

City of Dunsmuir
FINANCE COMMITTEE MEETING AGENDA

In-person/Zoom meeting

5902 Dunsmuir Ave

https://us02web.zoom.us/j/82179244000

+1 (669) 900-6833 Meeting ID: 82179244000

Monday, January 31st, 2022

5:00 pm

As a courtesy, please turn off cell phones and electronic devices while the meeting is in session. Thank you.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES** – 11/15/21 and 1/18/22
- 5. PRESENTATION**
- 6. BUSINESS ITEMS**
 - A. Discuss 20/21 audit
 - B. Discuss 21/22 mid-year review
 - C. Community Promotions Funding discussion – create questions for current grantees asking about their uses/progress with the funds
- 7. CONSIDERATION OF FUTURE AGENDA ITEMS**
- 8. ADJOURNMENT:**

Copies of this agenda were posted outside City Hall and on the city website, www.ci.dunsmuir.ca.us.

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DUNSMUIR FINANCE COMMITTEE MEETING
Monday, November 15, 2021
MINUTES

1. **CALL TO ORDER** – 5:05 pm
2. **ROLL CALL**
 - a. Lucchesi, DellaBona, Foreman, Rubino
 - b. Michaelson
3. **PUBLIC COMMENT**

None.
4. **APPROVAL OF MINUTES** – 8/30/21 approved
5. **BUSINESS ITEMS**
 - a. Discussed quarterly financial statement report for council. Summary version is ok, but include data as support
 - b. Discussed purchasing policy as found in Dunsmuir municipal code. Ask legal about updating purchasing policy limits via resolution or include language to better represent “today’s dollars”
 - c. Discussed audit prep and timeline. In process; big task of single audit
6. **CONSIDERATION OF FUTURE AGENDA ITEMS**

Purchasing policy
Audit update
7. **ADJOURNMENT** – 5:25 pm

DUNSMUIR FINANCE COMMITTEE MEETING
Tuesday, January 18, 2022
MINUTES

8. **CALL TO ORDER** – 5:05 pm
9. **ROLL CALL**
 - a. Lucchesi, DellaBona, Keisler
 - b. Michaelson
10. **PUBLIC COMMENT**

None.
11. **APPROVAL OF MINUTES** – no quorum
12. **BUSINESS ITEMS**
 - d. Discussed 20/21 audit – in process, no major update, will be filing an extension. Reviewed prior year trial balance as preliminary audit numbers. No major concerns, airport fund will show negative, but only due to grant money being received in after audit close.
 - e. Discussed mid-year review. Reviewed mid-year revenue expenditure report. No major concerns. Will create a summary version to take to council.
13. **CONSIDERATION OF FUTURE AGENDA ITEMS**

Audit
Mid-year review
Community Promotions Funding questions for current groups
14. **ADJOURNMENT** – 5:35 pm