

**AGENDA FOR THE REGULAR MEETING  
DUNSMUIR CITY COUNCIL**

**August 3rd, 2023**

**REGULAR SESSION: 6:00 pm**

**Join Zoom Meeting: <https://us02web.zoom.us/j/84424135442>**

**Or Call: +1 669 900 6833**

**Enter Meeting ID: 844 2413 5442**

**As a courtesy, please turn off cell phones and electronic devices while the meeting is in session. Thank you.**

- 1. CALL TO ORDER AND FLAG SALUTE**
- 2. ROLL CALL**
- 3. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS –**  
**Ron McCloud - Town Historian Update**
- 4. PUBLIC COMMENT**

Regular City Council meetings are posted on the City's website to keep City residents informed of City Council actions and deliberations that affect the community. Meetings are scheduled to be televised on the 1<sup>st</sup> and 3<sup>rd</sup> Thursday of each month. Meetings that take place on dates other than the 1<sup>st</sup> and 3<sup>rd</sup> Thursday will not be televised.

This time is set aside for citizens to address the City Council on matters listed on the Consent Agenda as well as other items **not** included on the Regular Agenda. If your comments concern an item noted on the Regular Agenda, please address the Council when that item is open for public comment. **Each speaker is allocated three (3) minutes to speak. Speakers may not cede their time to another speaker.** Comments should be limited to matters within the jurisdiction of the City. Speaker forms are available from the City Clerk, 5915 Dunsmuir Ave, Dunsmuir, on the City's website, or on the podium. The City Council can only take action on matters that are on the Agenda, but may place matters brought to their attention at this meeting on a future Agenda for consideration. If you have documents to present to members of the City Council, please provide a minimum of seven (7) copies.

- 5. COUNCIL AND STAFF COMMENTS**
- 6. COMMITTEE REPORTS**
- 7. APPROVAL OF MINUTES – of 7/20/2023**
- 8. CONSENT AGENDA:**
  - A. Check Register: 7/15-7/28/2023**
- 9. PUBLIC HEARING: Community Comments Regarding Possible Community Development Block Grant (CDBG) Program Funding Applications under the 2023 Notice of Funding Availability (NOFA)**
- 10. OLD BUSINESS –**
  - A. Community Promotions Funding for FY 23/24**
  - B. Non-Union Pay - Resolution 2023-11**
  - C. Public Works Shop Relocation Budget Amendment**
- 11. NEW BUSINESS - None**
- 12. FUTURE AGENDA ITEMS**
  - Just Cause for Remote Participation in Public Meetings

- Annual Fireworks Ban Ordinance
- Sheriff's Contract Extension
- City Manager Performance Evaluation – August 17<sup>th</sup>

**Future Agenda Items are topics brought to the City Council for review and/or action. All dates refer to first introductions and can be altered due to time and priority levels.**

### **13. ADJOURNMENT**

**Copies of this agenda were posted at City Hall, Dunsmuir City Library, and City Website 72 hrs. prior to meeting time.**

**The City of Dunsmuir does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disability or any other legally protected classes in employment or provision of services. Persons who need accommodations for a disability at a public meeting may call City Hall at (530) 235-4822 for assistance. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to accommodate participation in the meeting.**

### **CERTIFICATION**

This is the official Dunsmuir City Council Agenda, created and posted in accordance with the Dunsmuir City Council Protocols.

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Wendy Perkins, Deputy City Clerk

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Date

**CITY OF DUNSMUIR**  
**CITY COUNCIL MEETING MINUTES**  
**July 20th, 2023**

**CALL TO ORDER AND FLAG SALUTE:**

Meeting was called to order @ 6 pm by Mayor Lucchesi

**ROLL CALL:**

Council members present: Keisler, Clarno, Deutsch, Bryan, Lucchesi

Absent: City Manager Rief

City staff present: Deputy City Clerk Perkins, Finance Director Michaelson

**SPECIAL PRESENTATIONS AND ANNOUNCEMENTS**

**Lynda Scheben** - Ford Family Foundation Neighborhood & Fuel Mitigation Grant Update

There will be a Fuel Reduction effort .

4-year project in two phases. Encourages residents to fill out the landowner agreements. CEQA assessment will be first phase. Prior to fuel reduction CEQA assessment must be done. Vestra Resources out of Redding will be the contractor. 2<sup>nd</sup> phase is the removal of hazardous fuels. Participating landowners will have final say on what fuels will be removed and can pull out from project at any time. Project info and landowner agreements will be made available at City Hall. Look for pop up info booths at Manfredi's for next 3 Fridays from 10 –2 p.m.

Ford Family Microgrant – Will create neighborhood momentum for fuel reduction and yard waste removal effort. Would like City's help with wood chipping, 3 x 4 hr work events.

Jeremy Ravenscroft VMP Forester makes his introduction.

**PUBLIC COMMENT**

Open at 6:47 p.m.

**Mario Rubino** Makes some comments on TUT and expiration of this revenue source for city.

**Jim Burger** – Siskiyou Country resident for 25 years. Talking about intersection of Pioneer Way and Dunsmuir Ave. Says it is a dangerous intersection. Parking that's in front of Yak's is a problem. Parking there creates a visual obstruction. The City hasn't blacked out the white has markings that mark out parking spaces even though there is a red curb. Wants city to "gray out" (remove) marks that are no longer used for parking. Public safety issue.

**Darcel Neal** – Bought a house on Gleaves and Caldwell. Took 60 bags of garbage off of it. Built a fence, took a month a half to build. Did not know she needed a permit. Two days after the fence completed, she was told by a city employee that it was too tall and needed to be fixed to comply with the fence ordinance. Wants the Council to come take a look at the fence she replaced. Is upset that she needs to comply with the law. She was told she could get a variance.

**Peter Arth** – Wants to highlight the importance of the Dunsmuir Historic District. Is the oversight of the Historic District sufficient?

**COUNCIL AND STAFF COMMENTS**

**Ortiz** provides an update on the police stats. June was a quiet month.

**Clarno** – encourages everyone to come out to Brewfest

**Bryan** – Encourages resident to apply for an appeal on her fence issue.

**Deutsch** – Also wants resident with fence issue to apply for an appeal.

**Keisler** – Encourages resident to sign up for the fuel reduction

**Lucchesi** – is working the active transportation grant

#### **COMMITTEE REPORTS**

**Finance Committee met** - looked over the audit.

#### **APPROVAL OF MINUTES**

Motion by Keisler 2<sup>nd</sup> by Clarno to approve minutes of 6/29 & the 7/13 special joint meeting with Recreation & Park District Board.

Voice Vote:

AYES: Keisler, Clarno, Deutsch, Bryan, Lucchesi

NOES: None

ABSENT: None

ABSTAIN: None

#### **CONSENT AGENDA**

**A. Check Register: 6/26-7/7/2023**

**B. Non-Union Pay Resolution 2023-11** item removed to Item 11 E. *New Business*

Motion by Clarno 2<sup>nd</sup> by Keisler to adopt consent agenda (removing “non-union pay reso item for future meeting)

Voice Vote: AYES: Keisler, Clarno, Deutsch, Bryan, Lucchesi

NOES: None

ABSENT: None

ABSTAIN: None

**PUBLIC HEARINGS: None**

**OLD BUSINESS: None**

**NEW BUSINESS:**

**A. Fuels Mitigation Support**

**Lynda Scheben** would like the city’s support/ communication support to do neighborhood green waste days. With use of chipper. It would be a workday event with the city, need a roll off dumpster and would have a bbq and work party after that. Would propose to do it 2-3 neighborhoods. Wants an in-kind use of the chipper. Proposes assistance to Fire Safe Committee for neighborhood chip day grant. Wants the city to be the lead agency and needs neighborhood leaders. First try will be a test case that may lead to a longer-term program. Would be up to 3 neighborhood workdays. Could potentially get the city additional money for City neighborhood chipping program.

Public comment open at 7:22 p.m.

**Dwight Bailey** – Wants the city to look further into.....fuel reduction grants.

Motion by Keisler 2<sup>nd</sup> Bryan by to approve assistance for Fire Mitigation Efforts in the City of Dunsmuir with Fire Safe Committee

Roll Call Vote: AYES: Keisler, Clarno, Deutsch, Bryan, Lucchesi  
NOES: None  
ABSENT: None  
ABSTAIN: None

**B. Acceptance of Audit**

**Finance Director Michaelsen** - reads his report and goes over the audit.

Motion by Keisler 2<sup>nd</sup> Deutsch by to accept and file Audit for fiscal year ended 6/30/2024

Roll Call Vote: AYES: Keisler, Clarno, Deutsch, Bryan, Lucchesi  
NOES: None  
ABSENT: None  
ABSTAIN: None

**C. Legal Services Agreement**

**Curtis Wright** - of Silver and Wright Legal Services makes his introduction of services offered. They specialize in doing nuisance abatement, drug houses, abandoned houses, etc.

Seem properties that have accumulated dilapidated stats. This drives down property values, increases nefarious neighborhood activity, idea is to prevent homelessness and transients and address properties that are blighted. This dwindles the quality of life in the city. These properties continue to deteriorate and become a continual problem and no one will want to invest to remedy and maintain it.

Public Comment open at 7:33

**Peter Arth** – Is grateful to the legal services firm and the city for engaging this approach. We have many buildings that are almost too far gone for repair or remedy.

Motion by Keisler 2<sup>nd</sup> by Clarno to approve the Legal Services Agreement with Silver & Wright to Assist with Code Enforcement.

Roll Call Vote: AYES: Keisler, Clarno, Deutsch, Bryan, Lucchesi  
NOES: None  
ABSENT: None  
ABSTAIN: None

#### **D. Public Works Building Engineering Proposal**

**Introduction of item and council discussion of future public works building concept and engineering proposal. There will be a new ADA ramp to the pool possibly integrated into the design.**

**Public comment open at 7:54 - NONE**

Motion by Deutsch 2<sup>nd</sup> by Keisler to approve the proposal with Pace Engineering for the development of engineering and Construction documents for the Public Works Building and bring it back for a future meeting setting Construction costs in the amount of \$156,000

Roll Call Vote:           AYES: Keisler, Clarno, Deutsch, Bryan, Lucchesi  
                              NOES: None  
                              ABSENT: None  
                              ABSTAIN: None

Motion by Bryan 2<sup>nd</sup> by Keisler to Table Item 11 E **Non-Union Pay Resolution 2023-11**  
Bring it back to a future meeting. All in favor of tabling. No opposed.

#### **FUTURE AGENDA ITEMS**

- Aug 3rd meeting - Community Promotions Funding
- Sheriff's contract extension
- Just Cause absence policy
- Town Historian – Ron McCloud show up every other meeting. Update ?
- Fireworks Ban ordinance – (Not year-round, but seasonal)
- City manager review will be 2<sup>nd</sup> meeting in August.

#### **ADJOURNMENT**

**Meeting was adjourned by consensus at 8:00 p.m.**

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**Mayor Lucchesi**

**ATTEST:**

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**Deputy City Clerk Perkins**

# Check Register Report

Date: 07/27/2023

Time: 4:18 pm

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City of Dunsmuir

BANK: U.S. BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
<b>U.S. BANK Checks</b>								
57957	07/21/2023	Printed			10824	BAKER, WINTU	2ND QTR FIRE CALL OUTS 23	159.00
57958	07/21/2023	Printed			10838	BROWN, ANTHONY	2ND QTR FIRE CALL OUTS 23	94.00
57959	07/21/2023	Printed			6325	CLEMENS WASTE REMOVAL	2ND QTR FIRE CALL OUTS 23	7,856.60
57960	07/21/2023	Printed			6630	ANTHONY CONGI	2ND QTR FIRE CALL OUTS 23	295.50
57961	07/21/2023	Printed			7899	JOHN A. DELGADO	2ND QTR FIRE CALL OUTS 23	328.00
57962	07/21/2023	Printed			10211	DEPARTMENT OF JUSTICE	fingerprinting for library	98.00
57963	07/21/2023	Printed			9830	DUNSMUIR VOL. FIREMAN'S ASSOC	2ND QTR FIRE 2023	648.00
57964	07/21/2023	Printed			10862	ESTLICK, CRAIG	2ND QTR FIRE CALL OUTS 23	178.50
57965	07/21/2023	Printed			5219	FERGUSON ENTERPRISES INC,1423	2" conduit PVC	1,030.36
57966	07/21/2023	Printed			10757	GATEHOUSE MEDIA CA HOLDINGS	display ad for planning	109.19
57967	07/21/2023	Printed			10823	GODLEY, JARON	2ND QTR FIRE CALL OUTS 23	74.50
57968	07/21/2023	Printed			9273	RONALD L. GRIFFITH	2ND QTR FIRE CALL OUTS 23	16.00
57969	07/21/2023	Printed			18600	JOSEPH HATTEN	2ND QTR FIRE CALL OUTS 23	601.00
57970	07/21/2023	Printed			18610	A.C. HEILMAN	2ND QTR FIRE CALL OUTS 23	29.00
57971	07/21/2023	Printed			10571	HINES, LINDSEY	2ND QTR FIRE CALL OUTS 23	14.00
57972	07/21/2023	Printed			10572	HINES, THELMA MARIELLA	2ND QTR FIRE CALL OUTS 23	8.50
57973	07/21/2023	Printed			19597	MARTIN HINES	2ND QTR FIRE CALL OUTS 23	35.50
57974	07/21/2023	Printed			19595	PATRICK J. HINES	2ND QTR FIRE CALL OUTS 23	35.50
57975	07/21/2023	Printed			21809	NICHOLAS B. IMHOFF	2ND QTR FIRE CALL OUTS 23	321.50
57976	07/21/2023	Printed			25317	KENNY & NORINE	File#6736 General legal	4,807.60
57977	07/21/2023	Printed			28650	RON LA RUE	23/24 Boots reimbursement	172.35
57978	07/21/2023	Printed			10789	MACKINNON, WOLMAR	2ND QTR FIRE CALL OUTS 23	334.50
57979	07/21/2023	Printed			31605	EUGENE MEYER	2ND QTR FIRE CALL OUTS 23	87.50
57980	07/21/2023	Printed			31610	LOU MEYER	2ND QTR FIRE CALL OUTS 23	16.00
57981	07/21/2023	Printed			47520	NAPA	F/MX fuse	252.76
57982	07/21/2023	Printed			10753	PACE ANALYTICAL SERVICES,LLC	www weekly river Ind	2,338.83
57983	07/21/2023	Printed			39005	PACE ENGINEERING, INC.	craig view water consolidation	88,751.00
57984	07/21/2023	Printed			39015	PACIFIC POWER	City street lights	1,726.51
57985	07/21/2023	Printed			39015	PACIFIC POWER	Mott airport lights	21.50
57986	07/21/2023	Printed			39015	PACIFIC POWER	willow st i-5 overcrossing	10.82
57987	07/21/2023	Printed			10720	PALMER, CHARLES	2ND QTR FIRE CALL OUTS 2023	107.00
57988	07/21/2023	Printed			9468	JOSHUA S. PAULUS	2ND QTR FIRE CALL OUTS 2023	6.50
57989	07/21/2023	Printed			10525	QUILL CORPORATION	QB steno book, gregg ruling	25.31
57990	07/21/2023	Printed			44240	RAMSHAW'S ACE HARDWARE	trim line 280ft	76.19
57991	07/21/2023	Printed			10616	RENTAL GUYS	broom attachment bobcat72"	10,938.02
57992	07/21/2023	Printed			10677	SHASTA VALLEY PEST CONTROL	city pest control	200.00
57993	07/21/2023	Printed			47669	SISKIYOU OPPORTUNITY CENTER	blue bag program June 2023	594.60
57994	07/21/2023	Printed			48255	SOUSA READY MIX, LLC.	aggregate base rock	7,277.32
57995	07/21/2023	Printed			5050	THOMPSON, DAVE	2ND QTR FIRE CALL OUTS 2023	484.00
57996	07/21/2023	Printed			53813	US BANK CORP PAYMENT SYSTEMS	City credit card June 2023	3,879.65
57997	07/21/2023	Printed			47100	S.C.O.R.E.	insurance, workers comp	211,955.87
57998	07/28/2023	Printed			10612	BRYAN, MATTHEW	Reimburse for LOLA Dinner	180.00
57999	07/28/2023	Printed			10726	CARREL'S OFFICE SOLUTIONS	WVW/W kyocera printer service	125.36
58000	07/28/2023	Printed			5325	REBECCA CATLETT	cleaning July2023	132.00
58001	07/28/2023	Printed			6325	CLEMENS WASTE REMOVAL	July 2023 MOU	28,226.14
58002	07/28/2023	Printed			10866	DEAN LAW FIRM, INC	CTYDU-01-City of Dunsmuir v	124.00
58003	07/28/2023	Printed			48731	DEPARTMENT OF TRANSPORTATION	signals and lighting	417.91
58004	07/28/2023	Printed			12122	EMERGENCY MEDICAL PRODUCTS,INC	curaplex finger pulse oximeter	103.95
58005	07/28/2023	Printed			9303	FASTENAL COMPANY	victor 1/2" 1" VP	309.83
58006	07/28/2023	Printed			9999992168	FRIENDS OFTHE DUNSMUIR LIBRARY	Reimbursement for library	204.70

# Check Register Report

Date: 07/27/2023

Time: 4:18 pm

Page: 2

City of Dunsmuir

BANK: U.S. BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
<b>U.S. BANK Checks</b>								
58007	07/28/2023	Printed			10865	MISSION COMMUNICATIONS, LLC	service package MyDro M850	1,126.80
58008	07/28/2023	Printed			10753	PAGE ANALYTICAL SERVICES, LLC	NPDES 23G0323 test	349.30
58009	07/28/2023	Printed			39015	PACIFIC POWER	81096055-007 9 River ave	46.69
58010	07/28/2023	Printed			10525	QUILL CORPORATION	quill ruled pads, legal pads	90.26
58011	07/28/2023	Printed			45110	MARIO J. RUBINO	July 2023 Treasurer	50.00
58012	07/28/2023	Printed			44605	SISKIYOU CO. TAX COLLECTOR	Water rights spring galleries	1,568.66
58013	07/28/2023	Printed			44605	SISKIYOU CO. TAX COLLECTOR	883-000-003-000transmission	703.49
58014	07/28/2023	Printed			9918	SISKIYOU MEDIA COUNCIL	June 2023 Council meetings	750.00
58015	07/28/2023	Printed			57228	SOLANO'S CONTRACTOR	40# Dog food	42.99
58016	07/28/2023	Printed			48725	SWRCB	Mutz Grade D1 Water Operator	50.00
58017	07/28/2023	Printed			53800	UNDERGROUND SERVICE ALERT	2023 Membership fee,	359.36
58018	07/28/2023	Printed			53806	USA BLUE BOOK, INC	disposable culture tubes	432.22
					<b>Total Checks: 62</b>			<b>Checks Total (excluding void checks): 381,390.14</b>
					<b>Total Payments: 62</b>			<b>Bank Total (excluding void checks): 381,390.14</b>
					<b>Total Payments: 62</b>			<b>Grand Total (excluding void checks): 381,390.14</b>





# CITY OF Dunsmuir

## STAFF REPORT

**RE:** Conduct a Public Meeting for the Purpose of Hearing Community Comments Regarding Possible Community Development Block Grant (CDBG) Program Funding Applications under the 2023 Notice of Funding Availability (NOFA)

**MEETING DATE:** 8/3/2023

**SUBMITTED BY:** City Manager

**PURPOSE OF REPORT:** ☐ Information only ☒ Discussion ☐ Action Item

### WHAT IS BEING ASKED OF THE CITY COUNCIL:

Obtain public input regarding CDBG application

### BACKGROUND/DISCUSSION:

The Community Development and Economic Development allocations of the State CDBG program are published in a combined "Notice of Funding Availability" (NOFA) each program year. Eligible cities and counties may submit applications for CDBG funds under the 2023 NOFA for a maximum of \$1,500,000 per jurisdiction. The City of Dunsmuir wishes to hold a public meeting to discuss potential applications for the 2023 CDBG NOFA and to solicit citizen input regarding community needs and project ideas.

It is estimated that the funding of the State 2023 CDBG program allocation is approximately \$32,000,000.

Eligible activities paid for with State CDBG funds must meet one of the three National Objectives listed in CDBG federal statutes as follows: benefit to low-moderate income households or persons; elimination of slums and blight; or meeting urgent community development need (with prior department approval).

Eligible activities under the above allocations in the 2023 NOFA consist of homeownership assistance and housing rehabilitation programs; public service programs; planning studies; economic development business assistance and microenterprise activities.

All comments made at this public meeting will be noted. The necessary resolution to apply for funding for the selected project(s) will be presented at a future Council meeting

### OPTIONS:

### FISCAL IMPACT:

☐ None ☐ Yes Budgeted Item? ☐ Yes ☐ No



STAFF REPORT	
RE: Community Promotions Funding for FY 23/24	MEETING DATE: 8/3/2023
SUBMITTED BY: Blake Michaelson	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

**WHAT IS BEING ASKED OF THE CITY COUNCIL:**

Review recommendation from Finance Committee regarding Community Promotions Funding requests. Decide on funding awards for fiscal year 2023/2024.

**BACKGROUND/DISCUSSION:**

Each year, requesters apply for funding under the "Community Promotions Funding" title. The funds come from the General Fund. Finance Committee read through the applications and interviewed the requesting groups. Finance Committee recommendation is shown below.

	request	finance committee rec.
chamber of commerce	\$ 11,522.00	\$ 10,750.00
community resource center	\$ 23,000.00	\$ 20,000.00
library	\$ 25,000.00	\$ 23,250.00
siskiyou arts museum	\$ 20,000.00	\$ 10,000.00
the homegrowns - fred taylor	\$ 14,000.00	\$ 4,000.00
	\$ 93,522.00	\$ 68,000.00

**OPTIONS:**

Accept finance committee recommendation or make any changes to the amount funded.

**FISCAL IMPACT:**

☐ None ☒ Yes Budgeted Item? ☒ Yes ☐ No

Budget Adjustment Needed? ☐ Yes ☒ No If yes, amount of appropriation increase:

Affected fund(s): ☒ General Fund ☐ Water OM Fund ☐ Sewer OM Fund ☐ Other:

**Comments:****SUGGESTED MOTIONS:**

☐ Attachments:



# City of Dunsmuir

## STAFF REPORT

**RE:** Non-union Pay Resolution

**MEETING DATE:**  
August 3, 2023

**SUBMITTED BY:** Dustin J. Rief, City Manager

**PURPOSE OF REPORT:** ☐ Information only ☐ Discussion ☒ Action Item

**WHAT IS BEING ASKED OF THE CITY COUNCIL:** To review and approve the pay authorization resolution for non-union employees.

**BACKGROUND/DISCUSSION:** In the past the city approved the pay of non-union employees as a part of the union MOU. Best practice is to separate these actions as it is for 2 separate groups of employees. In this change from the removal from the MOU staff made a small oversight by not placing a resolution on the agenda to approve non-union staff pay, in coordination with the city budget and the union MOU. This resolution reflects the same cost of living increase as the union staff. All costs associated are budgeted as a part of the Approved 2023- 2024 budget. Approval of a salary schedule is required to be posted on the City website to meet PERS requirements. Staff recommends approval

### OPTIONS:

1. Approve the Non-union Pay Resolution 2023-11
2. Direct staff to make adjustments and bring back to a later meeting

### FISCAL IMPACT:

☐ None ☒ Yes Budgeted Item? ☒ Yes ☐ No

Budget Adjustment Needed? ☐ Yes ☒ No If yes, amount of appropriation increase:

Affected fund(s): ☒ General Fund ☒ Water OM Fund ☒ Sewer OM Fund ☒ Other:

**Comments:** The costs association with this action are in the approved budget.

**SUGGESTED MOTIONS:** Motion to Approve the Non-union pay resolution for 2023-2024 Fiscal Year.

## Non-Union Pay Resolution FY 2023-2024

RESOLUTION NO: 2023-11

WHEREAS, the City Manager is responsible for presenting pay adjustments for City employees not covered under Union Memorandum of understandings; and

WHEREAS, sufficient funds have been appropriated in the FY2023- 2024 budget to fund the recommended pay adjustments and other matters of compensation as herein specified.

NOW, THEREFORE, BE IT RESOVED, by the Dunsmuir City Council as follows:

1. That the City's non-union pay scale be increased and aligned with pay scales for union employees.
2. The City's benefit plan for non-union employees will be equal to that of union employees.
3. That all city employees using their own vehicles for approved work-related business shall be compensated at a rate allowed by the IRS.

### CERTIFICATION

I do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted at a meeting of the City of Dunsmuir held on August 3, 2023 by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

EXCUSED: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
City Clerk, Wendy Perkins

\_\_\_\_\_  
Mayor, Juliana Lucchesi

7/1/2023							
	1	2	3	4	5	6	7
City Manager	48.46	51.41	54.55	57.88	61.41	63.77	66.95
Finance Director	33.16	35.18	36.45	38.27	40.18	42.19	44.30
Fire Chief	28.05	29.76	33.87	35.56	37.34	39.21	41.17
Public Works Director	33.18	35.20	37.35	39.63	42.04	44.61	45.91



# CITY OF Dunsmuir

## STAFF REPORT

**RE:** Public Works Shop relocation budget amendment

**MEETING DATE:** 8/3/2023

**SUBMITTED BY:** Blake Michaelsen, Finance Director

**PURPOSE OF REPORT:** ☐ Information only ☐ Discussion ☒ Action Item

### WHAT IS BEING ASKED OF THE CITY COUNCIL:

Approve the budget amendment increasing the budget for the public works shop relocation up by \$75,000.  
From \$100,000 to \$175,000

### BACKGROUND/DISCUSSION:

The City is building a new public works shop. The original budget allocated \$100,000. At the 7/20/23 city council meeting, council approved a Pace Engineering task order for \$156,600 for design and surveying services. This budget amendment will amend the budget to cover the Pace task and provide \$18,400 additional for further 23.24 expenditures.

### OPTIONS:

Approve, modify, or decide not to proceed with budget amendment

### FISCAL IMPACT:

☐ None ☒ Yes Budgeted Item? ☒ Yes ☐ No

Budget Adjustment Needed? ☒ Yes ☐ No If yes, amount of appropriation increase: \$75,000

Affected fund(s): ☒ General Fund ☐ Water OM Fund ☐ Sewer OM Fund ☐ Other:

**Comments:** 10-514-8250.01

**SUGGESTED MOTIONS:** Motion to amend budget line item 10-514-8250.01 to \$175,000

☐ **Attachments:**