



Home of the Best Water on Earth

City of Dunsmuir

Budget 2023-2025

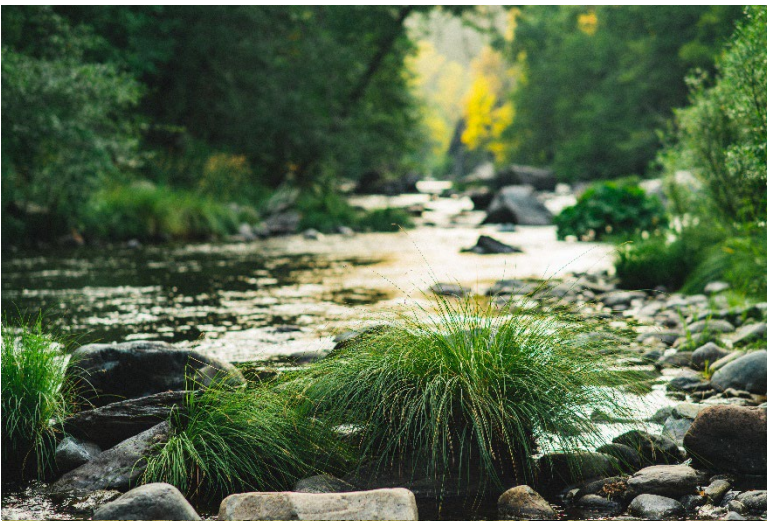
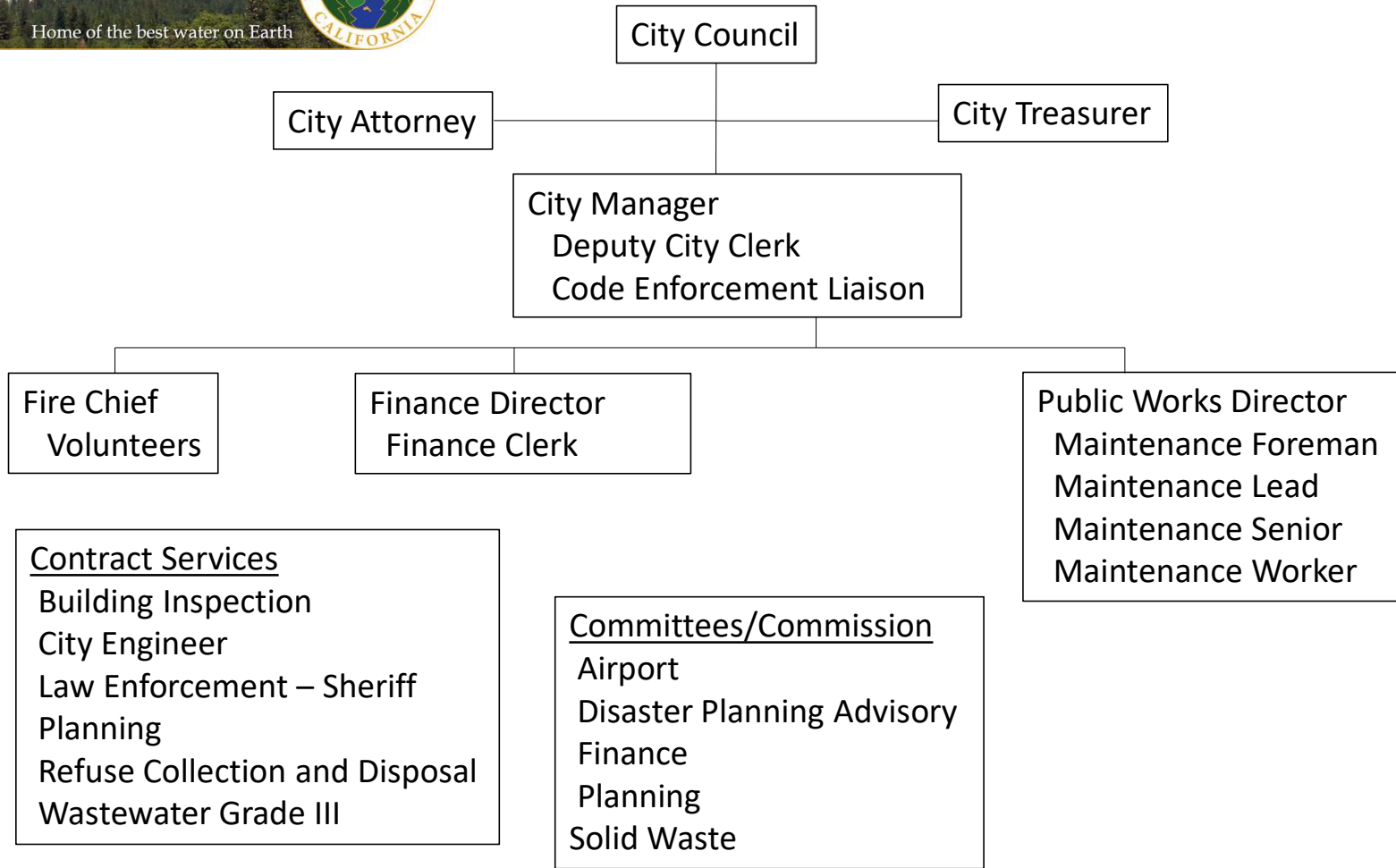


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City of Dunsmuir Organization Chart





Dunsmuir Vision Statement

In Dunsmuir we commit to building on our heritage
while enhancing the quality of life for all.

We collaborate to foster pride, develop a vibrant and
diverse economy, preserve our mountain environment,
and celebrate our active and creative community.

Goals

Fiscal Year 2023-2025

- Public Works Building Construction
- Address City Facility Improvements
- Address City Equipment needs to meet CARB compliance requirements
- Focus on Long term infrastructure plans and improvements for wastewater treatment plant, sewer collection system, water spring capture facilities and roads
- Continue full time code enforcement with legal support
- Update fee structures
- Focus on Downtown revitalization
- Focus on Tourism infrastructure

Goal Outcome

Public Works Building Construction

Continue the effort to construct a new state of the art Public Works Facility to serve the needs of the community for the next Century. The move of the public works facility to a central location on North Dunsmuir Avenue. The facility will be poised to support the community with a central location for quick response to community issues and support all roles of the Public Works Department and the Parks and Recreation District.

Address Facility improvements

The City has a need to focus on maintenance and repair of city owned facilities with proposed improvements to flooring and an evaluation of the current facilities to ensure total operational capacities are being met as well as any potential ongoing maintenance requirement needing to be met. A facilities analysis and plan will establish needs for future budgets

Address Equipment needs

The State of California Clear Air Resource Board (CARB) has increased the retirement dates on off road equipment. Staff will be addressing ongoing compliance requirements to update the city's fleet needs to ensure there are no disruptions in service for residents. The City has 4 pieces of off road equipment as well as ongoing fleet needs scheduled to retire during this two year budget cycle.

Infrastructure Plans and Improvements

The City will focus on major infrastructure needs with the Sewer Master Plan update as well as ongoing and upcoming planning grants. The City will bid a number of major projects in the next year to include Mossbrae Springs Improvement Project, Butterfly Bridge replacement Project, Branstetter-Hope-Apple Street Project, as well as furthering a multi-million dollar Sewer Collection project and Wastewater treatment plant project. Planning for Active Transportation Plan and Downtown Revitalization Plans will also conclude driving additional future infrastructure improvement projects.

Full-Time Code Enforcement and legal support

The City will continue full-time code enforcement and establish relationships with specialized legal support to further the efforts to improve the community and get rid of ongoing nuisances.

Update Fee Structures

Some fee structures in the city code have not been updated in over a decade and do not appropriately project the current cost of doing business. To continue to provide consistent services that are not placing burdens on others it is appropriate to ensure the fees are in line with costs associated to those services and that they are not supplemented by the general tax of the community.

Focus on Downtown Revitalization

The community has a number of vacant and distressed buildings in the Downtown area. The city received a grant to focus on revitalizing the downtown with recruitment. Staff will be working with the Consultant, Council and Community to Vision a new Vibrant Future for Dunsmuir and execute plans associated with addressing vacant or non-code compliant properties and encourage new investments into the downtown.

Focus on Tourism Infrastructure

The City recognizes the importance of tourism to Dunsmuir and the surrounding area. In order to better capitalize on Tourism activities investment in additional tourism infrastructure is required. A continued focus on the Hedge Creek Area with expansion to Mossbrae falls is needed to capture additional revenues for our businesses. Additional focus areas including signage, beautification, way finding and recruitment of investors will improve the community's long term viability while capturing passerby's on Interstate 5 while becoming the "Gateway to the Siskiyou's."

CITY OF DUNSMUIR

"Home of the Best Water on Earth"



July 1, 2023

Honorable Mayor and City Council:

In accordance with the Dunsmuir Municipal Code Section 2.08.030 G, the following represents the preliminary budget recommended by staff and the Finance Committee submitted for approval by the City Council for FY 2023-25. Based on direction provided by Council last year, staff is again prepared to adopt a two-year budget. The Staff evaluated infrastructure and operational needs and developed priorities and a budget reflecting these needs.

Budget Outlook and Priorities:

The City projections from previous budget years have placed most of the City's funds in a place where reserves are met and even exceed the requirements. Staff is still maintaining a conservative approach toward revenue increases that should continue to improve the City's financial position. The latest challenges with the budget include higher than normal inflation, increased interest rates and a potential looming recession. Additionally, several ancillary projects that have begun in and around the city will require additional funding to ensure the longevity of the improvements will remain. Many of these projects are out of the control of the City but have a lasting financial impact. These projects include the Union Pacific North Rail Yard clean up which caused the eviction of the City's public works department, CALTRANS Southbound Interstate 5 bridge replacement project which will replace our primary water main to the downtown, and the Butterfly bridge replacement project. The projects offer the city an opportunity to improve our infrastructure at the same time for an exceptionally cheaper price. Staff is recommending taking these opportunities to replace other aged infrastructure prior to completion of these projects to lessen the potential for emergency repairs under new surface streets and bridges.

The largest expenditure of this budget that will not have any outside funding source will be the construction of a new public works facility. The facility proposed will house the City Public Works department and the Parks and Recreation District at 4841 Dunsmuir Avenue. This is a once in a century opportunity to provide the community with a new facility to meet all of the requirements for today and the future. The proposed 6000 square foot facility will replace the city's 61-year-old, 5400 square foot facility that was recently demolished in the Union Pacific shoreline restoration project. This new facility will provide an opportunity to work closely with the Parks and Recreation District and provide improvements to an area in need of revitalization. Additional focus on facilities will also include improvements to City Hall, the Library and Council Chambers as well as a facility wide assessment to develop a master plan.

CITY OF DUNSMUIR

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The next couple of years will also present some challenges for the City's Equipment fleet due to regulatory retirement of our heavy equipment by December 31, 2024. Staff has worked diligently to bring forward an aggressive replacement plan that can meet this requirement and still maintain a strong financial position, so the city can continue to maintain and improve services and air quality at the same time. Staff looked at this as an opportunity to diversify the fleet's capabilities providing our staff with more tools in their toolbox and increase the City's capacity and capabilities.

Additionally, staff continues to see the importance to pursue grant funding to support long term planning, infrastructure improvements and community wide assessments. The completion of the most recent \$10.7 million Water Main improvements project placed our system at nearly 70% new piping. These planning efforts will continue throughout this budget cycle with ongoing engagement in the Active Transportation Plan, Downtown Revitalization Plan, Housing Element, Rezoning, Clean Water Act Planning Grant for sewer masterplan and wastewater improvements, SRF Planning Grant for the wastewater plant, sewer collection system, water main improvements, Crag View Water Consolidation Feasibility Study and engineering for the Mossbrae Falls Trail and associated improvements. Staff finds that it is important to continue the focus on tourism infrastructure to continue the trend of increased revenue for TUT and TOT as the future of the city's general fund funding streams.

Looking to the Future

The future of Dunsmuir looks strong with that amount of money being attributed to the facilities and infrastructure. These improvements will set the City up for the next 50 years meeting the needs of the community by ensuring we maintain quality services and as we continue to establish strong priorities for continued improvement to services and infrastructure.

City Staff would like to thank the City Council for the opportunity to share our thoughts and recommendations for the upcoming budget for fiscal years 2023-2025.

Sincerely,

A handwritten signature in blue ink that reads "Dustin J. Rief".

Dustin Rief
City Manager

2023/2024 Personnel Budget

Position	City Manager	Finance Director	Fin. Clerk	Admin Asst.	CSL	PW Director	PW Lead	PW Foreman	PW Lead	PW Lead	PW Lead	PW Senior	PW Senior	PW Senior	PW Senior	Fire Chief	Fire Dept	TOTAL	
<i>Incumbent</i>																			
<i># of part time or volunteers</i>																			
Salaries Regular																		1,141,230	
Salaries Part Time																		10,670	1,151,900
FICA																		88,120	
PERS employer																		107,025	
Life Insur.																		-	
Health Insur.																		369,729	
Workers Comp																		77,631	77,631
Deferred Comp.																		22,825	
Personnel Total																		1,817,230	1,817,230
SCORE share Liability																		78,523	78,523
ERMA																		8,718	8,718
SCORE Assessment																		-	-
PERS Unfunded Liability																		117,797	117,797
General Fund																			2,022,268
City Manager - 502	22%	10%	0%	15%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	47,239	
City Clerk - 503	5%	0%	0%	35%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	29,223	
Planning - 506	5%	0%	0%	20%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	19,608	
Finance - 507	5%	45%	23%	0%	0%	8%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	65,190	
Code Enforcement - 509	8%	0%	0%	0%	58%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	39,274	
Fire - 510	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%	100%	82,779	
Streets - 513	5%	5%	0%	0%	0%	10%	33%	0%	5%	5%	5%	5%	5%	5%	5%	0%	0%	65,276	
Buildings/Grounds - 514	0%	0%	0%	0%	0%	10%	33%	0%	5%	5%	5%	5%	5%	5%	5%	0%	0%	54,609	403,198
Tauhaindauli Park - 14	0%	0%	0%	0%	0%	0%	3%	0%	0%	0%	0%	1%	0%	0%	0%	0%	0%	2,712	2,712
Waste Water - 20	20%	15%	25%	10%	15%	30%	5%	50%	40%	40%	40%	40%	40%	40%	40%	0%	0%	312,291	312,291
Solid Waste - 25	8%	8%	25%	10%	10%	10%	10%	0%	5%	5%	5%	3%	5%	5%	5%	0%	0%	82,770	82,770
Water - 30	20%	15%	25%	10%	15%	30%	10%	50%	44%	44%	44%	44%	44%	44%	44%	0%	0%	333,214	333,214
Airport - 40	2%	2%	2%	0%	2%	2%	6%	0%	1%	1%	1%	2%	1%	1%	1%	0%	0%	17,714	17,714
Check sum	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	1,151,900	1,151,900

Governmental Funds

Fiscal Year 2023-2025

Governmental funds are those that account for governmental activities funded by general revenues (i.e. taxes and fees) and special revenues (i.e. grants, subventions, special assessments, etc.).

General Fund

General Fund (10)

The General Fund is used for all the general revenues of the City not specifically levied or collected for other City funds, and the related expenditures. The major revenue sources for this fund are property taxes, sales taxes, franchise fees, business licenses, unrestricted revenues from the state, fines and forfeitures and interest income.

Cannabis (Dept: 420)

This Department is used to track revenues and expenditures related to the Cannabis tax.

Law Enforcement (Dept: 509)

This Department within the General Fund revenue is used to track appropriation from the state for special law enforcement activities, and used to support the Siskiyou County Sheriff Department in their contract role with the City of Dunsmuir.

State Safety (Dept: 511)

This Department is used to track grant appropriations specifically in support of the Fire Department.

Special Revenue Funds

Local Transportation Fund (50)

Fund setup to track revenue and expenditures related to funding programmed through the Siskiyou County Local Transportation Commission.

SB-1 Transportation Fund (58)

The Road Repair and Accountability Act of 2017 provides funding for transportation purposes for local streets and roads from fuel excise taxes, commercial vehicle weight fees, local transactions and use taxes, and federal funds.

Gas Tax Funds (59, 64)

Established to account for revenues and expenditures on road-related projects in the City of Dunsmuir. Financing is provided by the City's share of the statewide tax on gasoline and other fuels. Fund 64 is specifically used for revenue and expenditures related to the removal of snow.

Fire Assessment Tax Fund (70)

The Fire Assessment Fund was established for the sole purpose of providing funding for vehicles and associated equipment for fire protection and emergency medical services to be used by the Dunsmuir Volunteer Fire Department.

City of Dunsmuir
Annual Budget

Economic Development Block Grant Fund (82)

This fund was established to track financing for economic development, housing rehabilitation, public facilities, and large-scale physical development projects. It also tracks the gross income that is directly generated from a CDBG funded activity; primarily from payments of principal and interest on loans made using CDBG funds.

South Dunsmuir Sewer Assessment Fund (93)

This fund is to account for a special assessment on parcels south of Dunsmuir City limits to extend city sewer service to those parcels.

General Fund Revenue

	Prior	----- Current Year -----			Budget	Budget
	Year	Original	Amended	Actual Thru	23.24	24.25
	Actual	Budget	Budget	May		
Fund: 10 - GENERAL FUND						
Revenues						
Dept: 000 GENERAL						
4100.00 SECURED & UNSECURED TAXES	338,349	309,575	309,575	346,149	350,000	360,000
4120.00 SALES & USE TAX	180,936	147,175	147,175	116,527	175,000	180,000
4125.00 TRANSACTION & USE TAX	123,167	106,575	106,575	89,110	125,000	130,000
4130.00 TRANSIENT OCCUPANCY TAX	331,727	182,700	182,700	272,174	205,000	215,000
4131.00 STR - registration fee	15,445	0	0	19,125	16,000	18,000
4132.00 STR - inspection fee	9,720	0	0	7,885	7,000	10,000
4140.00 FRANCHISES	36,114	38,570	38,570	33,042	35,000	35,000
4150.00 BUSINESS LICENSE FEE	19,892	16,240	16,240	14,846	11,000	13,000
4160.00 REAL PROPERTY TRANSFER TAX	8,496	4,568	4,568	5,711	5,500	5,500
4200.00 ANIMAL LICENSE	1,120	1,015	1,015	468	500	1,000
4210.00 BUILDING PERMITS	27,440	6,090	6,090	18,707	14,000	15,000
4215.00 PLAN CHECK FEES	4,236	3,045	3,045	20,388	4,000	5,000
4230.00 ENCROACHMENT PERMITS	700	508	508	1,350	500	500
4300.00 VEHICLE CODE FINES	5,165	609	609	3,467	4,000	5,000
4310.00 CRIMINAL FINES	17,378	52,000	52,000	18	5,000	5,000
4320.00 PARKING TICKETS	5,244	4,060	4,060	2,760	2,000	3,000
4330.00 CITY ORDINANCE FINES	15,049	1,015	1,015	2,600	2,000	3,000
4400.00 INTEREST - LAIF	727	2,030	2,030	12,813	2,000	2,000
4405.00 INTEREST - CHECKING	46	51	51	442	100	100
4430.00 BUILDING RENTALS	51,287	95,300	95,300	58,498	96,000	106,000
4470.00 CEMETERY PLOTS SALES	1,375	0	0	1,375	100	100
4500.00 MOTOR VEHICLE IN-LIEU	0	508	508	0	200	200
4510.00 HOMEOWNERS' TAX RELIEF	4,101	3,553	3,553	3,575	2,000	3,000
4540.00 PROP 172 AUG'N-PUB. SAFETY	0	15,733	15,733	19,439	15,000	17,000
4550.00 VLF NET	206,221	182,700	182,700	221,420	194,000	205,000
4621.21 21.22 stip hopeapplebran	0	0	1	0	200,000	1
4622.00 SB2 planning grant	26,576	0	1	0	25,000	25,000
4622.01 LEAP grant	0	0	1	0	65,000	0
4623.21 ActvTmspPlngGrnt-CalTrans	6,373	0	0	46,665	75,000	0
4710.00 FISH & GAME IN-LIEU	297	305	305	0	100	100

City of Dunsmuir
Annual Budget

	Prior Year Actual	Current Year			Budget 23.24	Budget 24.25
		Original Budget	Amended Budget	Actual Thru May		
4800.00 ZONING & SUBDIVISION FEES	1,624	8,120	8,120	890	500	500
4830.00 SIGN and FENCE PERMITS	1,015	508	508	850	500	500
4840.00 HDMC REVIEWS	740	3,045	3,045	1,490	500	500
4850.00 DISTRICT CALLOUT REIMBURSEMENT	50,576	30,450	30,450	58,926	50,000	50,000
4870.00 MUTUAL AID/BILLABLE SERVICES	212,920	253,750	253,750	27,621	50,000	50,000
4875.00 EF RECOVERY TRUST ACCT PAYMENT	0	4,060	4,060	8,179	3,000	3,000
4960.00 WATER CHARGES base rate	20,279	10,150	10,150	16,519	15,000	20,000
5100.00 SALE OF SURPLUS PROPERTY	5,550	0	1	0	20,000	0
5160.00 INDIRECT COST ALLOCATIONS	79,824	202,555	202,555	166,302	212,000	225,000
GENERAL	2,025,421	1,713,767	1,713,771	1,623,503	2,086,600	1,717,101
Dept: 007 CalTrans Highway Bridge Prog.						
5183.01 CalTrans HBP Grant	209,201	0	0	50,971	50,000	50,000
CalTrans Highway Bridge Prog.	209,201	0	0	50,971	50,000	50,000
Dept: 420 Cannabis						
4204.20 Cannabis Tax	0	5,075	5,075	10,675	12,500	15,000
4204.21 Cannabis Fees	5,052	1,523	1,523	4,211	1,500	1,500
Cannabis	5,052	6,598	6,598	14,886	14,000	16,500
Dept: 509 LAW ENFORCEMENT						
4670.00 OTHER FEDERAL GRANTS	161,285	163,704	163,704	165,271	160,000	165,000
LAW ENFORCEMENT	161,285	163,704	163,704	165,271	160,000	165,000
Dept: 511 Fire Grant						
4620.00 STATE GRANT FUNDS	3,180	3,341	3,341	149,998	6,000	6,000
Fire Grant	3,180	3,341	3,341	149,998	6,000	6,000
Total Revenues	2,404,139	1,887,410	1,887,414	2,004,629	2,316,600	1,954,601

	Prior Year Actual	Current Year			Budget 23.24	Budget 24.25
		Original Budget	Amended Budget	Actual Thru May		
		Total Revenues	2,404,139	1,887,410		
Total Expenditures	1,909,443	1,887,410	1,887,415	1,998,421	2,542,999	2,123,402
GENERAL FUND	494,696	0	-1	6,208	-226,399	-168,801

General fund reserve target – 20% of expenditures = \$507,000

Reserves - \$900,000

23.24 budget \$(226,399) - 673,601 reserve met

24.25 budget \$(168,801) - 504,800 reserve met

City Council

Fiscal Year 2023-2025

The legislative body for the City of Dunsmuir is the City Council. The City Council is advised by the following standing commissions and committees:

- Dunsmuir Planning Commission
- Finance Committee
- Disaster Planning Advisory Committee

The **City Council** for the City of Dunsmuir, comprised of five council members, provides policy direction to the City Manager. The Council adopts ordinances to control the affairs of the City. The Council oversees the fiscal affairs of the City and approves and adopts the annual City budget. The City Council meets on the first and third Thursday of each month at the City Council Chambers.

The City of Dunsmuir **Planning Commission** is a permanent committee of seven persons appointed by the Dunsmuir City Council to review matters related to planning and development. The Planning Commission meets on the first Wednesday of every month at the City Council Chambers for the purpose of considering City land use matters.

The **Finance Committee** is comprised of two City Council members, the City Treasurer, and two citizen members. The City Manager and Finance Director attend these committee meetings as staff support. The Finance Committee meets to review the mid-year budget and draft budgets prior to presentation to the full City Council and receives and approves of the annual audit which is done by an external auditor. The committee also meets to review business loan applications and other city financial issues.

The **Airport Committee** is comprised of two City Council members. City staff (City Manager, Finance Director, and Public Works Supervisor) regularly attend this meeting to update the committee on airport activity.

The **Disaster Planning Advisory Committee** is comprised of five members appointed by the Mayor with consent of the Council. The purpose of the Disaster Planning Advisory Committee shall be to advise the City Council of the City of Dunsmuir on the matters related to disaster preparedness, mitigation, and recovery.

	Prior	Current Year			Budget	Budget
	Year	Original	Amended	Actual Thru		
	Actual	Budget	Budget	May	23.24	24.25
Dept: 501 CITY COUNCIL						
7110.00 OVERTIME	3,142	5,075	5,075	2,713	5,000	5,000
7130.00 FICA	240	203	203	207	250	250
7150.00 GROUP INSURANCE	423	406	406	422	450	450
7180.00 DEFERRED COMP	57	102	102	49	65	65
7200.00 TRAINING & EDUCATION	3,341	6,598	6,598	7,766	2,000	2,000
7210.00 MEETINGS & TRAVEL	120	102	102	0	1,000	1,000
7230.00 SUB/MEMBERSHIP DUES	0	1,523	1,523	1,334	1,600	1,800
7300.00 PROFESSIONAL SERVICES	5,750	6,090	6,090	4,400	5,900	6,090
7340.00 LITIGATION EXPENSE	0	0	0	0		
7400.00 ELECTION EXPENSE	0	0	0	2,068	0	5,000
7410.00 ADV/NOTICES	115	508	508	496	700	700
7730.00 UTILITIES	423	1,320	1,320	-46	500	500
7900.00 OFFICE EXPENSES	67	508	508	480	500	500
CITY COUNCIL	31,356	58,975	58,975	31,613	17,965	23,355

City Manager

Fiscal Year 2023-2025

Administration is the principal link between the City Council, City staff, and the public. The role of the Department is to provide the best public service possible to all involved with the City, whether they are residents, business, staff, or the City Council.

City Manager

The City Manager's role is to leverage available resources, whether fiscal, social, or political, towards uses that maximize benefits to the community. In doing so, the City Manager spurs the organization to accomplish Council goals and leads to a high level of citizen satisfaction by providing strong administrative leadership and fostering successful working relationships between the City Council, the public and the staff.

As the City's Chief Executive Officer, the City Manager and staff pursue excellence and professionalism in providing leadership to and management for all departments and services by maintaining transparency, flexibility, clarity, and accountability of the organization to the Council, to the public, and to other agencies. The City Manager is responsible for the enforcement of all laws and City ordinances; appointment of department heads; submission of the annual budget to the City Council and ensure projects are successfully completed to achieve City goals. In addition, the City Manager and staff recommend policies and programs to the City Council based on sound research and advocate Council policy and City interests.

The City Manager also holds the title of: City Clerk, Airport Manager, and Contract Administer for the Sheriff Services, Planning, Building, Solid Waste, Engineering, and City Attorney.

The City Manager's Office will:

- Translate Council policy direction, vision and decisions into reality
- Develop the annual operating budget and present it to the City Council for consideration
- Execute the programs, projects and activities appropriated in the annual budget
- Support the Council's policy making role by ensuring that the Council is provided with timely, accurate, and complete information based on sound research
- Drive fiscal performance to exceed citizen expectations
- Provide support and guidance to City Departments
- Direct the development of special programs that are aligned with the priorities established by the community and the City Council
- Hire and develop City department heads and staff and ensure work performance
- Provide legislative analysis, legislative relations, and coordination of National and California League of Cities events and information sharing
- Provide public education and communicate relevant information to the public, City Council and staff about goals, accomplishments, plans and activities

City of Dunsmuir
Annual Budget

Fiscal Year 2023-2025

	Prior	Current Year			Budget 23.24	Budget 24.25
	Year Actual	Original Budget	Amended Budget	Actual Thru May		
Dept: 502 CITY MANAGER						
7100.00 SALARIES	43,387	40,519	40,519	53,887	48,000	50,000
7130.00 FICA	3,354	3,147	3,147	4,122	4,400	4,700
7140.00 PERS	2,620	3,147	3,147	4,025	4,500	4,700
7145.00 CALPERS UNFUNDED LIABILITY	2,395	2,538	2,538	3,550	3,500	3,800
7150.00 GROUP INSURANCE	7,239	9,744	9,744	13,002	14,800	15,000
7151.00 LIABILITY INSURANCE	3,380	3,451	3,451	5,368	3,900	4,600
7156.00 ERMA employment insurance	186	284	284	278	600	700
7160.00 WORKMAN COMP INSURANCE	660	711	711	808	800	870
7180.00 DEFERRED COMP	676	792	792	507	1,400	1,800
7200.00 TRAINING & EDUCATION	2,929	3,045	3,045	1,191	3,000	2,000
7210.00 MEETINGS & TRAVEL	-42	508	508	15,055	1,000	1,000
7230.00 SUB/MEMBERSHIP DUES	1,283	1,523	1,523	70	1,500	1,500
7750.00 PHONE CHARGES	0	0	0	764	600	600
7900.00 OFFICE EXPENSES	214	508	508	1,517	1,000	1,000
CITY MANAGER	32,359	71,643	71,643	104,496	89,000	92,270

City Clerk & Treasurer

Fiscal Year 2023-2025

The City Manager is the City Clerk, and appoints duties of the Clerk to the Administrative assistant. The Clerk performs various functions required by the Government Code of the State of California, as well as other duties to provide efficient administration of City services. The Treasurer reviews account activities of all money received and paid, and reports to the City Council as needed.

Clerk Support Services

- Prepares City Council, and other Commission and Committee Agendas and distributes.
- Prepares minutes of the City Council and Planning Commission meetings.
- Conducts recruitment for various City committees and commissions
- Receives and processes all claims filed against the city
- Provides prospective City Council members with candidate filing packets
- Coordinate with the County of Siskiyou Elections Department to conduct City elections

	Prior	Current Year			Budget 23.24	Budget 24.25
	Year Actual	Original Budget	Amended Budget	Actual Thru May		
Dept: 503 CITY CLERK & TREASURER						
7100.00 SALARIES	21,986	22,838	22,838	23,659	29,900	34,000
7110.00 OVERTIME	1,912	0	0	2,688	3,000	3,400
7130.00 FICA	1,837	1,827	1,827	2,016	2,500	3,200
7140.00 PERS	1,528	1,726	1,726	1,767	2,500	3,200
7145.00 CALPERS UNFUNDED LIABILITY	1,361	1,421	1,421	1,955	1,900	2,200
7150.00 GROUP INSURANCE	4,019	4,872	4,872	4,419	5,900	6,800
7151.00 LIABILITY INSURANCE	1,893	2,132	2,132	2,915	2,000	2,300
7153.00 CRIME INSURANCE PROGRAM	1,047	1,117	1,117	1,100	1,300	1,500
7156.00 ERMA employment insurance	104	157	157	151	300	400
7160.00 WORKMAN COMP INSURANCE	377	508	508	445	500	800
7180.00 DEFERRED COMP	406	508	508	395	700	900
7200.00 TRAINING & EDUCATION	254	1,015	1,015	26	1,000	1,000
7210.00 MEETINGS & TRAVEL	0	0	0	0	500	500
7230.00 SUB/MEMBERSHIP DUES	575	1,015	1,015	550	800	800
7300.00 PROFESSIONAL SERVICES	1,643	609	609	500	500	500
7400.00 ELECTION EXPENSE	0	1,015	1,015	0	1,000	1,000
7410.00 ADV/NOTICES	0	305	305	0	300	300
7900.00 OFFICE EXPENSES	620	558	558	380	500	500
CITY CLERK & TREASURER	39,562	42,638	42,638	43,157	55,100	63,300

City Attorney

Fiscal Year 2023-2025

The City Attorney is responsible for providing legal advice to the City Council and staff in carrying out their duties in the operations of the City government. Advise city officials on all types of legal matters pertaining to city business, draft ordinance and resolutions, and perform other series required by staff and City Council. The Attorney, or special counsel supervised by the Attorney, defends the City in all legal actions and brings about suits on behalf of the City.

Attorney Support Services

- Attend city council, planning commission, and committee meetings as needed
- Phone call and email responses to staff and elected officials
- Draft basic resolutions and ordinances
- Prepare contracts

	Prior	Current Year			Budget	Budget
	Year	Original	Amended	Actual Thru	23.24	24.25
	Actual	Budget	Budget	May		
Dept: 505 CITY ATTORNEY						
7300.00 PROFESSIONAL SERVICES	25,037	26,390	26,390	20,693	28,000	30,000
7340.00 LITIGATION EXPENSE	1,602	3,045	3,045	2,182	3,400	3,500
CITY ATTORNEY	14,666	29,435	29,435	22,875	31,400	33,500

Planning

Fiscal Year 2023-2025

Planning is responsible for implementing policies that direct the physical development of the City. This is accomplished through administration of the City’s development codes and regulations including the Zoning Ordinance; local, State and Federal environmental regulations; the Dunsmuir General Plan; and related ordinances and policies adopted by the City.

Planning Support Services

- Answering public inquires for information related to allowable land uses (zoning), property characteristics, site history/prior permits, and other related issues.
- Processing land use applications such as zoning permits, use permits, lot line adjustments, parcel mergers, architectural and design review, new business signs and commercial painting projects.
- Coordination of Planning Commission activities including meeting agendas, public notices, staff reports.
- General Plan updates and implementation of General Plan policies and programs.
- Environmental Review and Mitigation Monitoring.
- Updating existing plans and ordinances and revising or creating new plans and ordinances as needed.
- Submitting reports as needed to State and Federal agencies.

	Prior	Current Year			Budget 23.24	Budget 24.25
	Year Actual	Original Budget	Amended Budget	Actual Thru May		
Dept: 506 PLANNING						
7100.00 SALARIES	14,383	15,733	15,733	15,477	20,100	25,000
7130.00 FICA	1,100	1,269	1,269	1,184	1,600	2,200
7140.00 PERS	948	1,269	1,269	1,156	1,600	2,200
7145.00 CALPERS UNFUNDED LIABILITY	927	2,030	2,030	1,345	1,300	1,800
7150.00 GROUP INSURANCE	2,340	3,451	3,451	2,718	4,200	4,800
7151.00 LIABILITY INSURANCE	1,292	1,320	1,320	2,010	1,400	1,800
7156.00 ERMA employment insurance	71	107	107	104	200	300
7160.00 WORKMAN COMP INSURANCE	256	305	305	306	300	400
7180.00 DEFERRED COMP	231	355	355	198	480	800
7200.00 TRAINING & EDUCATION	0	0	0	0	1,000	1,000
7210.00 MEETINGS & TRAVEL	0	0	0	30	800	800
7230.00 SUB/MEMBERSHIP DUES	964	2,639	2,639	947	2,000	2,000
7300.00 PROFESSIONAL SERVICES	8,000	20,300	20,300	25,239	20,200	21,200
7302.00 SB2 planning grant	26,576	0	0	31,572	15,000	0
7302.01 LEAP grant	0	0	1	0	65,000	0
7310.00 CONTRACT/SPECIAL SERV	30,448	50,750	50,750	0	25,000	25,000
7410.00 ADV/NOTICES	1,451	4,060	4,060	475	1,000	1,000
PLANNING	88,987	104,299	104,300	82,893	161,180	90,300

Finance

Fiscal Year 2023-2025

The Finance Department is responsible for the fiscal health of the City as well as the collection and expenditure of funds in accordance with all applicable laws and regulations. This includes managing the processes and recording for day-to-day transactions, providing accurate reporting to the City Council, City Manager and other departments as well as performing high level, broad fiscal analysis of current activities, and evaluating economic trends affecting the local economy. As such, the Department is best viewed as providing two levels of service: internal operations and fiscal analysis and advisory services.

Finance Analysis and Advisory Support Services

- Primary advisor to the City Manager and City Council on fiscal and financial matters
- Long range financial planning, including forecasting and budgeting
- Ongoing investigation and identification of fiscal opportunities such as significant sources of new revenues or expense reductions
- Administer the City's Investment and Debt Portfolios

Finance Internal Operation Services

- General accounting services including recording and reporting transactions in accordance with Generally Accepted Accounting Principles (GAAP)
- Provide timely financial detail and summary reports to City management and the City Council to assist them in managing the activities of their respective departments
- Annual budget analysis and document preparation
- Preparation for and management of annual independent fiscal audits
- Grant compliance and reporting
- Utility billing and customer service operations
- Housing and business loan servicing

City of Dunsmuir
Annual Budget

	Prior	Current Year			Budget 23.24	Budget 24.25
	Year	Original	Amended	Actual Thru		
	Actual	Budget	Budget	May		
Dept: 507 FINANCE & ADMINISTRATION						
7100.00 SALARIES	55,391	60,900	60,900	37,505	66,000	70,000
7130.00 FICA	4,259	4,669	4,669	2,869	5,400	6,000
7140.00 PERS	4,079	4,669	4,669	2,818	5,500	6,000
7145.00 CALPERS UNFUNDED LIABILITY	3,570	3,654	3,654	5,360	4,105	4,650
7150.00 GROUP INSURANCE	15,864	18,676	18,676	11,392	21,000	24,000
7151.00 LIABILITY INSURANCE	5,301	5,380	5,380	8,448	4,750	5,300
7156.00 ERMA employment insurance	291	436	436	438	550	800
7160.00 WORKMAN COMP INSURANCE	994	1,015	1,015	1,220	1,100	1,500
7180.00 DEFERRED COMP	640	1,218	1,218	670	1,450	1,600
7200.00 TRAINING & EDUCATION	0	1,015	1,015	1,868	1,000	1,000
7210.00 MEETINGS & TRAVEL	0	508	508	22	300	300
7230.00 SUB/MEMBERSHIP DUES	3,872	1,523	1,523	3,231	2,800	3,000
7231.00 Software subscriptions	0	0	0	0	15,000	25,000
7300.00 PROFESSIONAL SERVICES	7,698	8,120	8,120	8,679	18,500	8,800
7310.00 CONTRACT/SPECIAL SERV	3,600	8,120	8,120	3,300	2,500	3,000
7320.00 AUDIT	25,575	25,375	25,375	12,707	30,000	25,000
7410.00 ADV/NOTICES	310	508	508	496	600	700
7500.00 ADMIN. CHARGES-BANK SVC FEES	16,011	9,135	9,135	20,463	15,000	15,000
7610.00 EQUIP MAINT & RPLC	29	1,523	1,523	1,401	2,000	2,000
7730.00 UTILITIES	4,428	4,060	4,060	4,379	4,000	4,300
7750.00 PHONE CHARGES	533	508	508	1,184	900	1,200
7900.00 OFFICE EXPENSES	2,099	3,045	3,045	3,074	3,000	3,000
7920.00 SUPPLIES/MATERIALS	1,270	812	812	545	700	700
7930.00 POSTAGE	861	508	508	769	725	725
FINANCE & ADMINISTRATION	98,671	177,253	177,253	134,440	206,880	213,575

Building Inspection

Fiscal Year 2023-2025

Building Inspection is responsible for enforcement of Title 24 of the California Code of Regulations, also referenced as the California Building Standards Code, and is established by state law as a code enforcement agency under the administrative and operational control of the Building Official, who is authorized and directed to administer and enforce all the provisions of the Codes with all the powers of a law enforcement officer.

Building Codes are state laws enacted for the purpose of establishing “the minimum requirements to safeguard the public health, safety and general welfare through structural strength, means of egress facilities, stability, sanitation, adequate light and ventilation, energy conservation, and safety to life and property from fire and other hazards attributed to the built environment and to provide safety to firefighters and first responders during emergency operations”.

The Building Inspection Division reviews all applications for permits to ensure that submittals are complete and in compliance with Codes and local ordinances. When necessary to expedite reviewing of plans, or for complex or large project applications, an outside plan-review service is needed.

	Prior	Current Year			Budget	Budget
	Year	Original	Amended	Actual Thru		
	Actual	Budget	Budget	May	23.24	24.25
Dept: 508 BUILDING INSPECTION						
7300.00 PROFESSIONAL SERVICES	18,574	3,045	3,045	24,175	24,000	25,000
7310.00 CONTRACT/SPECIAL SERV	7,723	19,285	19,285	3,507	5,000	5,000
7900.00 OFFICE EXPENSES	138	2,030	2,030	1,990	800	2,200
BUILDING INSPECTION	26,435	24,360	24,360	29,672	29,800	32,200

Law Enforcement

Fiscal Year 2023-2025

Law Enforcement services are managed through the Sherriff’s office by contract where an appointment of a Police Chief is made for the City of Dunsmuir. The Sherriff’s office and Police Chief is committed to providing high quality law enforcement services, consistent with professional standards and best police practices, and to protecting and respecting the rights of all citizens.

This department also includes a full time Community Service Liaison who enforces the Dunsmuir Municipal Code, anima control issues, and other similar functions in support of upholding the City Municipal Code.

Police Support Services

- Order and civility in public places
- Reduction of crime and victimization
- Offenders held accountable
- Efficient and effective use of resources
- Quality service and customer satisfaction

	Prior	Current Year			Budget 23.24	Budget 24.25
	Year Actual	Original Budget	Amended Budget	Actual Thru May		
Dept: 509 LAW ENFORCEMENT						
7100.00 SALARIES	41,147	43,645	43,645	44,603	41,000	50,000
7110.00 OVERTIME	0	0	0	0	1,000	1,000
7130.00 FICA	3,148	3,451	3,451	3,412	4,300	5,100
7140.00 PERS	2,840	3,350	3,350	3,332	4,300	4,100
7145.00 CALPERS UNFUNDED LIABILITY	24,976	24,191	24,191	24,206	24,247	25,000
7150.00 GROUP INSURANCE	9,263	9,643	9,643	10,067	13,400	14,200
7151.00 LIABILITY INSURANCE	3,902	4,263	4,263	5,961	3,900	4,300
7154.00 PROPERTY INSURANCE	7,197	7,410	7,410	8,775	14,000	18,000
7156.00 ERMA employment insurance	215	315	315	309	550	750
7160.00 WORKMAN COMP INSURANCE	4,065	4,263	4,263	4,789	4,800	5,400
7180.00 DEFERRED COMP	92	863	863	0	1,200	1,500
7200.00 TRAINING & EDUCATION	0	508	508	2,103	2,000	1,000
7210.00 MEETINGS & TRAVEL	105	508	508	820	650	250
7230.00 SUB/MEMBERSHIP DUES	600	0	0	600	650	750
7240.00 CLOTHING/CLEANING	580	254	254	272	300	300
7300.00 PROFESSIONAL SERVICES	414,041	422,240	422,240	308,512	445,000	445,000
7410.00 ADV/NOTICES	1,293	1,015	1,015	81	300	300
7610.00 EQUIP MAINT & RPLC	0	0	0	0	300	300
7620.00 VEHICLE FUEL	1,999	1,523	1,523	1,550	2,100	2,300
7630.00 VEHICLE MAINTENANCE	211	1,523	1,523	2,210	1,800	1,500
7640.00 RADIO REPLC/REPAIR	0	0	0	0	250	0
7730.00 UTILITIES	1,788	3,045	3,045	1,970	2,000	2,200
7750.00 PHONE CHARGES	568	1,015	1,015	534	650	650
7920.00 SUPPLIES/MATERIALS	1,441	609	609	524	600	600
8000.00 ANIMAL CONTROL	138	102	102	1,174	400	400
8410.00 CLEANUP & NUSIANCE ABATEMENT	18,690	6,090	6,090	9,655	11,150	11,150
LAW ENFORCEMENT	538,459	542,364	542,364	436,304	580,847	596,050

Fire

Fiscal Year 2023-2025

The Fire Department provides all hazard response, preparedness, and prevention services to protect life and property from fire and all other emergencies. This is accomplished through public education, fire code management, fire suppression, paramedic level pre-hospital emergency medical care, hazardous condition mitigation, and rescue services.

The Fire Chief is responsible for administering the California Fire Code, and nationally recognized standards and practices, as well as conformance with fire and life safety requirements established by local, State and Federal governments, as it relates to new and existing businesses, schools, multifamily and permitted occupancies.

Fire Services

- Operations
- Training
- Fire Prevention

	Prior	Current Year			Budget 23.24	Budget 24.25
	Year Actual	Original Budget	Amended Budget	Actual Thru May		
Dept: 510 FIRE						
7100.00 SALARIES	71,285	72,573	72,573	69,599	83,000	86,300
7110.00 OVERTIME	167,640	177,625	177,625	17,897	36,000	36,000
7130.00 FICA	18,278	5,684	5,684	6,694	6,450	7,100
7140.00 PERS	8,087	8,120	8,120	7,833	9,700	10,200
7145.00 CALPERS UNFUNDED LIABILITY	4,405	4,466	4,466	6,072	4,860	5,500
7150.00 GROUP INSURANCE	9,413	10,150	10,150	9,429	11,860	12,600
7151.00 LIABILITY INSURANCE	7,728	7,613	7,613	11,169	6,135	6,800
7154.00 PROPERTY INSURANCE	7,713	7,410	7,410	8,775	14,000	18,000
7156.00 ERMA employment insurance	425	619	619	579	750	900
7160.00 WORKMAN COMP INSURANCE	27,172	27,405	27,405	28,656	24,100	25,000
7180.00 DEFERRED COMP	0	1,218	1,218	0	1,600	1,900
7200.00 TRAINING & EDUCATION	433	1,523	1,523	229	1,500	1,500
7210.00 MEETINGS & TRAVEL	0	508	508	259	500	500
7220.00 PHYSICAL EXAMS	125	3,248	3,248	0	3,500	1,500
7230.00 SUB/MEMBERSHIP DUES	722	1,523	1,523	412	800	800
7300.00 PROFESSIONAL SERVICES	5,629	6,090	6,090	8,279	7,500	7,500
7440.00 FIRE CALLOUTS	0	5,075	5,075	0	5,000	5,000
7450.00 EMS CALLOUTS	6,234	5,075	5,075	6,071	5,000	5,000
7455.00 Mutual Aid Outside Fire Dist.	2,821	0	0	2,191	3,000	3,000
7460.00 DISTRICT CALLOUTS	2,054	2,132	2,132	1,755	2,000	2,000
7470.00 FIRE PRACTICES	1,710	3,045	3,045	2,223	2,000	2,000
7610.00 EQUIP MAINT & RPLC	12,796	5,075	5,075	4,956	10,000	10,000
7620.00 VEHICLE FUEL	9,432	7,714	7,714	10,107	12,000	15,000
7630.00 VEHICLE MAINTENANCE	7,768	5,075	5,075	6,784	8,000	8,000
7720.00 MAINTENANCE BUILDINGS/GROUNDS	2,725	1,523	1,523	3,660	2,500	2,500

City of Dunsmuir
Annual Budget

	Prior	Current Year			Budget	Budget
	Year	Original	Amended	Actual Thru		
	Actual	Budget	Budget	May	23.24	24.25
7730.00 UTILITIES	6,556	7,105	7,105	6,951	7,000	7,000
7750.00 PHONE CHARGES	2,226	2,741	2,741	1,821	2,500	2,500
7900.00 OFFICE EXPENSES	846	1,523	1,523	372	500	500
7920.00 SUPPLIES/MATERIALS	3,552	2,030	2,030	2,279	2,000	2,000
FIRE	391,177	395,814	395,814	246,098	273,755	286,600
Dept: 511 Fire Grant						
7610.00 EQUIP MAINT & RPLC	0	0	0	0	12,000	12,000
8211.00 Capital Outlay	0	0	1	149,998	12,000	12,000
Fire Grant	6,361	6,683	6,684	150,673	24,000	24,000

Streets & Roads

Fiscal Year 2023-2025

Streets and Roads provides for the maintenance of public streets and roads, of which, Dunsmuir has 16.83 paved centerline miles. Streets and Roads also maintains all the street lights and sidewalk repairs/grindings.

Street and Road Services

- Crack sealing/other minor pavement maintenance
- Snow removal
- Street center line striping/painting
- Street sign maintenance
- Sidewalk grinding/ repairs
- Street sweeping

	Prior	----- Current Year -----			Budget	Budget
	Year	Original	Amended	Actual Thru	23.24	24.25
	Actual	Budget	Budget	May		
Dept: 513 STREETS & ROADS						
6123.21 ActvTranspPIngGmt-CalTrans	6,373	0	0	51,706	75,000	0
6183.21 21.22 stip hopeapplebran st	1,115	0	0	20,025	200,000	0
7100.00 SALARIES	38,847	53,795	53,795	40,263	65,500	70,000
7110.00 OVERTIME	589	1,015	1,015	559	1,000	1,000
7130.00 FICA	3,073	4,162	4,162	3,123	4,710	5,500
7140.00 PERS	2,207	5,380	5,380	3,528	5,800	6,600
7145.00 CALPERS UNFUNDED LIABILITY	3,190	3,350	3,350	4,182	3,600	4,100
7150.00 GROUP INSURANCE	10,108	21,315	21,315	13,044	28,600	31,000
7151.00 LIABILITY INSURANCE	5,737	6,090	6,090	7,658	4,800	5,400
7156.00 ERMA employment insurance	306	457	457	397	690	800
7160.00 WORKMAN COMP INSURANCE	5,666	5,989	5,989	5,918	5,400	6,100
7180.00 DEFERRED COMP	455	1,015	1,015	425	1,300	1,400
7200.00 TRAINING & EDUCATION	16	508	508	25	1,000	1,000
7210.00 MEETINGS & TRAVEL	0	102	102	0	500	500
7231.00 Software subscriptions	0	0	0	0	10,000	11,000
7240.00 CLOTHING/CLEANING	461	508	508	1,083	500	500
7300.00 PROFESSIONAL SERVICES	1,689	2,741	2,741	1,051	1,800	1,800
7305.00 Snow Removal	0	10,150	10,150	0	20,000	20,000
7610.00 EQUIP MAINT & RPLC	2,991	3,553	3,553	174	8,000	8,000
7620.00 VEHICLE FUEL	4,000	508	508	2,910	3,000	3,500
7630.00 VEHICLE MAINTENANCE	856	1,015	1,015	493	1,000	1,000
7730.00 UTILITIES	1,188	7,105	7,105	0	5,000	5,000
7740.00 STREET LIGHTING	79	5,075	5,075	0	5,000	5,000
7750.00 PHONE CHARGES	258	1,015	1,015	464	750	750
7900.00 OFFICE EXPENSES	600	1,015	1,015	648	1,000	1,000
7920.00 SUPPLIES/MATERIALS	1,000	10,150	10,150	3,518	6,000	6,000
7940.00 TRAFFIC SIGN/REPAIR & REPLACE	0	0	0	0	500	500
8130.00 PERMITS & LICENSES	409	508	508	339	600	600
8210.00 VEHICLE REPLACEMENT	0	1	1	29,370	1	1
8235.00 Storm Drain Projects	0	0	0	32,300	5,000	20,000
8500.00 TRANSFERS OUT	8,732	0	0	0	10,000	10,000
8500.64 Transfers out for snow removal	0	0	1	0	30,000	5,000
STREETS & ROADS	104,600	180,830	180,831	227,268	506,051	233,051

Building & Grounds

Fiscal Year 2023-2025

Building and Grounds provides for the operation and maintenance of Hedge Creek Falls, Children’s Park, Caboose Park, and special use areas in landscaping, grounds, vandalism repairs, painting, and litter abatement as well as; City Hall, Council Chambers, Fire Department, Train Depot/Museum, the Library, and Public Works Facility.

Building and Grounds Services

	Prior Year Actual	Current Year			Budget 23.24	Budget 24.25
		Original Budget	Amended Budget	Actual Thru May		
Dept: 514 BUILDING & GROUNDS						
7100.00 SALARIES	30,909	44,153	44,153	32,107	55,000	59,000
7110.00 OVERTIME	450	508	508	470	1,000	1,000
7130.00 FICA	2,399	3,451	3,451	2,492	3,900	4,600
7140.00 PERS	1,690	4,669	4,669	2,919	4,900	5,500
7145.00 CALPERS UNFUNDED LIABILITY	2,624	2,639	2,639	3,369	3,000	3,500
7150.00 GROUP INSURANCE	8,431	18,879	18,879	11,027	26,000	29,000
7151.00 LIABILITY INSURANCE	4,754	5,075	5,075	6,407	4,100	4,900
7154.00 PROPERTY INSURANCE	7,370	7,410	7,410	9,325	14,000	18,000
7156.00 ERMA employment insurance	261	386	386	332	560	800
7160.00 WORKMAN COMP INSURANCE	5,510	5,684	5,684	5,733	5,260	6,000
7180.00 DEFERRED COMP	316	914	914	352	1,100	1,300
7200.00 TRAINING & EDUCATION	0	0	0	25	1,000	1,000
7231.00 Software subscriptions	0	0	0	0	10,000	11,000
7240.00 CLOTHING/CLEANING	251	508	508	0	500	500
7300.00 PROFESSIONAL SERVICES	4,669	2,030	2,030	4,912	4,000	4,000
7300.11 Hedge/MossbTrail Maint	0	0	0	-4,939	5,000	5,000
7610.00 EQUIP MAINT & RPLC	349	3,045	3,045	222	3,000	3,000
7620.00 VEHICLE FUEL	353	508	508	654	1,100	1,500
7630.00 VEHICLE MAINTENANCE	0	1,015	1,015	0	1,000	1,000
7710.00 PROPERTY TAXES	471	609	609	471	500	500
7720.00 MAINTENANCE BUILDINGS/GROUNDS	10,466	7,105	7,105	5,952	7,500	7,500
7730.00 UTILITIES	5,992	5,075	5,075	7,786	6,000	6,000
7750.00 PHONE CHARGES	90	203	203	148	600	600
7760.00 LEASES/RENTALS	22,564	25,375	25,375	15,855	20,000	23,000
7920.00 SUPPLIES/MATERIALS	2,457	5,075	5,075	1,851	4,000	4,000
8210.00 VEHICLE REPLACEMENT	0	1	1	29,370	1	1
8211.00 Capital Outlay	0	0	1	0	96,000	0
8250.01 Construct new PW shop	0	0	0	70,638	100,000	50,000
8250.02 Mossbrae Falls Trail	0	0	0	0	10,000	30,000
8500.64 Transfers out for snow removal	0	0	1	0	30,000	5,000
BUILDING & GROUNDS	106,571	174,565	174,567	209,473	419,021	287,201

Community Promotions Funding

Fiscal Year 2023-2025

Monies from the general fund are allocated to groups who promote and benefit the community.

Fiscal Year 2023-2025 Requests and Recommendations

	Prior Year Actual	Current Year			Budget 23.24	Budget 24.25
		Original Budget	Amended Budget	Actual Thru May		
Dept: 605 COMMUNITY PROMOTION						
8295.00 SPECIAL PROJECTS	61,000	78,043	78,043	75,850	6,000	6,000
8295.01 Community Promotion Funding					68,000	70,000
8295.02 Downtown Wifi					24,000	24,000
COMMUNITY PROMOTION	137,669	78,043	78,043	75,850	98,000	100,000

Finance Committee originally recommended allocating \$88,000 in 23.24.

At 6/12/23 finance committee meeting, changed recommendation to \$107,600.

At 6/29/23 City Council meeting, council motioned to cap 23.24 at \$68,000 and 24.25 at \$70,000.

Enterprise Funds

Fiscal Year 2023-2025

Proprietary funds account for City operations financed and operated in a manner similar to a private business enterprise.

Enterprise Funds

Tauhaindauli Park (14)

The Tauhaindauli Park Fund is to support the ongoing maintenance of Tauhaindauli Park.

Sewer (20)

The Sewer Enterprise is to support the maintenance and operation of the wastewater treatment system and the sewer collection system, capital improvement needs and projects, and account for current loans within the sewer enterprise.

Solid Waste (25)

The Solid Waste Enterprise is to support the collection and disposal of solid waste.

Water (30)

The Water Enterprise is to support the maintenance and operation of the water system, capital improvement needs and projects, and account for current loans within the water enterprise.

Airport (40)

The Airport Enterprise is to support the maintenance and operation of the airport.

Tauhaindauli Park

Fiscal Year 2023-2025

The Cantara River Spill Endowment Fund set up funds for the establishment and maintenance of an outdoor park on the Upper Sacramento River. Those funds were transferred to the Shasta Regional Foundation with the purpose of investing and establishing the Tauhaindauli Park Endowment Fund. The principal is kept with Shasta Regional and the interest earned can be spent on the maintenance and upkeep of Tauhaindauli Park.

No reserves in this Enterprise Fund.

	Prior	Current Year			Budget 23.24	Budget 24.25
	Year Actual	Original Budget	Amended Budget	Actual Thru May		
Fund: 14 - Tauhaindauli Park						
Revenues						
4609.00 Tauhaindauli Endowment Fund	0	12,180	12,180	0	12,000	12,000
GENERAL	1	12,180	12,180	0	12,000	12,000
Total Revenues	1	12,180	12,180	0	12,000	12,000
Expenditures						
7100.00 SALARIES	867	1,218	1,218	1,578	2,800	3,000
7130.00 FICA	66	102	102	121	280	300
7140.00 PERS	54	152	152	154	290	390
7145.00 CALPERS UNFUNDED LIABILITY	140	152	152	144	400	900
7150.00 GROUP INSURANCE	261	508	508	615	1,350	1,800
7151.00 LIABILITY INSURANCE	122	127	127	164	265	400
7156.00 ERMA employment insurance	7	13	13	9	75	80
7160.00 WORKMAN COMP INSURANCE	141	152	152	145	300	500
7180.00 DEFERRED COMP	10	25	25	24	90	100
7310.00 CONTRACT/SPECIAL SERV	6,868	6,090	6,090	2,851	7,000	7,500
7480.00 MANAGEMENT/ADM CHARGES	1,222	1,198	1,198	983	750	750
7720.00 MAINTENANCE BUILDINGS/GROUNDS	0	508	508	0	500	500
7920.00 SUPPLIES/MATERIALS	0	508	508	0	500	500
8295.00 SPECIAL PROJECTS	700	1,015	1,015	0	1,000	1,000
GENERAL	10,458	11,834	11,834	6,799	15,600	17,720
Total Expenditures	10,458	11,834	11,834	6,799	15,600	17,720
Tauhaindauli Park	-10,457	346	346	-6,799	-3,600	-5,720

Sewer

Fiscal Year 2023-2025

The Sewer Enterprise provides collection, treatment, and disposal of sewage in a manner compliant with the health and safety needs of the community and the environment. Delivering this service in the safest, most reliable method possible is the highest concern of the Public Works Department. The Sewer Enterprise provides 24- hour service and support to the public by responding to customer concerns, emergency sewer stoppages, and ensures sewer system functionality. The Enterprise operates and maintains 4 sewer lift stations, a tertiary treatment and disposal facility, and a collection system.

Sewer Services

- Provide daily maintenance to the system to keep it in operation
- Operate the Wastewater Treatment Plant in a manner that meets the regulatory requirements for discharge
- Maintain the plant to keep it fully functioning
- Ensure that the discharge to the Sacramento River meets the National Pollutant Discharge Elimination System (NPDES) permit.

Reserves
\$42,000

	Prior	Current Year			Budget	Budget
	Year	Original	Amended	Actual Thru	23.24	24.25
	Actual	Budget	Budget	May		
Fund: 20 - SEWER ENTERPRISE						
Revenues						
4220.00 HOOKUP PERMITS	10,154	2,030	2,030	13,788	5,000	5,000
4400.00 INTEREST - LAIF	52	0	0	826	100	100
4420.00 INTEREST - OTHER	18	102	102	212	100	100
4920.00 SEWER CHARGES	966,846	862,750	862,750	1,140,872	1,155,967	1,204,133
GENERAL	978,404	864,882	864,882	1,188,926	1,161,167	1,209,333
Total Revenues	978,404	864,882	864,882	1,188,926	1,161,167	1,209,333
Expenditures						
7100.00 SALARIES	145,250	248,675	248,675	162,736	312,500	320,000
7110.00 OVERTIME	31,025	26,390	26,390	39,843	35,000	38,000
7130.00 FICA	13,800	18,778	18,778	15,497	23,900	27,000
7140.00 PERS	13,293	23,041	23,041	14,553	28,990	33,000
7145.00 CALPERS UNFUNDED LIABILITY	30,939	32,988	32,988	29,012	32,400	35,000
7150.00 GROUP INSURANCE	49,679	90,234	90,234	57,756	110,200	115,000
7151.00 LIABILITY INSURANCE	25,116	26,898	26,898	29,099	22,300	26,500
7154.00 PROPERTY INSURANCE	19,431	20,300	20,300	24,028	38,000	42,000
7156.00 ERMA employment insurance	1,381	2,030	2,030	1,508	2,430	2,760
7160.00 WORKMAN COMP INSURANCE	25,704	27,405	27,405	20,613	20,000	21,000
7180.00 DEFERRED COMP	2,374	4,771	4,771	2,673	6,200	6,500
7200.00 TRAINING & EDUCATION	166	3,045	3,045	436	3,000	3,000
7210.00 MEETINGS & TRAVEL	0	0	0	0	300	300
7220.00 PHYSICAL EXAMS	549	254	254	221	300	300
7230.00 SUB/MEMBERSHIP DUES	1,527	1,015	1,015	1,217	1,000	1,000
7231.00 Software subscriptions	0	0	0	0	10,000	11,000

City of Dunsmuir
Annual Budget

	Prior	Current Year			Budget	Budget
	Year	Original	Amended	Actual Thru		
	Actual	Budget	Budget	May		
7240.00 CLOTHING/CLEANING	1,222	1,523	1,523	570	1,500	1,500
7300.00 PROFESSIONAL SERVICES	70,808	60,900	60,900	62,302	60,000	60,000
7310.00 CONTRACT/SPECIAL SERV	0	0	0	1,500	15,000	5,000
7330.00 CONTRACT LAB ANALYSIS	24,927	35,525	35,525	34,339	45,000	50,000
7410.00 ADV/NOTICES	693	508	508	0	500	500
7480.00 MANAGEMENT/ADM CHARGES	68,835	69,020	69,020	57,363	59,481	60,000
7610.00 EQUIP MAINT & RPLC	1,548	6,090	6,090	894	6,000	6,000
7620.00 VEHICLE FUEL	10,334	7,105	7,105	10,062	10,000	10,000
7630.00 VEHICLE MAINTENANCE	3,113	5,075	5,075	2,421	5,000	5,000
7640.00 RADIO REPLC/REPAIR	0	508	508	0	500	500
7710.00 PROPERTY TAXES	300	305	305	304	350	400
7720.00 MAINTENANCE BUILDINGS/GROUNDS	4,761	4,060	4,060	2,133	5,000	5,000
7730.00 UTILITIES	45,785	60,900	60,900	49,599	50,000	60,000
7750.00 PHONE CHARGES	8,003	7,613	7,613	6,470	7,500	8,000
7790.00 OXIDATION DITCH MAINTENANCE	5,972	14,210	14,210	2,257	12,000	12,000
7810.00 SLUDGE BED MAINTENANCE	9,831	11,165	11,165	6,964	12,000	12,000
7820.00 CHLORINATOR/CONTACT MAINT	38,762	30,450	30,450	43,780	50,000	50,000
7840.00 PUMP STATION MAINTENANCE	5,986	25,375	25,375	5,736	10,000	10,000
7860.00 DEPRECIATION/AMORTIZATION	292,908	294,350	294,350	0	295,000	295,000
7900.00 OFFICE EXPENSES	2,224	3,045	3,045	2,919	3,000	3,000
7920.00 SUPPLIES/MATERIALS	1,823	2,030	2,030	1,030	2,000	2,000
7930.00 POSTAGE	2,841	3,045	3,045	2,661	3,000	3,000
7950.00 MAIN REPAIRS & MAINTENANCE	5,655	5,075	5,075	2,519	5,000	5,000
7960.00 ROAD BASE/ASPHALT	0	0	0	0	1,000	1,000
7970.00 LAB SUPPLIES/MAINTENANCE	10,903	6,598	6,598	4,361	5,000	6,000
8130.00 PERMITS & LICENSES	12,075	9,135	9,135	11,306	13,000	14,000
8131.00 Report of Waste Discharge	0	0	0	40,367	5,000	5,000
8200.00 EQUIPMENT REPLACEMENT	471	0	0	665	45,000	20,000
8210.00 VEHICLE REPLACEMENT	0	0	0	39,376	25,000	10,000
8300.00 INTEREST	62,138	0	0	40,519	65,000	65,000
8600.00 BAD DEBT	0	3,045	3,045	0	2,000	2,000
GENERAL	1,052,152	1,206,588	1,206,588	864,915	1,465,351	1,469,260
Total Expenditures	1,052,152	1,206,588	1,206,588	864,915	1,465,351	1,469,260
SEWER ENTERPRISE	-73,748	-341,706	-341,706	324,011	-304,184	-259,927

Solid Waste

Fiscal Year 2023-2025

Solid waste services are performed by Clemens Disposal, operating under a contract with the City. The solid waste enterprise was established to ensure that services are being provided in a safe and responsive manner and are of the highest quality and most affordable price.

Solid Waste Services

- Curb side pickup of residential and commercial waste
- Pick-up of the blue recycling bags
- Pick-up of the large recycle bins located near City Hall and the Ballpark
- City staff pickup refuse in all refuse bins located on city streets and parks
- Collection and disposal of refuse on city right of ways

<u>Reserves</u> \$0

	Prior	Current Year			Budget	Budget
	Year	Original	Amended	Actual Thru	23.24	24.25
	Actual	Budget	Budget	May		
Fund: 25 - SOLID WASTE ENTERPRISE						
Revenues						
4620.00 STATE GRANT FUNDS	5,000	5,075	5,075	5,000	5,000	5,000
4930.00 REFUSE COLLECTION FEES	372,210	299,425	299,425	414,693	410,000	410,000
4940.00 EXTRA GARBAGE FEES	20,064	11,165	11,165	14,321	16,000	20,000
4945.00 DUMPSTER RENTAL	8,312	5,075	5,075	10,266	8,500	9,000
5100.00 SALE OF SURPLUS PROPERTY	0	0	0	0		
GENERAL	405,800	321,248	321,248	444,280	439,500	444,000
Total Revenues	405,800	321,248	321,248	444,280	439,500	444,000
Expenditures						
7100.00 SALARIES	42,648	46,690	46,690	37,808	82,800	85,000
7110.00 OVERTIME	0	254	254	539	700	900
7130.00 FICA	3,263	3,553	3,553	2,934	6,500	6,900
7140.00 PERS	2,909	3,756	3,756	2,935	7,400	7,500
7145.00 CALPERS UNFUNDED LIABILITY	5,781	6,090	6,090	9,175	8,500	8,600
7150.00 GROUP INSURANCE	9,405	13,195	13,195	10,173	26,900	28,000
7151.00 LIABILITY INSURANCE	4,226	4,466	4,466	8,088	5,500	6,000
7156.00 ERMA employment insurance	223	406	406	419	700	900
7160.00 WORKMAN COMP INSURANCE	1,375	1,523	1,523	1,862	3,300	3,500
7180.00 DEFERRED COMP	414	812	812	337	1,500	1,900
7231.00 Software subscriptions	0	0	0	0	4,000	5,000
7300.25 Waste Hauling Services	273,390	0	0	274,627	340,000	370,000
7300.26 Solid Waste Tipping Fees	49,566	0	0	61,896	106,000	116,000

City of Dunsmuir
Annual Budget

	Prior	Current Year			Budget	Budget
	Year	Original	Amended	Actual Thru		
	Actual	Budget	Budget	May	23.24	24.25
7410.00 ADV/NOTICES	150	305	305	0	500	500
7480.00 MANAGEMENT/ADM CHARGES	28,406	29,435	29,435	23,671	24,128	24,128
7600.00 EQUIPMENT/REPLACEMENT < \$1000	0	1,015	1,015	0	1,000	1,000
7620.00 VEHICLE FUEL	0	1,015	1,015	183	3,000	3,000
7630.00 VEHICLE MAINTENANCE	0	1,015	1,015	0	1,000	1,000
7900.00 OFFICE EXPENSES	726	508	508	1,012	500	500
7920.00 SUPPLIES/MATERIALS	5,980	5,075	5,075	5,341	5,000	5,000
7930.00 POSTAGE	2,467	2,233	2,233	2,486	2,000	2,000
8295.00 SPECIAL PROJECTS	2,212	5,075	5,075	1,130	5,000	5,000
GENERAL	502,832	401,690	401,690	464,040	635,928	682,328
Total Expenditures	502,832	401,690	401,690	464,040	635,928	682,328
SOLID WASTE ENTERPRISE	-97,032	-80,442	-80,442	-19,760	-196,428	-238,328

Water

Fiscal Year 2023-2025

The Water Enterprise is responsible for the delivery of safe reliable drinking water to the citizens of Dunsmuir. It provides 24-hour service and support to the public by responding to customer concerns, emergency water breaks/repairs, and ensuring the City has high quality drinking water in adequate supply for firefighting, domestic, and commercial use. The Water Enterprise also operates and maintains the water distribution system to the property at the water meter.

The City, and staff of the Water Enterprise, are proud to call Dunsmuir’s water the “Best Water on Earth”.

Water Services

- Provide daily maintenance to the system to keep it in operation
- Maintain the distribution system to keep it fully functioning

Reserves
\$800,000

	Prior	Current Year			Budget	Budget
	Year	Original	Amended	Actual Thru	23.24	24.25
	Actual	Budget	Budget	May		
Fund: 30 - WATER ENTERPRISE						
Revenues						
4220.00 HOOKUP PERMITS	5,632	1,523	1,523	0	1,000	1,000
4400.00 INTEREST - LAIF	1,970	6,090	6,090	10,706	1,000	1,000
4620.30 DntwnTank rltct/rplce project	829,402	0	0	1,394,461	500,000	500,000
4620.31 Springs Maint Project	76,920	0	0	54,572	500,000	1,500,000
4960.00 WATER CHARGES base rate	730,200	674,975	674,975	771,988	784,554	808,090
4960.31 Water charges above base rate	223,173	0	0	182,507	195,000	210,000
4965.00 WATER REV-VAN FOSSEN/MASON	3,011	0	0	3,011	2,500	3,000
4995.00 ON/OFF FEE	6,765	1,015	1,015	13,079	8,000	9,000
GENERAL	1,882,042	937,353	937,353	4,686,587	1,992,054	3,032,090
Total Revenues	1,882,042	937,353	937,353	4,686,587	1,992,054	3,032,090
Expenditures						
7100.00 SALARIES	193,172	199,955	199,955	174,328	333,500	340,000
7110.00 OVERTIME	11,591	6,293	6,293	12,972	14,000	16,000
7130.00 FICA	15,664	15,225	15,225	14,329	25,800	27,000
7140.00 PERS	17,026	18,169	18,169	15,480	30,900	35,000
7145.00 CALPERS UNFUNDED LIABILITY	24,986	26,390	26,390	31,296	34,100	39,000
7150.00 GROUP INSURANCE	55,375	62,930	62,930	47,724	117,300	119,500
7151.00 LIABILITY INSURANCE	19,336	20,909	20,909	30,913	23,200	27,000
7154.00 PROPERTY INSURANCE	14,408	14,210	14,210	17,485	28,000	35,000
7156.00 ERMA employment insurance	1,063	1,523	1,523	1,602	2,700	2,900
7160.00 WORKMAN COMP INSURANCE	19,506	20,808	20,808	22,910	22,400	27,000
7180.00 DEFERRED COMP	2,350	3,857	3,857	1,863	6,700	7,100
7200.00 TRAINING & EDUCATION	1,919	5,075	5,075	72	3,000	3,000
7210.00 MEETINGS & TRAVEL	0	0	0	0	1,000	1,000
7220.00 PHYSICAL EXAMS	163	254	254	221	500	500
7230.00 SUB/MEMBERSHIP DUES	2,515	2,030	2,030	4,592	5,000	5,000
7231.00 Software subscriptions	0	0	0	0	10,000	11,000

City of Dunsmuir
Annual Budget

	Prior	Current Year			Budget	Budget
	Year	Original	Amended	Actual Thru		
	Actual	Budget	Budget	May		
7240.00 CLOTHING/CLEANING	809	1,523	1,523	674	1,000	1,000
7300.00 PROFESSIONAL SERVICES	11,901	7,105	7,105	6,989	7,000	7,500
7330.00 CONTRACT LAB ANALYSIS	4,058	5,075	5,075	4,797	10,000	11,000
7410.00 ADV/NOTICES	269	1,015	1,015	850	1,000	1,000
7480.00 MANAGEMENT/ADM CHARGES	83,585	65,975	65,975	69,655	58,652	60,000
7610.00 EQUIP MAINT & RPLC	1,676	7,105	7,105	2,293	7,000	7,000
7611.00 Water Meters	41,599	0	0	12,850	30,000	25,000
7620.00 VEHICLE FUEL	12,880	7,105	7,105	9,187	13,000	15,000
7630.00 VEHICLE MAINTENANCE	2,305	5,075	5,075	2,104	5,000	5,000
7640.00 RADIO REPLC/REPAIR	0	508	508	0	500	500
7710.00 PROPERTY TAXES	2,244	2,538	2,538	2,282	2,500	2,500
7720.00 MAINTENANCE BUILDINGS/GROUNDS	214	508	508	125	2,000	2,000
7730.00 UTILITIES	9,673	24,360	24,360	8,235	10,000	10,000
7750.00 PHONE CHARGES	1,734	1,523	1,523	2,215	2,500	3,000
7770.00 SPRINGS MAINTENANCE	0	50,750	50,750	47,519	10,000	10,000
7830.00 VALVE/HYDRANT REPAIR	2,733	5,075	5,075	622	3,000	3,000
7850.00 STORAGE RESERVOIR	0	0	0	0	5,000	1
7860.00 DEPRECIATION/AMORTIZATION	172,918	167,475	167,475	0	175,000	175,000
7900.00 OFFICE EXPENSES	1,099	1,015	1,015	2,290	2,000	2,000
7920.00 SUPPLIES/MATERIALS	1,555	2,030	2,030	1,434	2,000	2,000
7930.00 POSTAGE	2,816	3,045	3,045	2,729	3,500	4,000
7950.00 MAIN REPAIRS & MAINTENANCE	25,377	50,750	50,750	32,560	50,000	50,000
7960.00 ROAD BASE/ASPHALT	9,580	5,075	5,075	6,356	12,000	12,000
8130.00 PERMITS & LICENSES	4,532	6,090	6,090	4,181	5,000	5,000
8200.00 EQUIPMENT REPLACEMENT	2,220	3,045	3,045	8,894	45,000	20,000
8210.00 VEHICLE REPLACEMENT	0	30,450	30,450	39,376	80,000	60,000
8270.01 WATER MAIN PROJECTS	18,452	5,075	5,075	0	100,000	75,000
8270.03 15 wtr mn relocate cptrns	2,068	0	0	0	10,000	10,000
8295.11 Crag View consolidation	3,092	1	1	11,545	5,000	5,000
8295.22 Water Improvement 2022	2,943	1	1	9,111	5,000	5,000
8295.31 Mossbrae Springs Improvements	0	0	0	144,339	500,000	1,700,000
8295.40 DWSRF-Dwntwn Tank Relocation	0	0	0	1,524,636	500,000	500,000
8300.00 INTEREST	104,762	253,750	253,750	331,871	350,000	350,000
8600.00 BAD DEBT	0	0	0	0	2,000	2,000
GENERAL	924,609	1,123,257	1,123,257	5,309,346	2,672,752	3,936,501
Total Expenditures	924,609	1,123,257	1,123,257	5,309,346	2,672,752	3,936,501
WATER ENTERPRISE	957,433	-185,904	-185,904	-622,759	-680,698	-904,411

City of Dunsmuir
Annual Budget

Airport

Fiscal Year 2023-2025

The Dunsmuir Mott Airport provides an alternative form of transportation and emergency access in and out of South Siskiyou County. Maintenance services include, brush/weed control adjacent to runway, sweeping, drainage, snow removal, painting, and water system.

Airport Services

- Manage programs for the development of airport facilities.
- Hangars, Runways/Taxiways, and Tie-down areas.

<u>Reserves</u>
\$0

	Prior	Current Year			Budget 23.24	Budget 24.25
	Year Actual	Original Budget	Amended Budget	Actual Thru May		
Fund: 40 - AIRPORT ENTERPRISE						
Revenues						
4430.00 BUILDING RENTALS	29,560	18,270	18,270	25,638	29,000	34,000
4440.00 LEASE OF GROUND AREA	2,399	2,335	2,335	2,044	2,000	2,000
4460.00 AIRPORT PARKING/TIEDOWNS	5,151	5,075	5,075	18,222	5,000	5,000
4650.00 CA DOT-Aid to Airports	10,000	10,150	10,150	10,000	10,000	10,000
4670.00 OTHER FEDERAL GRANTS	0	10,150	10,150	22,000	495,000	0
GENERAL	427,770	452,082	452,082	86,930	541,000	51,000
Total Revenues	427,770	452,082	452,082	86,930	541,000	51,000
Expenditures						
7100.00 SALARIES	13,306	15,022	15,022	13,304	18,000	20,400
7130.00 FICA	1,017	1,167	1,167	1,017	1,300	1,350
7140.00 PERS	850	1,269	1,269	1,025	1,670	1,800
7145.00 CALPERS UNFUNDED LIABILITY	1,824	2,030	2,030	2,072	1,900	2,700
7150.00 GROUP INSURANCE	2,993	4,365	4,365	3,557	6,400	6,500
7151.00 LIABILITY INSURANCE	4,686	4,568	4,568	5,344	1,350	2,000
7154.00 PROPERTY INSURANCE	2,430	4,365	4,365	3,140	7,900	10,000
7156.00 ERMA employment insurance	73	102	102	102	200	300
7160.00 WORKMAN COMP INSURANCE	682	812	812	762	900	1,000
7180.00 DEFERRED COMP	156	305	305	92	500	600
7210.00 MEETINGS & TRAVEL	1,309	1,015	1,015	278	1,000	1,000
7230.00 SUB/MEMBERSHIP DUES	437	76	76	466	500	500
7300.00 PROFESSIONAL SERVICES	264	0	0	1,710	9,600	9,600
7480.00 MANAGEMENT/ADM CHARGES	3,299	3,553	3,553	2,744	2,178	2,500
7620.00 VEHICLE FUEL	0	0	0	0	1,000	1,000
7720.00 MAINTENANCE BUILDINGS/GROUNDS	165	2,030	2,030	606	1,000	1,000
7730.00 UTILITIES	2,431	1,523	1,523	2,526	2,700	3,000
8200.00 EQUIPMENT REPLACEMENT	0	0	1	0	550,000	0
GENERAL	96,085	449,573	449,574	59,187	608,098	65,250
Total Expenditures	96,085	449,573	449,574	59,187	608,098	65,250
AIRPORT ENTERPRISE	331,685	2,509	2,508	27,743	-67,098	-14,250

Local Transportation

Fiscal Year 2023-2025

Local Transportation funds are from Siskiyou County and support the STAGE Bus line and other transportation needs.

	Prior	Current Year		Actual Thru May	Budget 23.24	Budget 24.25
	Year Actual	Original Budget	Amended Budget			
Fund: 50 - LOCAL TRANSPORTATION						
Revenues						
4600.00 LOCAL TRANSPORTATION	91,719	50,750	50,750	9,638	60,000	60,000
GENERAL	91,719	50,750	50,750	9,638	60,000	60,000
Total Revenues	91,719	50,750	50,750	9,638	60,000	60,000
Expenditures						
7475.00 TRANSIT ASSISTANCE	43,461	38,570	38,570	-699	40,000	40,000
7480.00 MANAGEMENT/ADM CHARGES	1,967	2,030	2,030	1,639	5,645	6,000
7740.00 STREET LIGHTING	0	1,015	1,015	0	4,785	4,785
8200.00 EQUIPMENT REPLACEMENT	0	2,538	2,538	0	4,785	4,785
8230.00 ROAD/SIDEWALK REPAIR	0	0	0	0	4,785	4,785
GENERAL	45,428	46,691	46,691	940	60,000	60,355
Total Expenditures	45,428	46,691	46,691	940	60,000	60,355
LOCAL TRANSPORTATION	46,291	4,059	4,059	8,698	0	-355

Gas Tax

Fiscal Year 2023-2025

Revenues from the gas tax are apportioned by the State Controller and are provided for in *Streets and Highways Code* Sections 2103 to 2122. Funds are for; any street or road purpose, snow removal, and engineering costs and administrative expenses.

	Prior	Current Year			Budget 23.24	Budget 24.25
	Year Actual	Original Budget	Amended Budget	Actual Thru May		
Fund: 58 - SB1 - Road Maintenance/Rehab						
Revenues						
4601.00 SB1 - Section 2032 Revenue	33,163	31,465	31,465	33,861	42,148	45,000
GENERAL	33,163	31,465	31,465	33,861	42,148	45,000
Total Revenues	33,163	31,465	31,465	33,861	42,148	45,000
Expenditures						
7480.00 MANAGEMENT/ADM CHARGES	2,588	2,639	2,639	2,157	2,041	2,500
8230.00 ROAD/SIDEWALK REPAIR	23,991	30,450	30,450	6,002	40,107	40,107
GENERAL	26,579	33,089	33,089	10,156	42,148	42,607
Total Expenditures	26,579	33,089	33,089	10,156	42,148	42,607
SB1 - Road Maintenance/Rehab	6,584	-1,624	-1,624	23,705	0	2,393
Fund: 59 - GAS TAX						
Revenues						
4520.00 GAS TAXES	46,070	57,855	57,855	41,565	42,038	45,000
GENERAL	46,070	57,855	57,855	41,565	42,038	45,000
Total Revenues	46,070	57,855	57,855	41,565	42,038	45,000
Expenditures						
7480.00 MANAGEMENT/ADM CHARGES	3,883	4,060	4,060	3,236	2,835	3,000
7620.00 VEHICLE FUEL	0	0	0	0	5,000	5,000
7630.00 VEHICLE MAINTENANCE	0	14,210	14,210	0	5,000	5,000
7740.00 STREET LIGHTING	27,878	20,300	20,300	25,502	30,000	30,000
8210.00 VEHICLE REPLACEMENT	0	1	1	0	5,000	5,000
GENERAL	34,173	57,856	57,856	37,320	47,835	48,000
Total Expenditures	34,173	57,856	57,856	37,320	47,835	48,000
GAS TAX	11,897	-1	-1	4,245	-5,797	-3,000
Fund: 64 - GAS TAX 2107.SR - SNOW REMOVAL						
Revenues						
4520.00 GAS TAXES	20,512	15,225	15,225	11,455	60,000	20,000
5170.64 Transfer in - Snow removal	0	0	1	0	60,000	10,000
GENERAL	29,244	15,225	15,226	11,455	120,000	30,000
Total Revenues	29,244	15,225	15,226	11,455	120,000	30,000
Expenditures						
7480.00 MANAGEMENT/ADM CHARGES	1,423	1,320	1,320	1,133	1,268	3,000
7620.00 VEHICLE FUEL	0	0	0	0	10,000	10,000
7630.00 VEHICLE MAINTENANCE	0	0	0	0	10,000	10,000
7760.00 LEASES/RENTALS	0	0	0	0	10,000	10,000
7920.00 SUPPLIES/MATERIALS	638	0	0	0	5,000	5,000
8200.00 EQUIPMENT REPLACEMENT	0	0	1	0	120,000	10,000
GENERAL	28,193	15,226	15,227	120,190	156,268	48,000
Total Expenditures	28,193	15,226	15,227	120,190	156,268	48,000
GAS TAX 2107.SR - SNOW REMOVAL	1,051	-1	-1	-108,735	-36,268	-18,000

Community Development Block Grant

Fiscal Year 2023-2025

This fund represents revenues generated from the Community Development Block Grant program associated with the program to support for profit businesses within the city and prior housing loans.

	Prior	Current Year		Actual Thru May	Budget 23.24	Budget 24.25
	Year Actual	Original Budget	Amended Budget			
Fund: 82 - CDBG - RLF						
Revenues						
4410.00 INTEREST - LOANS	8,652	5,075	5,075	6,208	8,000	8,000
4620.03 CDBG CV funds	245,363	203,000	203,000	359,374	100,000	100,000
4620.04 CDBG micro-e revenue	1,880	253,750	253,750	1,106	180,000	180,000
GENERAL	255,896	461,825	461,825	366,689	288,000	288,000
Total Revenues	255,896	461,825	461,825	366,689	288,000	288,000
Expenditures						
6200.00 CDBG CV-1 expenditures	269,290	101,500	101,500	403,281	100,000	100,000
6200.01 CDBG micro-e expenditures	1,880	253,750	253,750	1,295	180,000	180,000
7480.00 MANAGEMENT/ADM CHARGES	1,044	812	812	905	15,100	18,000
8500.00 TRANSFERS OUT	0	4,263	4,263	0	8,000	8,000
GENERAL	282,932	461,825	461,825	427,328	303,100	306,000
Total Expenditures	282,932	461,825	461,825	427,328	303,100	306,000
CDBG - RLF	-27,036	0	0	-60,639	-15,100	-18,000

South Dunsmuir Sewer Assessment

Fiscal Year 2023-2025

This fund represents revenues generated from the assessment on parcels in south Dunsmuir. The revenues pay for a loan taken out to include those parcels into the sewer system.

	Prior Year Actual	----- Original Budget	Current Year Amended Budget	----- Actual Thru May	Budget 23.24	Budget 24.25
Fund: 93 - SOUTH DUNSMUIR SEWER ASSMT.						
Revenues						
4100.00 SECURED & UNSECURED TAXES	2,492	8,120	8,120	6,793	5,000	5,000
5170.00 TRANSFERS IN	0	2,944	2,944	0	4,000	4,000
GENERAL	2,492	11,064	11,064	6,793	9,000	9,000
Total Revenues	2,492	11,064	11,064	6,793	9,000	9,000
Expenditures						
7480.00 MANAGEMENT/ADM CHARGES	872	914	914	726	150	200
8300.00 INTEREST	4,110	5,075	5,075	3,780	4,000	4,000
8310.00 PRINCIPAL PAYMENTS	5,000	5,075	5,075	6,000	6,000	6,000
GENERAL	9,982	11,064	11,064	10,506	10,150	10,200
Total Expenditures	9,982	11,064	11,064	10,506	10,150	10,200
SOUTH DUNSMUIR SEWER ASSMT.	-7,490	0	0	-3,713	-1,150	-1,200