANGLE OF 58°30'40"; THENCE NORTHWESTERLY ALONG THE ARC, A DISTANCE OF 30.64 FEET TO A POINT OF COMPOUND CURVE TO THE RIGHT, HAVING A RADIUS OF 420.00 FEET AND A CENTRAL ANGLE OF 20°17'07"; THENCE NORTHERLY ALONG THE ARC, A DISTANCE OF 148.70 FEET TO A POINT BEING 5 FEET DISTANT EASTERLY, AT RIGHT ANGLES, TO THE WESTERLY LINE DESCRIBED IN SAID DOCUMENT; THENCE PARALLEL TO SAID WESTERLY LINE THE FOLLOWING THREE COURSES: NORTH 11°16'40" WEST, A DISTANCE OF 99.71 FEET TO A POINT OF CURVE TO THE RIGHT, HAVING A RADIUS OF 48.45 FEET AND A CENTRAL ANGLE OF 79°56'00", THENCE NORTHERLY ALONG THE ARC, A DISTANCE OF 67.59 FEET; THENCE NORTH 68°39'20" EAST, A DISTANCE OF 59.89 FEET TO A POINT ON THE EASTERLY LINE OF LOT F IN THE SUBDIVISION OF LOT 7 OF BLOCK "A", ACCORDING TO SAID MAP OF WEST CAMP, SAID POINT BEING THE END OF THIS DESCRIPTION.

CONTAINING 2,558 SQUARE FEET, MORE OR LESS.

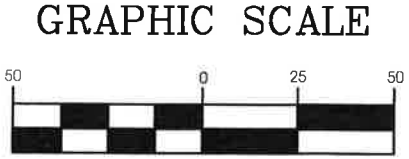
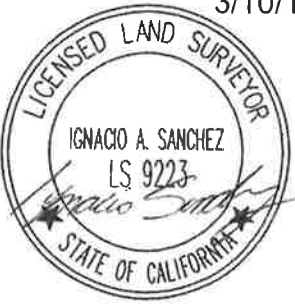
3/10/17



CURVE TABLE			
CURVE	LENGTH	RADIUS	DELTA
C1	30.64'	30.00'	58°30'40"
C2	148.70'	420.00'	20°17'07"
C3	67.59'	48.45'	79°56'00"



DENOTES
PUBLIC SERVICE EASEMENT
2558 SQ. FT.



(IN FEET)
1 inch = 50 ft.

DATE
03/10/17



EXHIBIT B
PUBLIC SERVICE EASEMENT

FIG 1 OF 1
JOB #2444.05
58



1400 K Street, Suite 400 • Sacramento, California 95814
Phone: 916.658.8200 Fax: 916.658.8240
www.cacities.org

Council Action Advised by July 31, 2017

May 3, 2017

TO: Mayors, City Managers and City Clerks

**RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference – September 13 – 15, Sacramento**

The League's 2017 Annual Conference is scheduled for September 13 – 15 in Sacramento. An important part of the Annual Conference is the Annual Business Meeting (during General Assembly), scheduled for 12:30 p.m. on Friday, September 15, at the Sacramento Convention Center. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, your city council must designate a voting delegate. Your city may also appoint up to two alternate voting delegates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity.

Please complete the attached Voting Delegate form and return it to the League's office no later than Friday, September 1, 2017. This will allow us time to establish voting delegate/alternate records prior to the conference.

Please note the following procedures that are intended to ensure the integrity of the voting process at the Annual Business Meeting.

- **Action by Council Required.** Consistent with League bylaws, a city's voting delegate and up to two alternates must be designated by the city council. When completing the attached Voting Delegate form, please attach either a copy of the council resolution that reflects the council action taken, or have your city clerk or mayor sign the form affirming that the names provided are those selected by the city council. Please note that designating the voting delegate and alternates **must** be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.
- **Conference Registration Required.** The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. To register for the conference, please go to our website: www.cacities.org. In order to cast a vote, at least one voter must be present at the

Annual Conference Voting Procedures

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to League policy.
2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the League Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in his or her possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.
6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.
7. **Resolving Disputes.** In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.



CITY: _____

2017 ANNUAL CONFERENCE
VOTING DELEGATE/ALTERNATE FORM

Please complete this form and return it to the League office by Friday, September 1, 2017. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.

In order to vote at the Annual Business Meeting (General Assembly), voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

Please note: Voting delegates and alternates will be seated in a separate area at the Annual Business Meeting. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the Voting Delegate Desk.

1. VOTING DELEGATE

Name: _____

Title: _____

2. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

3. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

PLEASE ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES.

OR

ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).

Name: _____ E-mail _____

Mayor or City Clerk _____ Phone: _____
(circle one) (signature)

Date: _____

Please complete and return by Friday, September 1, 2017

League of California Cities
ATTN: Carly Shelby
1400 K Street, 4th Floor
Sacramento, CA 95814

FAX: (916) 658-8240
E-mail: cshelby@cacities.org
(916) 658-8279